

Rifle Parks & Recreation Advisory Board

Agenda

April 12, 2010

5:30 PM

Parks Maintenance Facility

3100 Dokes Lane

1. Call to Order
2. Minutes of March 8th Meeting
3. Comments from Public
4. Senior Center Report
5. Deerfield Completion Plan Update
6. Trail 16-13 Update
7. Centennial Park Update
8. Maintenance Facility Dedication – May 10th
9. West Fest
10. Financial Statement
11. Pool Opening and Closing Dates
12. Next Meeting – April 26th
13. Other
14. Adjourn

RIFLE PARKS AND RECREATION ADVISORY BOARD MINUTES

MONDAY MARCH 8, 2010

PARKS FACILITY BUILDING

MEMBERS PRESENT:	YES	NO
Jim Boone	X	
Chris Coffelt	X	
Christi Gray		X
Mark Lapka	X	
Ryan Mackley		X
Justin Sims		X
Tom Stuver	X	
Ed Weiss	X	

STAFF PRESENT: Aleks Briedis, Tom Whitmore, Angie Wilkins

MINUTES OF THE FEBRUARY 8TH MEETING: Tom S. made a motion to approve and accept the minutes of the February 8th meeting. Chris 2nd the motion. Motion passed with a voice vote. Mark wanted to know what decision had been made regarding absence and voting on minutes. Aleks stated that in a past meeting the board had decided that voting was allowed on minutes regardless of attendance. There had been too much of a delay of voting for minute approval because of habitual absences of board members.

COMMENTS FROM THE PUBLIC: None

SENIOR CENTER REPORT: Since our board currently does not have a representative from the Senior Center, Marie has found an individual to represent. Betty Fitzgibbons application is included in the packet. A discussion with the legal department suggested that Betty be a liaison for the Senior Center as a member of the public audience and not as a member of the board until an opening comes up. Marie is having problems with the sound system and is having someone look at it and will get the bill to Aleks.

DEERFIELD COMPLETION PLAN: City Council approved Design Concepts proposal. Since the proposal was under budget, we are currently negotiating with them on expanding the scope. A contract with expanded scope will be brought to the Council's March 17th meeting.

Ed wanted to know if there was a Deerfield Completion Plan committee. Aleks let the board know that it was strictly Design Concepts and the board opinion. From there decisions were presented to the Council. Ed also wanted to know if the funding was through GOCO and if they could limit grants. Aleks stated that the funding was through GOCO and that they did not limit grants. Mark wanted to know what would be included in this plan. Tom W. went over the design that had previously been discussed in a prior meeting. Jim wanted to know if Frisbee golf would be included in the plan. Again, Aleks stated that there was a prospect of an organization getting a course by CMC. Tom S. stated that there were concerns with citizens and a dog park with the wildlife in the area. Ed wanted to know if the commitment from the School District was strictly for the baseball field. Tom W. stated that they were only interested in the baseball field.

TRAIL 16-13: Johnson Construction was awarded the bid. We are still working on a few easements, but construction will start soon. The bid was lower so there will be a savings. Johnson Construction has started at the corner of 16th and Whiteriver. Ed wanted to know what the completion date was going to be. Aleks stated that there was a 75 day completion clause in the contract. Tom S. wanted to know what type of surface was going to be used. Aleks let the board know that the surface was going to be concrete. Tom S. wanted to know if all trails would be concrete. Aleks stated that most would be depending on cost.

CENTENNIAL PARK: Construction continues, but is slow due to weather. The dam is complete and the pump house is framed. Chris wanted to know the completion date. Aleks let the board know that a completion date of August was planned.

PARKS MAINTENANCE FACILITY DEDICATION: The dedication of the Parks Maintenance Facility is scheduled for May 10th; the ceremony would start at 2:00 p.m. and possibly followed with an open house for the public.

RIFLE REVELRY/SEPTEMBER 25TH: A large festival of accomplishments in the City is planned for September 25th. We plan on having a dedication for Centennial Park during this time.

SUMMER ACTIVITIES BROCHURE: The brochure is at the printer and will be mailed to Rifle residents in the next couple of weeks. Tom S. wanted to know if there was going to be a Spring Clean-Up this year. Tom W. stated that is scheduled for the last of April and that his Grounds and Facilities staff member is helping with organizing.

