

# Rifle Parks & Recreation Advisory Board

## Agenda

August 29, 2011

5:30 PM

### **Parks Maintenance Facility**

**3100 Dokes Lane**

1. Call to Order
2. PRAB Member
3. Minutes of July 11<sup>th</sup> Meeting
4. Comments from Public
5. Senior Center Report
6. Rifle Fitness Center Update
7. Pool Update
8. Budget 2012 Discussion
9. Next Meeting – September 12<sup>th</sup>
10. Other
11. Adjourn

*"Enhancing the quality of life for Rifle residents through positive recreational activities".*



Date: August 26, 2011  
To: PRAB  
From: Aleks Briedis, Recreation Director  
Tom Whitmore, Parks Director  
RE: August 29<sup>th</sup> meeting

Below is a brief overview for the August 29<sup>th</sup> meeting:

PRAB Member

Michael Churchill has been appointed a full member by City Council. Congrats Michael!

Rifle Fitness Center Update

Grand opening is Saturday, August 27<sup>th</sup>. An update will be given at the meeting.

Pool Update

The pool is closed for the season. Incomes from 2010 and 2011 are included in your packet.

Budget 2012 Discussion

Council approved the vending policies and applications. We are currently accepting applications. A copy of the final forms is included in your packet.

Our next meeting is scheduled for September 12<sup>th</sup>.

Should you have any questions or concerns, please contact us.

Thanks.



**RIFLE PARKS AND RECREATION ADVISORY BOARD MINUTES**

**JULY 11, 2011**

**PARK MAINTENANCE BUILDING**

<b>MEMBERS PRESENT:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
Jim Boone		X
Micheal Churchill	X	
Chris Coffelt		X
Betty Fitzgibbons	X	
Christi Gray	X	
Ryan Mackley		X
Tom Stuver	X	
Ed Weiss	X	

**STAFF PRESENT:** Tom Whitmore, Angie Wilkins

**MINUTES OF THE JUNE 27<sup>TH</sup> MEETING:** Tom S. made a motion to accept and approve the minutes from the June 27<sup>th</sup> meeting. Betty 2<sup>nd</sup> the motion, motion passed with a voice vote.

**COMMENTS FROM THE PUBLIC:** None

**SENIOR CENTER REPORT:** Betty let the board know that the trip to Redstone has been approved and is already full. There will also be a trip to Georgetown which is also almost full.

A motion was made by Tom S. to enter into Executive Session per C.R.S. Section 24-6-402(4)(a); Micheal Churchill 2<sup>nd</sup> the motion. Voting as follows, Boone:

absent, Churchill: aye, Coffelt: absent, Fitzgibbons: aye, Gray: aye, Mackley: absent, Stuver: aye, Weiss: aye. Motion passes.

The board entered executive session at 5:38 P.M.

The board reconvened into regular session at 6:05 P.M.

Next meeting is scheduled for July 25<sup>th</sup>, 2011.

**OTHER:** Christi asked if the board members could have a trial membership to the new fitness center. Ed commented that he would need to check with Aleks. Tom S. let the board know that there was a sculpture at his office that could be a possibility for Civic Plaza. He invited anyone who wanted to come by and see it.

Meeting was adjourned at 6:20 P.M.

## Exhibit A

### Rifle Fitness Center Fee Schedule

	Monthly	Full year monthly withdrawal*	Full year
Ages 15-64	\$ 45.00	\$ 40.00	\$ 450.00
Ages 65+	\$ 35.00	\$ 30.00	\$ 350.00
Couple	\$ 80.00	\$ 75.00	\$ 800.00
Corporate**	\$ 40.00	\$ 35.00	\$ 375.00

\* Monthly withdrawal with credit card. \$60 cancellation fee.

\*\* Agency must pay a \$2500 fee for employees to receive rate.

