



*City of Rifle, Colorado
Utility Department*

Invitation to Bid

SANITARY SEWER TELEVISION EQUIPMENT

For

City of Rifle Utility Department

Purchasing Agent: Robert P. Burns, Utility Director
Email Address: rburns@rifleco.org
Telephone Number: 970-665-6595

**Proposals must be received no later than:
10:00 A.M. (Local Time) 6/17/2019
Bid opening will occur at 10:00 A.M, 6/17/2019 at**

**Rifle Regional Water Purification Facility
100 Hospital Hill Road
Rifle, CO 81650**

Proposals received after this deadline will not be considered for award and supplier representative must be present at bid opening.

Price quoted shall include any charges for packaging, containers, freight and delivery to:
**Rifle Regional Water Purification Facility
100 Hospital Hill Road
Rifle, CO 81650**

**Sealed bids must be delivered via FedEx or UPS or in person to
Rifle Regional Water Purification Facility
ATTN: Sewer Televising Bids
100 Hospital Hill Road
Rifle, CO 81650**

Proposal pricing must utilize bid form at the end of this document

SCHEDULE OF EVENTS

(SUBJECT TO CHANGE, ALL TIMES ARE GIVEN IN LOCAL COLORADO TIME)

Invitation to bid issued:	5/17/2019
Inquiry Deadline:	5/31/2019
Bid due date:	6/17/2019
Bid opening Date:	6/17/2019
Award of Bid:	7/18/2019

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SECTION I. - SPECIFICATIONS

- Unit must be capable of televising line sizes 6” through 18”
- Equipment to be mounted in customer supplied vehicle, this vehicle is a small length school bus type with single egress door on rear of vehicle
- 1 day (8 hours) of training at customer location to be included
- Pricing shall include installation into vehicle at customer location
- Price shall include computer, monitor, keyboard, controller and software necessary to put video inspections onto DVD
- Software shall have capabilities to map lines into ArcGIS
- Minimum zoom of 120 (10x optical, 12x digital)
- Cable length shall be 1,000’ with power winch / retrieval (customer to supply generator)
- Wheel kits shall include necessary wheels to televise 6” through 18” rubber and grease wheels
- Pan and tilt camera, standard definition
- All tools necessary to change wheels shall be included
- Proposal shall include make and model of all equipment, including computers, software, tractor (body), camera, etc.
- Warranty terms must be included in proposal – 1 year minimum warranty
- “Loaner Equipment” must be available to customer during times of repair to purchase equipment for warranty period

SECTION II. – STATEMENT OF WORK

A. Scope of Services

The City of Rifle is seeking to purchase equipment necessary to CCTV the sanitary sewer collection system. All quotations are to be “not to exceed” pricing. F.O.B Rifle, Colorado delivered to

Rifle Regional Water Purification Facility
100 Hospital Hill Road
Rifle, CO 81650

B. Period of Award

The effective date of providing the required product and service shall be no greater than sixty (60) days from award date

C. Number of Awards

The City of Rifle will award only one contract but reserves the right to reject any and all proposals at its sole discretions.

SECTION III. – SPECIAL CONDITIONS

A. Issuing Office

The City of Rifle purchasing agent listed herein is to be the sole point of contact concerning this Invitation to Bid. Bidders shall not directly contact other personnel regarding matters concerning this Invitation to Bid or to arrange meetings related to such.

B. Official Means of Communication

All official communication from the City of Rifle will be via email

C. INQUIRIES

Prospective bidders may make inquiries via email, before the inquiry deadline to obtain clarification of requirements. Inquiries should be emailed to

Email: rburns@rifleco.org
Subject Line: 2019 ITB SEWER TELEVISIONING EQUIPMENT

D. Hold Harmless and Indemnification

Successful bidder (contractor) agrees to defend and hold harmless the purchaser, its customers and users of the material(s) provided against all loss, expenses and damages arising from bodily injury to any person including death there from and damages to property caused by any defective products supplied hereunder by negligence or by willful acts of contractor, its agents or employees in the manufacture, deliver, installation, repair or operation of any equipment or material covered hereunder.

The successful bidder (contractor) shall indemnify and hold harmless the City Of Rifle against all claims for damages and any loss or expense, including attorney fees.

E. Modification or Withdrawal of Proposal

Proposals may be modified or withdrawn by the bidder prior to the established due date and time.

F. Changes Clause

No change will be made to the requirements of this order without the express written consent of the City of Rifle. Any and all excess cost incurred by the bidder as the result of an unauthorized change will be at the bidders expense and not chargeable to the City of Rifle and may result in the cancellation of this order.

G. Inspection and Acceptance

The City of Rifle will inspect each item delivered at the time of delivery or as soon thereafter as possible. Any item found not to meet the specifications of this order will be removed and replaced at supplier expense. Items will be considered accepted by the City of Rifle after a satisfactory inspection has been made.

