

**CITY OF RILE, COLORADO**

**September 10, 2019 Regular Election**

**Mail Ballot Election Calendar**

Wednesday May 1, 2019	Council approves resolution authorizing Clerk to appoint judges and adopting the Uniform Election Code of 1965 <a href="#">CRS Sec. 31-10-401</a>
Wednesday May 1, 2019	Upon the call of a mail ballot election by resolution of the City Council, the City Clerk is authorized to conduct elections by mail ballot. <a href="#">RMC Sec 2-1-10</a>
Wednesday June 5, 2019	If there is a proposed Charter amendment, first reading ordinance is due for XX City Council meeting. Full text of Charter amendment is published within 30 days of adoption of ordinance. Election for Charter amendment is not less than 60 nor more than 120 days after publication of notice. <i>(60 days prior to election)</i> <a href="#">CRS Sec. 31-2-210(4)</a>  Such ordinance shall also adopt a ballot title for the proposed amendment. <a href="#">CRS Sec. 31-2-210(1[b])</a>
Wednesday June 17, 2019	Second reading of ordinance for ballot language for Charter amendment. Full text of Charter amendment is published within 30 days of adoption of ordinance. Election for Charter amendment is not less than 60 nor more than 120 days after publication of notice. <i>(60 days prior to election)</i> <a href="#">CRS Sec. 31-2-210(4)</a>
Tuesday June 11, 2019 – July 1, 2019	Circulation period for petitions for nominating municipal candidates. Each petition must be signed by registered electors <i>(91 days – 71 days prior to election)</i> <a href="#">CRS 31-10-302(2)</a>  Fifteen signatures shall be required on each petition. <a href="#">RMC Article II 2.6</a>
	<i>All committees (candidate, political and issue) must register with the City Clerk before accepting or making any contributions. <a href="#">CRS Sec. 1-45-108(3)</a></i>
	<i>All candidates shall certify by affidavit filed with the City Clerk, within ten days that the candidate is familiar with the provisions of the Fair Campaign Practices Act (FCPA). <a href="#">CRS 1-45-108(3.3)</a></i>
Wednesday June 12, 2019	First day applications for absentee ballots may be filed in writing to clerk. Absentee ballots may be delivered to applicants not more than 72 hours after the ballots have been received. <i>(not earlier than 90 days prior to election and not later than the Friday preceding)</i> <a href="#">CRS 31-10-1002</a>
Monday July 1, 2019	Last day upon which a nominating petition may be circulated and signed prior to regular elections <i>(71 days prior to election)</i> <a href="#">CRS 31-10-302(2)</a>

Monday July 8, 2019	Last day for write-in candidates to file affidavit of intent with City Clerk <i>(prior to 64 days prior to election(65)- Sunday)</i> <a href="#">CRS 31-10-306</a>
Monday July 8, 2019	Election can be cancelled by Council resolution if not more candidates than offices to be filled. <i>(64 days prior to election)</i> <a href="#">RMC Sec. 2-1-30</a>
Monday July 8, 2019	Last day for nomination petitions to be amended to cure any other defects. <i>(64 days prior to election)</i> <a href="#">CRS 31-10-302(4)</a>
Monday July 8, 2019	Last day to withdraw from nomination with a written affidavit from the candidate withdrawing, which must be signed by the candidate withdrawing and filed with the municipal clerk. <i>(64 days prior to election)</i> <a href="#">CRS Sec. 31-10-909(b)</a> and <a href="#">CRS Sec. 31-10-303(1)</a>
	Order of ballot names to be established by lot. City Clerk will draw lots for candidate placement on the ballot
Friday July 12, 2019	County Clerk to forward to municipal clerk a list of municipal voters whose names appear on the Statewide computerized voter list as “overseas or active military” UOCAVA. <i>(No later than 60 days prior to election days)</i> <a href="#">CRS Sec. 31-10-102.8(5)</a>
Friday July 12, 2019	No later than sixty days before any election, the designated election official of each political subdivision that intends to conduct an election shall certify the order of the ballot and ballot content. The order of the ballot and ballot content shall include the name and office of each candidate for whom a petition has been filed with the designated election official and any ballot issues or ballot questions to be submitted to the eligible electors. <i>(60 days prior to election days)</i> <a href="#">CRS Sec 1-5-203(3)(a)</a>
	Order Ballots
Friday July 26, 2019	Written Comments concerning TABOR issues must be filed with the election official by the end of business 45 days before the election to be included in the issue mailing. The 45 <sup>th</sup> day before a ballot issue election is on a Saturday, written comments shall be filed by the preceding Friday before <i>(46 days prior to election)</i> <a href="#">Colo Const. - Article 10, Section 20(3)(v)</a> , <a href="#">CRS 1-7-901(4)</a> , <a href="#">CRS 1-7-908</a> and <a href="#">CRS Sec. 31-10-501.5</a>
Friday July 26, 2019	Deadline to mail ballot and ballot materials to any person listed as an active military or overseas (UOCAVA) voters in statewide voter list. <i>(45 days prior to election – Saturday)</i> <a href="#">CRS Sec. 31-10-102.8(2)(a)</a>
Monday July 29, 2019	Last day for petition representatives to file with the municipal clerk a summary of comments in favor of their TABOR issue petition. <i>(44 days prior to election which is a Sunday)</i> <a href="#">CRS Sec. 1-7-903(3)</a> and <a href="#">CRS Sec. 31-10-501.5</a>

