

**City of Rifle**  
202 Railroad Avenue  
Rifle, CO 81650  
www.rifleco.org

### **Verification of Responsible Serving/Selling of Alcohol Training**

The City of Rifle requires liquor licensees' employees who serve or sell alcohol beverages to attend responsible serving/selling of alcohol training by Responsible Vendor Trainers approved by the Colorado Department of Revenue Liquor Enforcement Division. Approved trainers are listed on the Division's website.

It is the responsibility of the liquor-licensed business to maintain a file of training certificates on all of its managers, sellers, and servers.

The business must ensure that newly-employed sellers, servers, and managers attend the next scheduled educational liquor seminar meeting the above requirements.

When an applicant files an application for issuance, renewal or transfer of an alcoholic beverage license, or to change the location or corporate structure of the licensed premises or entity, the applicant must verify that its managers, sellers, and servers have certificates in full force and effect.

On the next page, please list every employee who sells or serves alcohol beverages and every manager at your establishment. If your employee or manager has not completed training, or if his/her certificate has expired, please list that employee or manager, and register him/her for the next educational liquor seminar.

In addition to filling out the information requested on the next page, please attach a copy of the current completed training certificate for each employee.

Kristy Doll, City Clerk  
Ph: (970) 665-6405  
[kchristensen@rifleco.org](mailto:kchristensen@rifleco.org)

Name of Establishment: \_\_\_\_\_

Employee Name	Trainer/Training Company Name	Date Certificate Expires

Information about untrained employees or employees with expired certificates:

Employee Name	Manager (yes or no)	Date Hired	Date That Training Will Occur

**OATH OF APPLICANT**

I declare under penalty of perjury in the second degree that this Verification of Responsible Serving/Selling of Alcohol Training is true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code and the Rifle Municipal Code which affect my license.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

*Attach additional sheets if necessary. Return this form with your Application.*