POOL OPERATING DATES: The Pool will be opening June 1st and closing August 15th for the 2010 season. We will save employee costs by opening after Memorial Day and closing once school begins. Water aerobic classes will be held in the mornings following the same schedule as swim lessons. Chris had concerns with school being out on the 26th and the pool not being open. Mark also had concerns that the pool would not be open when school

was let out. He thought that letters could be sent out to employees to see who would be available to work that weekend. Aleks stated that lifeguards would still be training and getting recertified that week and that there would be considerable savings not having to pay employees for holiday pay. He also stated that the revenue brought in does not cover costs to stay open once school starts. Ed wanted Aleks to look at possibilities and get back to the board. Ed also wanted to know if there were any problems with the pool. Aleks let the board know that they would not know of problems until everything was turned on and fired up. He also let the board know that in February the sewer backed up into the surge pit. There will be a new shade structure put up as well as a new swamp cooler installed.

The next meeting is scheduled for March 29th.

OTHER: Aleks gave the board information on the sandblasting artwork to look over.

Meeting was adjourned by Chairman Ed Weiss at 6:30 p.m.

"Enhancing the quality of life for Rifle residents through positive recreational activities".



Date: April 8, 2010
To: PRAB
From: Aleks Briedis, Recreation Director
Tom Whitmore, Parks Director
RE: April 12th Meeting

Below is a brief overview for the April 12th meeting:

Senior Center Report

Justin Sims may be leaving the board. If this does happen, staff will request to City Council that Betty Fitzgibbon be appointed to the board.

Deerfield Completion Plan Update

Design Concepts has started working on the plan. Staff received an extension from GOCO to have the plan completed by August 31st. We hope to get through 100% Design Development Plans by this date and then possibly ask for another extension to get through Construction Documents. Design Concepts may have a presentation at the April 26th meeting.

Trail 16-13 Update

Construction is moving forward quickly. Staff did receive a construction easement from City Market and is continuing to work on the final trail easement. The complete trail has been roughed in and the entire retaining wall block has been installed. The trail will start being poured in a couple of weeks.

Centennial Park Update

Construction continues and is speeding up. An update will be given at the meeting.

Maintenance Facility Dedication- May 10th

Just a reminder of the dedication of the Parks Maintenance Facility on May 10th.

West Fest

Michael Martin-Murphey's West Fest will be coming to the Garfield County Fairgrounds August 13th-15th. This may become a very large event. Further details will be given at the meeting. This may also curb the Rifle Revelry to just be the Centennial Park Dedication.

Financial Statement

Financial statements ending January are included in the packet. We will answer any questions at the meeting.





Pool Opening and Closing Dates

The board requested that staff come back with financials for opening the pool after Memorial Day and closing once school is in session. A breakdown is included in the packet and we will discuss at the meeting.

Next Meeting – April 26th

The next regular scheduled meeting is April 26th.

Should you have any questions or concerns, please contact us.

Thanks.



CITY OF RIFLE
COMBINED CASH INVESTMENT
JANUARY 31, 2010

COMBINED CASH ACCOUNTS

CASH ALLOCATION RECONCILIATION

210 ALLOCATION TO PARKS & RECREATION	2,188,417.21
TOTAL ALLOCATIONS TO OTHER FUNDS	2,188,417.21
ZERO PROOF IF ALLOCATIONS BALANCE	2,188,417.21

CITY OF RIFLE
BALANCE SHEET
JANUARY 31, 2010

PARKS & RECREATION

ASSETS

210-001-000	CASH IN BANK	2,188,417.21	
210-001-001	PETTY CASH - RECREATION	50.00	
210-002-002	CASH-RMP RESTRICTED	15,094.42	
210-002-006	CASH-PARKS AND REC RESTRICTED	300,000.00	
210-005-100	SALES TAX RECEIVABLE	112,460.00	
210-005-105	USE TAX RECEIVABLE	7,937.68	
210-015-090	ACCT RECEIVABLE PR CREDIT CARD	181.00	
	TOTAL ASSETS		2,624,140.31

LIABILITIES AND EQUITY

LIABILITIES

210-201-000	ACCOUNTS PAYABLE	214,820.13	
210-202-001	ACCOUNT PAYABLE-FICA	3,372.09	
210-202-002	ACCOUNTS PAYABLE-FED TAX	2,046.96	
210-202-003	ACCOUNTS PAYABLE-STATETAX	764.00	
210-202-005	ACCOUNTS PAYABLE-UNEMPLOY	199.52	
210-202-006	ACCOUNTS PAYABLE-WRKCOMP	(14,617.65)	
210-202-007	ACCOUNTS PAYABLE-HEALTHIN	(293.94)	
210-202-008	ACCOUNTS PAYABLE-CAF PLAN	568.94	
210-203-000	COMPENSATED BALANCES PAY	46,083.95	
210-204-901	SECURITY DEPOSITS	775.00	
210-206-000	RETAINAGE PAYABLE	49,529.71	
210-253-000	FUND BALANCE UNRESERVED	2,484,434.65	
	TOTAL LIABILITIES		2,787,683.36