Monday July 29, 2019	If no comments filed must indicate "No comments were filed by the constitutional deadline." <a href="#">CRS Sec. 1-7-903(4)</a> and "No summary was filed by the statutory deadline." <a href="#">CRS Sec. 1-7-903(3)</a> (44 days prior to election - Sunday)
Thursday August 1, 2019	City Clerk to make written request to County Clerk for voter list (County Clerk to provide list by 30 days before election) (40 days prior to election)
Friday August 9, 2019	Last day to mail notices for TABOR ballot issue elections. TABOR notices are to be prepared and distributed in a manner consistent with <a href="#">CRS Sec. 1-7-901</a> , et seq (30 days prior to election- Sunday (Friday is 32days)) <a href="#">Colo. Const. Article 10, Section 20(3)(b)</a> <a href="#">CRS 31-10-501.5</a>
Friday August 9, 2019	Last day for the county clerk to submit a complete preliminary list of registered electors. (30 days prior to election – Sunday (Friday is 32days)) <a href="#">CRS Sec. 31-10-910(1)(a)</a>
Monday August 19, 2019	Last day a person can establish residency in the State of Colorado. (22 days prior to election) <a href="#">CRS Sec.31-10-910(b)</a>
Monday August 19, 2019	First day municipal clerk can mail to each elector a mail ballot packet. (2) (a) Not sooner than twenty-two days before an election, and no later than fifteen days before an election, the clerk shall mail to each active eligible elector, at the last mailing address appearing in the registration records and in accordance with United States postal service regulations, a mail ballot packet marked "Do not forward. Address correction requested.", or any other similar statement that is in accordance with United States postal service regulations (22 days prior to election) <a href="#">CRS Sec. 31-10-910(2)(a)</a>
Monday August 19, 2019	First day ballots can be made available at the clerk's office. No sooner than twenty-two days prior to election day, and until 7 p.m. on election day, mail -- ballots must be made available at the clerk's office for eligible electors who request a ballot. (22 days prior to election) <a href="#">CRS Sec. 31-10-910(2)(d)</a>
Tuesday August 20, 2019	FCPA Report of Contributions and Expenditures due to City Clerk. All candidate committees, political committees, issue committees, small donor committees, and political parties shall report to the appropriate officer their contributions received <a href="#">CRS Sec. 1-45-108(1)(a)(I)</a> Shall be filed on the twenty-first day and on the Friday before and thirty days after the primary election, where applicable, and the major election in election years and annually in off-election years on the first day of the month in which the anniversary of the major election occurs. 21 days prior to election) <a href="#">CRS Sec. 1-45-108(2)(a)(II)</a>  Charge a \$50 fine to candidate who does not return them in on time

Wednesday August 21, 2019	Any petition or certificate of nomination to fill a vacancy in nominations must be filed with the municipal clerk no later than 20 days before the election. (20 days prior to election) <a href="#">CRS Sec. 31-10-304(2)</a> <i>Ballots can be mailed 22 days prior to election which is before this deadline</i>
Wednesday August 21, 2019	Last Day County Clerk submits supplemental voter list to City Clerk. No later than twenty days prior to election day, the county clerk and recorder shall submit to the clerk a supplemental list of the names of eligible electors who registered to vote on or before twenty-two days before the election whose names were not included on the preliminary list. (20 days prior to election) <a href="#">CRS Sec. 31-10-910(1)(b)</a> <i>Ballots can be mailed 22 days prior to election which is before this deadline</i>
Wednesday August 21, 2019	A municipality submitting to the ballot a ballot issue concerning the creation of debt or other financial obligation must post a notice, as described in <a href="#">CRS Sec. 1-7-908</a> . This notice is in addition to any required TABOR ballot issue notice (20 days prior to election) <a href="#">CRS Sec. 31-10-501.5</a>
Monday August 26, 2019	Last day to appoint judges. (No later than 15 days prior to election) <a href="#">CRS Sec. 31-10-401</a>
Monday August 26, 2019	Last day to mail ballot packets. (15 days prior to election) <a href="#">CRS Sec. 31-10-910(2)(a)</a>
Monday August 26, 2019	First day mail ballots may be counted. (15 days prior to election) <a href="#">CRS Sec 31-10-911</a>
Friday August 30, 2019	The clerk, at least ten days before each municipal election, shall give written or printed notice of the election stating the date of the election and the hours during which the polls will be open. A copy of such notice shall be posted until after the election in a conspicuous place in the office of the clerk. Last day to give written or printed notice of mail ballot election. (10 days prior to election – Sunday – (11 days is Friday) <a href="#">CRS Sec. 31-10-501(1)</a> . <a href="#">CRS Sec 1-5-205(1.3)</a>
Friday August 30, 2019	Polling place must be designated by a sign before each municipal election. (10 days prior to election – Sunday (11 days is Friday) <a href="#">CRS Sec. 31-10-501(3)</a>
Friday August 30, 2019	Notice to be published in at least one Newspaper on the 10 <sup>th</sup> day before the election. (10 days prior to election – Sunday (11 days is Friday) <a href="#">CRS Sec. 31-10-501(2)</a>
	Conduct Judges training
Thursday September 5, 2019	Last day for county clerk to submit a complete list of registered voters. (5 days prior to election) <a href="#">CRS Sec. 31-10-205</a>

