

VISITOR IMPROVEMENTS FUND ADVISORY BOARD MEETING

Wednesday, July 13, 2011
REGULAR MEETING
Noon * City Hall Conference Room

The regular meeting of the Board was called to order at 12:06 p.m. by Chair Scott Becker.

PRESENT ON ROLL CALL: Board Members Scott Becker, Gil Frontella, Michael Langhorne, and Jim Voorheis.

Mr. Langhorne made a motion to excuse Will Cross, Ryan Mackley, and Mr. Pierson from today's meeting; seconded by Mr. Voorheis; the motion passed unanimously.

OTHERS PRESENT: Kristy Christensen, Deputy City Clerk; Mike Braaten, Government Affairs Coordinator; Helen Rogers, DDA Project Manager; and Chris Manera.

ITEMS ON THE AGENDA

APPROVAL OF JUNE 8, 2011 MEETING MINUTES

Mr. Langhorne made a motion to approve the minutes as amended; seconded by Mr. Voorheis. The motion passed unanimously.

DISCUSS THE VACANT BOARD POSITIONS AND THE APPLICANTS FOR THOSE POSITIONS

The Board currently has three vacant Board positions. The three year term for Board members Gil Frontella, Michael Langhorne, and John Savage expired June, 2011. The vacant Board positions were advertised in the Citizen Telegram on June 16th and June 23rd as well as in the Post Independent on June 20th and June 27th. Three letters of interest were submitted to the Clerk's office. Kristy Christensen, Deputy City Clerk has already put the appointment of these positions on the City Council agenda for the July 20th meeting. She will include the three letters of interest in the Council packet.

DISCUSS MEETING WITH CITY COUNCIL ON AUGUST 10, 2011 WORKSHOP

The Board was asked to meet with the City Council at the Council workshop on August 10th. The Board will consider items for the agenda. In preparation for the workshop, the Board members would like to review their current budget and their project list at their next meeting which is also scheduled for August 10th. The Board would also like the Finance Director Charles Kelty to attend the next meeting to review the budget with them and start considering the 2012 budget.

OTHER DISCUSSION ITEMS

Mr. Becker read a portion of the minutes from the July 6th City Council meeting to the Board. He read the portion of the minutes which discussed the Board's recommendation of an expenditure. Council noted the Visitor Improvement Fund (VIF) revenues were 5 percent less

than anticipated to date, while expenditures were 13 percent more than anticipated. Councilors cautioned VIF to avoid deficit spending.

OTHER DISCUSSION ITEMS

Mr. Frontella gave an update on the New Ute Theatre and presented a possible financing plan. Mr. Frontella said it will cost approximately \$750,000 more than budgeted this year to complete the renovation of the Theatre. Mr. Frontella presented a financing plan for the New Ute Theatre which consists of the City paying for the renovation from their Capital fund and the various Boards repaying the City over several years. Mr. Frontella said the Parks and Recreation Advisory Board has committed \$25,000 a year for the next 13 to 14 years to the New Ute Theatre. The Downtown Development Authority (DDA) had committed \$10,000 year for the next 13 to 14 years. He is asking the VIF Board to commit \$17,000 a year for the next 13 to 14 years. This plan does not take into consideration any revenue that the Theatre may produce or the possibility of grants. The New Ute Theatre Society is considering changing the theatre to a nonprofit organization. They believe there may be some benefits achieved by the change. Mr. Frontella plans to present this financial plan to the Board again at their next meeting and ask the Board to commit \$17,000 a year for the next 13 to 14 years to the New Ute Theatre renovation.

Mr. Mackley arrived at 12:47 p.m.

DISCUSS DRAFT RFP FOR THE RIFLE BOAT RAMP (CHRIS MANERA WITH COLORADO RIVER ENGINEERING)

Chris Manera with Colorado River Engineering made some recommendations and presented a draft Request for Proposals (RFP) to the Board. Chris said after making a current analysis of the building site, he does not recommend cutting into the existing berm. He recommends designing around the berm by possibly moving the parking lot. The Board reviewed the scope of work and the draft RFP prepared by Colorado River Engineering. The Board would like to incorporate permanent restrooms into the plans when they are submitted to CDOT. They would like the plans to allow for future expansion or improvements. Chris will be making some minor changes to the RFP and once those are completed, he will send the draft RFP to Ms. Rogers and she will then get three bids.

OTHER DISCUSSION ITEMS

Ms. Rogers said she ordered three racks for the cultural heritage brochure.

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Ms. Rogers stated she has received a bid for engineering services for the boat ramp from Rick Barth.

The meeting adjourned at 1:38 p.m.

Kristy Christensen
Deputy City Clerk

Scott Becker
Chair