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(163,543.05)		
BALANCE - CURRENT DATE	(163,543.05)		
TOTAL FUND EQUITY			(163,543.05)
TOTAL LIABILITIES AND EQUITY			2,624,140.31

CITY OF RIFLE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2010

PARKS & RECREATION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKS AND REC REVENUE</u>						
210-3000-313-001	GENERAL SALES TAX	108,846.40	108,846.40	2,006,941.00	1,898,094.60	5.4
210-3000-313-002	GENERAL USE TAX	106.26	106.26	24,008.00	23,901.74	.4
210-3000-313-004	MOTOR VEHICLE USE TAX	7,937.68	7,937.68	181,279.00	173,341.32	4.4
210-3000-334-017	DOLA GRANT PARKS	.00	.00	50,000.00	50,000.00	.0
210-3000-334-020	GOCO GRANT	.00	.00	805,000.00	805,000.00	.0
210-3000-334-021	GARFIELD COUNTY DONATIONS	.00	.00	40,000.00	40,000.00	.0
210-3000-334-023	COLO STATE TRAILS GRANT	.00	.00	200,000.00	200,000.00	.0
210-3000-347-001	RECREATION FEES	3,770.50	3,770.50	41,500.00	37,729.50	9.1
210-3000-347-004	FARMERS MARKET FEES	.00	.00	1,100.00	1,100.00	.0
210-3000-347-005	FACILITY RENTAL	.00	.00	3,000.00	3,000.00	.0
210-3000-347-010	POOL-ADMISSIONS	.00	.00	51,000.00	51,000.00	.0
210-3000-347-011	POOL-SWIM LESSONS	.00	.00	20,000.00	20,000.00	.0
210-3000-347-012	POOL-RENTALS	.00	.00	2,000.00	2,000.00	.0
210-3000-347-013	POOL-CONCESSIONS	.00	.00	8,000.00	8,000.00	.0
210-3000-347-014	POOL-BATTING CAGES	.00	.00	1,700.00	1,700.00	.0
210-3000-347-100	RMP PARK FEES	394.75	394.75	32,000.00	31,605.25	1.2
210-3000-347-101	RMP ANNUAL PASS FEES	32.00	32.00	6,600.00	6,568.00	.5
210-3000-347-102	RMP COMMUNITY HOUSE	.00	.00	2,000.00	2,000.00	.0
210-3000-361-001	INTEREST EARNINGS	2,603.61	2,603.61	63,000.00	60,396.39	4.1
210-3000-362-001	UNREALIZED GAINS/LOSSES	1,348.60	1,348.60	.00	(1,348.60)	.0
210-3000-363-001	RENTAL INCOME	775.00	775.00	9,300.00	8,525.00	8.3
210-3000-365-005	DONATIONS UNIFORMS	.00	.00	4,900.00	4,900.00	.0
210-3000-391-202	OTI-CONSERVATION TRUST	.00	.00	260,000.00	260,000.00	.0
210-3000-391-204	OTI-VISITOR IMPROVEMENT FUND	.00	.00	6,000.00	6,000.00	.0
TOTAL PARKS AND REC REVENUE		125,814.80	125,814.80	3,819,328.00	3,693,513.20	3.3
TOTAL FUND REVENUE		125,814.80	125,814.80	3,819,328.00	3,693,513.20	3.3

CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2010

PARKS & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
210-4512-400-110	15,230.39	15,230.39	247,354.00	232,123.61	6.2
210-4512-400-120	1,894.09	1,894.09	38,584.00	36,689.91	4.9
210-4512-400-130	759.37	759.37	22,000.00	21,240.63	3.5
210-4512-400-210	4,046.33	4,046.33	55,233.00	51,186.67	7.3
210-4512-400-220	1,078.57	1,078.57	19,092.00	18,013.43	5.7
210-4512-400-221	252.23	252.23	4,465.00	4,212.77	5.7
210-4512-400-230	894.25	894.25	14,399.00	13,504.75	6.2
210-4512-400-250	35.79	35.79	616.00	580.21	5.8
210-4512-400-260	765.61	765.61	13,749.00	12,983.39	5.6
210-4512-400-340	.00	.00	3,650.00	3,650.00	.0
210-4512-400-501	2,200.68	2,200.68	20,340.00	18,139.32	10.8
210-4512-400-510	3,020.00	3,020.00	3,190.00	170.00	94.7
210-4512-400-530	181.87	181.87	4,140.00	3,958.13	4.4
210-4512-400-540	769.60	769.60	11,600.00	10,830.40	6.6
210-4512-400-550	305.96	305.96	10,500.00	10,194.04	2.9
210-4512-400-580	120.00	120.00	6,730.00	6,610.00	1.8
210-4512-400-610	864.49	864.49	26,195.00	25,330.51	3.3
210-4512-400-612	.00	.00	3,000.00	3,000.00	.0
210-4512-400-613	270.00	270.00	20,000.00	19,730.00	1.4
210-4512-400-617	.00	.00	750.00	750.00	.0
210-4512-400-618	239.60	239.60	11,780.00	11,540.40	2.0
210-4512-400-641	.00	.00	4,000.00	4,000.00	.0
210-4512-400-810	2,202.09	2,202.09	12,509.00	10,306.91	17.6
210-4512-400-860	.00	.00	6,614.00	6,614.00	.0
210-4512-400-861	.00	.00	331.00	331.00	.0
TOTAL RECREATION	35,130.92	35,130.92	560,821.00	525,690.08	6.3
<u>POOL</u>					
210-4513-400-120	.00	.00	99,000.00	99,000.00	.0
210-4513-400-130	.00	.00	6,000.00	6,000.00	.0
210-4513-400-220	.00	.00	6,510.00	6,510.00	.0
210-4513-400-221	.00	.00	1,523.00	1,523.00	.0
210-4513-400-250	.00	.00	210.00	210.00	.0
210-4513-400-260	.00	.00	4,711.00	4,711.00	.0
210-4513-400-410	.00	.00	25,570.00	25,570.00	.0
210-4513-400-430	.00	.00	28,000.00	28,000.00	.0
210-4513-400-510	.00	.00	900.00	900.00	.0
210-4513-400-530	65.93	65.93	816.00	750.07	8.1
210-4513-400-550	.00	.00	450.00	450.00	.0
210-4513-400-610	.00	.00	5,000.00	5,000.00	.0
210-4513-400-611	.00	.00	7,500.00	7,500.00	.0
210-4513-400-614	.00	.00	6,000.00	6,000.00	.0
210-4513-400-617	.00	.00	2,000.00	2,000.00	.0
210-4513-400-641	.00	.00	5,500.00	5,500.00	.0
210-4513-400-741	.00	.00	29,000.00	29,000.00	.0
TOTAL POOL	65.93	65.93	228,690.00	228,624.07	.0

CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2010

PARKS & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARK MAINTENANCE</u>					
210-4521-400-110	17,430.99	17,430.99	294,760.00	277,329.01	5.9
210-4521-400-120	1,424.18	1,424.18	129,136.00	127,711.82	1.1
210-4521-400-130	295.04	295.04	7,000.00	6,704.96	4.2
210-4521-400-135	294.84	294.84	1,421.00	1,126.16	20.8
210-4521-400-210	6,358.20	6,358.20	87,055.00	80,696.80	7.3
210-4521-400-220	1,164.88	1,164.88	26,804.00	25,639.12	4.4
210-4521-400-221	272.45	272.45	6,269.00	5,996.55	4.4
210-4521-400-230	1,051.75	1,051.75	18,658.00	17,606.25	5.6
210-4521-400-250	38.89	38.89	864.00	825.11	4.5
210-4521-400-260	636.24	636.24	14,613.00	13,976.76	4.4
210-4521-400-320	100.00	100.00	.00	(100.00)	.0
210-4521-400-340	.00	.00	25.00	25.00	.0
210-4521-400-410	514.30	514.30	113,400.00	112,885.70	.5
210-4521-400-430	.00	.00	22,000.00	22,000.00	.0
210-4521-400-442	.00	.00	1,000.00	1,000.00	.0
210-4521-400-445	85.00	85.00	27,000.00	26,915.00	.3
210-4521-400-501	14.54	14.54	5,000.00	4,985.46	.3
210-4521-400-510	.00	.00	1,130.00	1,130.00	.0
210-4521-400-520	1,131.00	1,131.00	.00	(1,131.00)	.0
210-4521-400-530	757.03	757.03	6,850.00	6,092.97	11.1
210-4521-400-540	10.12	10.12	250.00	239.88	4.1
210-4521-400-550	.91	.91	4,750.00	4,749.09	.0
210-4521-400-580	.00	.00	1,250.00	1,250.00	.0
210-4521-400-610	3,321.90	3,321.90	91,175.00	87,853.10	3.6
210-4521-400-617	.00	.00	1,050.00	1,050.00	.0
210-4521-400-641	.00	.00	7,500.00	7,500.00	.0
210-4521-400-660	.00	.00	6,000.00	6,000.00	.0
210-4521-400-741	.00	.00	17,000.00	17,000.00	.0
210-4521-400-810	2,367.92	2,367.92	39,598.00	37,230.08	6.0
210-4521-400-860	.00	.00	15,095.00	15,095.00	.0
210-4521-400-861	.00	.00	2,054.00	2,054.00	.0
TOTAL PARK MAINTENANCE	37,270.18	37,270.18	948,707.00	911,436.82	3.9
<u>PARKS CAPITAL</u>					
210-4523-400-725	.00	.00	97,000.00	97,000.00	.0
210-4523-400-737	.00	.00	100,000.00	100,000.00	.0
210-4523-400-740	.00	.00	25,000.00	25,000.00	.0
210-4523-400-741	.00	.00	13,500.00	13,500.00	.0
210-4523-400-746	43.80	43.80	.00	(43.80)	.0
210-4523-400-747	10,462.55	10,462.55	70,000.00	59,537.45	15.0
210-4523-400-749	173,782.46	173,782.46	2,000,000.00	1,826,217.54	8.7
210-4523-400-750	1,482.00	1,482.00	.00	(1,482.00)	.0
210-4523-400-751	5,532.59	5,532.59	549,560.00	544,027.41	1.0
210-4523-400-870	.00	.00	222,533.00	222,533.00	.0
210-4523-400-871	.00	.00	99,795.00	99,795.00	.0
TOTAL PARKS CAPITAL	191,303.40	191,303.40	3,177,388.00	2,986,084.60	6.0
<u>NON-DEPARTMENTAL</u>					
210-4800-400-314	.00	.00	20,000.00	20,000.00	.0
210-4800-400-520	20,011.00	20,011.00	23,165.00	3,154.00	86.4
210-4800-400-811	.00	.00	2,000.00	2,000.00	.0
210-4800-400-820	.00	.00	44,541.00	44,541.00	.0
210-4800-400-862	.00	.00	1,165.00	1,165.00	.0
210-4800-400-863	.00	.00	108.00	108.00	.0
TOTAL NON-DEPARTMENTAL	20,011.00	20,011.00	90,979.00	70,968.00	22.0
<u>OPERATING TRANSFER OUT</u>					
210-4910-400-895	2,114.50	2,114.50	25,374.00	23,259.50	8.3
210-4910-400-896	3,461.92	3,461.92	41,543.00	38,081.08	8.3
TOTAL OPERATING TRANSFER OUT	5,576.42	5,576.42	66,917.00	61,340.58	8.3

CITY OF RIFLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2010

PARKS & RECREATION

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
TOTAL FUND EXPENDITURES	289,357.85	289,357.85	5,073,502.00	4,784,144.15	5.7
NET REVENUE OVER EXPENDITURES	(163,543.05)	(163,543.05)	(1,254,174.00)	(1,090,630.95)	(13.0)

	Memorial Day	8/17-9/6	Labor Day*
Admissions	\$ 165.00	\$ 2,853.00	\$ 106.50
Concessions	\$ 50.00	\$ 450.00	\$ 18.00
Total Revenue	\$ 215.00	\$ 3,303.00	\$ 124.50

Average (6/15-17 divided by 3)

\$ 591.00
\$ 73.00
\$ 664.00

Hours	99	551	63
Avg rate	\$ 23.00	\$ 11.50	\$ 23.00
Total Expenses	\$ 2,277.00	\$ 6,336.50	\$ 1,449.00

100
\$ 11.50
\$ 1,150.00

Net	\$ (2,062.00)	\$ (3,033.50)	\$ (1,324.50)
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\$ (486.00)

TOTAL \$ (6,420.00)

* 2009 Labor Day, pool closed early due to weather

	Pre Season	Regular Season (open swim)
Average Shift Day	Pool hours 11:30 AM-7 PM	Pool hours 11:30 AM-9 PM
1 manager	Staff hours 11 AM-7:30 PM	Staff hours 11 AM-9:30 PM
3 office		
7 guards		
2 batting cage	2010 Rev \$ 82,700.00	
	2010 Exp \$ 228,690.00	
Average Shift Night	2010 Net \$ (145,990.00)	
1 manager		
2 office		
6 guards	2009 season 105 days	
2 batting cage	proposed 2010 season 84 days	