Daily Drop-in	\$ 5.00
20 Punch Pass	\$ 90.00

Child Watch (per child/per hour)	\$ 3.00
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	Non-member or drop-in	Members
General Fitness Classes	\$ 5.00	\$ 4.00
Specialty Classes	\$ 7.00	\$ 6.00

Personal Trainings	\$20-\$35 per hour
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# Cash Distribution By Account (Summary)

GL Account: Batting Cages, Pool Admissions, Pool Concessions, Pool lessons, Pool Rentals  
 Transaction Date/Time: From Jan 1, 2010 12:00 AM through Dec 31, 2010 11:59 PM

Account Name	Account Number	Total Cash Payment	Total Check Payment	Total Card Payment	Total Cash, Check, Card, Certificate	Total Memo / Man. Deduct Payment	Total Payments	Total ECP and Journal Payments	Total Payments + ECP/Journal Payments
Batting Cages	Pool 1	\$1,233.50	\$0.00	\$0.00	\$1,233.50	\$0.00	\$1,233.50	\$0.00	\$1,233.50
Pool Admissions	Pool 2	\$34,781.48	\$5,772.00	\$6,727.08	\$47,280.56	\$0.00	\$47,280.56	\$0.00	\$47,280.56
Pool Concessions	Pool 3	\$6,142.53	\$59.09	\$137.75	\$6,339.37	\$0.00	\$6,339.37	\$0.00	\$6,339.37
Pool lessons	Pool 4	\$3,107.00	\$5,062.00	\$13,294.00	\$21,463.00	\$0.00	\$21,463.00	\$0.00	\$21,463.00
Pool Rentals	Pool 5	\$0.00	\$2,085.00	\$400.00	\$2,485.00	\$0.00	\$2,485.00	\$0.00	\$2,485.00
<b>Totals:</b>		\$45,264.51	\$12,978.09	\$20,558.83	\$78,801.43	\$0.00	\$78,801.43	\$0.00	\$78,801.43

# Cash Distribution By Account (Summary)

GL Account: Batting Cages, Pool Admissions, Pool Concessions, Pool lessons, Pool Rentals  
 Transaction Date/Time: From Jan 1, 2011 12:00 AM through Aug 26, 2011 11:59 PM

Account Name	Account Number	Total Cash Payment	Total Check Payment	Total Card Payment	Total Cash, Check, Card, Certificate	Total Memo / Man. Deduct Payment	Total Payments	Total ECP and Journal Payments	Total Payments + ECP/Journal Payments
Batting Cages	Pool 1	\$887.75	\$30.00	\$0.00	\$917.75	\$0.00	\$917.75	\$0.00	\$917.75
Pool Admissions	Pool 2	\$36,356.19	\$4,250.00	\$7,008.22	\$47,614.41	\$0.00	\$47,614.41	\$0.00	\$47,614.41
Pool Concessions	Pool 3	\$6,388.02	\$28.86	\$152.58	\$6,569.46	\$0.00	\$6,569.46	\$0.00	\$6,569.46
Pool lessons	Pool 4	\$2,241.00	\$3,297.00	\$15,343.00	\$20,881.00	\$0.00	\$20,881.00	\$0.00	\$20,881.00
Pool Rentals	Pool 5	\$100.00	\$1,975.00	\$0.00	\$2,075.00	\$0.00	\$2,075.00	\$0.00	\$2,075.00
<b>Totals:</b>		\$45,972.96	\$9,580.86	\$22,503.80	\$78,057.62	\$0.00	\$78,057.62	\$0.00	\$78,057.62



Date: August 26, 2011  
To: PRAB  
From: Aleks Briedis, Recreation Director  
Tom Whitmore, Parks Director  
RE: Budget 2012 planning

Budget season is upon us. We plan on keeping the budgets close to previous year with the following exceptions:

Parks Maintenance Budget:

General: Proposing increased funding for increased supplies, utilities, special events.

Staffing:

We propose increasing one seasonal irrigation tech to a full-time position.