H. Acceptance

A proposal submitted in response to this invitation to bid shall constitute a binding offer. The autographic signature of a person legally authorized to execute contractual obligations on behalf of the bidder shall indicate acknowledgment of this condition. A submission in response to this invitation to bid acknowledges acceptance by the bidder of all terms and conditions set forth herein. Bidder shall clearly and thoroughly identify any variation between their proposal and the invitation to bid in the cover letter, failure to do so shall be deemed a waiver of any rights to subsequently modify the terms of performance, except as outlined or specified in the invitation to bid.

In submitting a proposal the bidder agrees that acceptance of any or all bids by the purchasing agent within a reasonable time period does not constitute a contract. No delivery shall become due or be accepted unless an order has been formally placed by authorized representative of the purchasing entity. All items shall remain the property of the contractor until delivered to and accepted by the City of Rifle.

I. Invoice and Payment

Invoices shall contain a non-duplicative number and will be submitted electronically to rburns@rifleco.org

J. Exceptions

All prospective bidders shall separately record any proposed specification deviations from those herein provided. Bidders must also be aware that bids which are not in full compliance with the specification cited herein may be rejected as non-responsive. The City of Rifle shall be the sole judge in determining which exceptions, if any, are acceptable based on intended use.

K. Overshipment

Material shipped in excess of quantities ordered may be returned at contractor's expense.

L. Freight (F.O.B. Destination)

Contractor assumes full responsibility for all transportation, packing, handling, insurance, transportation scheduling and other services associated with delivery of all products under this contract.

M. Confidential / Proprietary Information

Neither a proposal in its entirety nor proposal price information will be considered confidential / proprietary.

The City of Rifle neither requests nor encourages submission of confidential / proprietary information.

N. Informalities and ITB Cancellation

The City of Rifle reserves the right to reject any and all bids for any and all items covered in the bid request, to waive informalities in bids or to accept such bid as shall be deemed in the best interest of the City of Rifle. The City of Rifle reserves the right to cancel this invitation to bid at any time, without penalty.

O. Negotiation of Award

In the event only one (1) responsive proposal is received, the City of Rifle reserves the right to negotiate the award for services with submitting bidder in lieu of proposal acceptance.

P. Notice to Cure

The City of Rifle shall have the right to issue a "Notice to Cure" in the event the conditions of the contract are not being satisfied or are endangering performance of the contract. Failures shall be cured within the time allotted by the City of Rifle or termination of the contract for default will occur.

Q. Force Majeure

The parties shall not be responsible for failures or delay caused by natural disasters, flood, fire, war or public enemy. (Economic conditions and labor strikes shall not be considered Force Majeure events) In the event of a Force Majeure is declared and in effect for more than ten (10) days, the City of Rifle may terminate this contract without further obligation or liability

R. Prohibition Against Employing Illegal Aliens

Pursuant to CRS 8-17.5-101 *et seq.*, The City of Rifle shall not enter into or renew a contract for services with a contractor that employs or contracts with illegal aliens. Prior to execution of contract, contractor shall certify and warrant that they do not knowingly employ illegal aliens

S. Damages for Breach of Contract

In addition to any other legal or equitable remedy the City of Rifle may be entitled to for a breach of this contract, contractor shall be liable for actual and consequential damages to the City Of Rifle.

T. Incurring Costs

The City Of Rifle is not liable for any cost incurred prior to issuance of a legally executed contract and / or purchase order.

U. Taxes

The City Of Rifle certifies that all items are for its exclusive use and that it is exempt from Federal Excise Taxes, State and County use and sales taxes.

V. Access and Security

The City of Rifle shall provide reasonable access to its facilities provided contractor provides a minimum notice of delivery of 24 hours prior to material arriving.

W. Proposal Price

Estimated proposal prices are not permitted unless specifically requested

X. Bidding Procedure

The City Of Rifle reserves the right to award contract on the basis of low total bid for all items listed on the bill of material.

SECTION IV – RESPONSE FORMAT

The following items are to be included in proposal, in the order listed. Deviation may render your proposal non-responsive.

- A. PROPOSAL ACKNOWLEDGEMENT (ATTACHMENT A)**
- B. BID FORM (ATTACHMENT B)**
- C. ADDENDUMS, IF APPLICABLE**

PRICING SHALL BE BASED ON "FULL PACKAGE" BASIS, BASED UPON SPECIFICATIONS ON PAGE 4 OF THIS DOCUMENT

City of Rifle, Colorado

Name of Supplier: _____

Date: _____

ATTACHMENT B

BID FORM

DESCRIPTION	TOTAL PRICE
COMPLETE CCTV PACKAGE TO BE INSTALLED IN CUSTOMER SUPPLIED VEHICLE	