Friday September 6, 2019	Last day to file absentee ballot with the Clerk. ( <i>Friday prior to election</i> ) <a href="#">CRS Sec. 31-10-1002</a> The requirements for the clerk to follow in handling absentee ballots are set forth in <a href="#">C.R.S. §§ 31-10-1004(2) and 31-10-1006</a> .
Friday September 6, 2019	FCPA Report of Contributions and Expenditures due to City Clerk. ( <i>Friday before election</i> ) <a href="#">CRS Sec. 1-45-108(2)(a)(II)</a>
Friday September 6, 2019	Clerk may deliver the official ballots to one of the election judges in each precinct in municipalities using paper ballots or an electronic voting system ( <i>Friday preceding Election Day or during any earlier day in which a school of instruction for judges is held</i> ). . <a href="#">C.R.S. §§ 31-10-807; 31-10-904</a>
<b>Tuesday September 10, 2019</b>	<b>ELECTION DAY</b> <a href="#">RMC Sec. 2.3</a>
Tuesday September 10, 2019	Ballots must be received at City Hall by 7:00 p.m. <a href="#">CRS Sec. 31-10-910(d)</a>
Wednesday September 18, 2019	Count valid UOCAVA ballots by the close of business on the eighth day after the election. ( <i>8 days after the election</i> ) <a href="#">CRS Sec. 31-10-102.8(4)</a> To be valid, an active military or overseas voter must submit the ballot via postal mail not later than 7 p.m. mountain time on the date of the election. <a href="#">CRS Sec. 31-10-102.8(3)</a>
Friday September 20, 2019	Last day for Municipal clerk to open returns and make all abstracts of votes for each office. Canvass must be completed and election results certified, copy of Official Abstract of votes Cast must be sent to DOLA, Newspaper, website ( <i>10 days after election</i> ) <a href="#">CRS Sec. 31-10-1201</a>
Friday September 20, 2019	Last day an interested party may submit a written request for a recount at their own expense. The request shall be filed with the City Clerk. ( <i>10 days after election</i> ) <a href="#">CRS Sec. 31-10-1207(2)</a>
Wednesday September 25, 2019	Last day for Mandatory Recount. recount of the votes if the difference between the highest number of votes and the next highest number of votes cast in the election is less than or equal to one-half of one percent of the highest number of votes ( <i>15 days after election</i> ) <a href="#">CRS Sec. 31-10-1207(1)</a>
Monday September 30, 2019	Last day to contest if recount is conducted. The contestor shall file in the office of the clerk of the district court, within ten days after the expiration of the period within which a recount may be requested pursuant to section 31-10-1207 (2), or within ten days after the conclusion of a recount conducted pursuant to section 31-10-1207, whichever is later ( <i>20 days after election</i> ) <a href="#">CRS Sec. 31-10-1303</a>

<p>Thursday October 10, 2019</p>	<p>Last day FCPA Report of Contributions and Expenditures due to City Clerk. (1-45-108(1)(a)(I) and 1-45-108(1)(II) and (30 <i>days after election</i>) (<a href="#">CRS Sec. 1-45-108(2)(a)(II)</a>)</p>
	<p>In computing time for any act to be done before any municipal election, the first day shall be included, and the last or election day shall be excluded. if the time for any act to be done or the last day of any period is a Saturday, Sunday, or a legal holiday, the period is extended to include the next day that is not a Saturday, Sunday, or legal holiday. <a href="#">CRS Sec. 31-11-103.5.</a></p>