We propose additional seasonal hours to offset the inconsistency in personnel from RCC and to cover additional demands at new parks and facilities.

Capital Equipment:

This has been frozen for the past 3 years and we are attempting to establish a yearly equipment purchasing and replacement plan.

For 2012 we will propose several pieces of equipment and see how the budget shakes out.

One wide area turf mower to replace and 12 year old mower

Purchase a towed turf/trash vacuum

Vehicles:

Replace a '96 ¾ ton towing pick-up with a flatbed ¾ ton towing pickup.

Replace a '97 four-door pick-up.

Purchase an additional staff work pick-up.

Recreation Budget:

Time Clock Software to be used at the Rifle Fitness Center and Pool

With the department now having 6 full time employees, we will be requesting a vehicle Special Event Software to streamline the process for staff and the public

We plan on starting a "volunteer bucks" programs, that will have budget implications

Generator for races and special events







Pool Budget:

- New bats and balls for the batting cages
- New diving board
- Paint the pool interior
- Paint locker rooms
- Paint slide structure

Fitness Budget:

- Circuit training equipment

Capital Budget (staff would like PRAB help prioritize):

- Centennial Park Improvements (water play run-off, road base by trail curves, shotcrete dam)
- Centennial Park Playground
- Complete trail from 13<sup>th</sup> to 16<sup>th</sup>
- Trail up to Railroad Avenue
- Deerfield Park Phase 1 improvements
- Dog Park on new property
- Citizen match for restroom and sidewalk and Heinze Park

These items will be discussed in greater detail at the meeting.



**CITY OF RIFLE**

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**DOWNTOWN  
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August 16, 2011

Mike Braaten  
City of Rifle  
202 Railroad Ave  
Rifle, CO 81650

Dear Mike:

Congratulations! DCI and the sponsors of the Governor's Awards for Downtown Excellence are pleased to inform you that your entry, Centennial Park, has been selected as the winner of the Best Downtown Park.

Kim Grant, our Board of Directors President, will present the awards at the Governor's Awards for Downtown Excellence Gala on Thursday, September 22, 2011 at the Silverton & Durango Narrow Gauge Train Museum (479 Main Ave Durango, CO) at 5:30pm. The ceremony will be held during DCI's annual statewide conference, *Cultivate, Collaborate, & Celebrate: Growing the Economy from the Bottom Up*. We encourage you to be present to receive the award and to bring additional staff members, elected officials, or others who played key roles in the project.

Here is what the judges had to say about your project:

What a community asset! Through grass-roots efforts and tremendous donations of time and resources, this area has undergone a tremendous transformation. In addition to designing several significant community gathering spaces, the new park also incorporates a 'history walk' with interpretive milestones highlighted. As public gathering places, parks offer a unique opportunity to increase the character and sense of place in a downtown, and Centennial Park is an excellent example of a community pooling its vision and resources to create something memorable. It is a great public space, but I would like to see it better connected to Rifle's 'Main Street'. Future improvements along 3rd and 5th Street would help tie the park into downtown, and make it more visible and accessible to residents and visitors.

As a winner, you will receive one complimentary ticket to the Governor's Awards Gala. A table at the dinner is \$550 (seats eight). Please contact Genevieve Zeman at [admin@downtowncoloradoinc.org](mailto:admin@downtowncoloradoinc.org) for details. You will be presented with your official Governor's Awards certificate at the gala. We also make additional copies available to communities at the cost of \$25 apiece. Please let us know how many total copies of the framed certificate you would like by **August 29, 2011**.

We will be sending, via email, a form to fill out and return with important details about your participation in the awards ceremony. If you have any questions, please contact Downtown Colorado, Inc. at (303) 282-0625.

Again, on behalf of everyone at Downtown Colorado, Inc., Department of Local Affairs, State Historical Fund, U.S.D.A. Rural Development, and the Governor's Office of Economic Development, congratulations! We look forward to seeing you in Durango this September.

Sincerely,

Katherine Correll  
Executive Director