

# Rifle Parks & Recreation Advisory Board

## Agenda

December 7, 2009

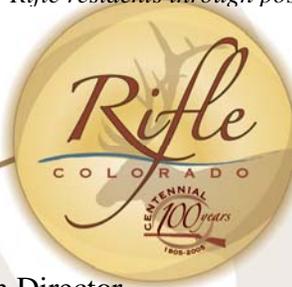
5:30 PM

### **Parks Maintenance Facility**

**3100 Dokes Lane**

1. Call to Order
2. Minutes of September 14<sup>th</sup> Meeting
3. Minutes of October 12<sup>th</sup> Meeting
4. Comments from Public
5. Senior Center Report
6. Meeting Dates 2010
7. Board Member Appointments
8. Needs Survey Results
9. Deerfield Completion Plan Update
10. Trail 16-13 Update
11. Centennial Park Update
12. Next Meeting – December 28<sup>th</sup> (cancel?)
13. Other
14. Adjourn

*"Enhancing the quality of life for Rifle residents through positive recreational activities".*



Date: December 3, 2009  
To: PRAB  
From: Aleks Briedis, Recreation Director  
Tom Whitmore, Parks Director  
RE: December 7<sup>th</sup> Meeting

Below is a brief overview for the December 7<sup>th</sup> meeting:

Meeting Dates 2010

Our meeting dates are currently only set through 2009. Included in your packet is proposed meeting dates for 2010.

Board Member Appointments

Jim's and Mildred's terms are up at the end of January 2010. WE have started advertising in the Citizen Telegram, our web page and Channel 10. Applications are due back January 4<sup>th</sup>. An application form is included in the packet.

Needs Survey Results

Surveys were sent to all 81650 addresses. To date we have received 306 surveys and more keep coming in. We'll give a presentation with most recent results at the meeting.

Deerfield Completion Plan Update

Staff is currently finishing the Request for Proposals. We did receive a staff extension from GOCO for this project.

Trail 16-13 Update

SGM is currently working on the bid specs. We hope to get this out to bid in the next month and start construction in the spring.

Centennial Park Update

Construction continues. An update will be given at the meeting.

Next Meeting – December 28<sup>th</sup>

The next regular scheduled meeting is for December 28<sup>th</sup>. Due to the holidays, staff is proposing we cancel the meeting.

Should you have any questions or concerns, please contact us.

Thanks.



**RIFLE PARKS AND RECREATION ADVISORY BOARD MINUTES 2009**

**MONDAY September 14, 2009**

**FIESTA GUADALAJARA**

<b>MEMBERS PRESENT</b>	<b>YES</b>	<b>NO</b>
Jim Boone		X
Chris Coffelt		X
Christi Gray	X	
Mark Lapka		X
Ryan Mackley		X
Tom Stuver	X	
Ed Weiss	X	
Mildred Whitt	X	

**STAFF PRESENT:** Aleks Briedis, Tom Whitmore, Angie Wilkins, Janet Bertram, Bill Tabor, Dale Wilson, Ronnie Chick, Ron Mitchell, Steve Gehrke, Linda Stilson, Jenn Reich, Wayne Edgeton

**MINUTES OF THE JULY 20<sup>TH</sup> MEETING:** Minutes were deferred due to not having a quorum present that were in attendance for said meeting.

**MINUTES OF THE AUGUST 10<sup>TH</sup> MEETING:** Minutes were deferred due to not having a quorum present that were in attendance for said meeting.

**COMMENTS FROM THE PUBLIC:** None.

**STRATEGIC PLANNING WITH BOARD AND STAFF**

**FINANCIALS:** Aleks let the board know that travel and meeting costs were cut as well as uniforms and the pool contingency. Tom S. asked what budgets were cut for next year. Aleks stated that none had been cut yet. He also stated that the preliminary budget would stay the same as shown in the packet. Ed suggested that PRAB go over the budget on the 28<sup>th</sup> meeting.

**OTHER:** Aleks informed the board of an e-mail from David Anderson regarding a presentation on hidden gems. Tom S. commented that it is not the Parks and Recreation responsibility and suggested giving the information to the Mayor. Tom W. let the board know that the Capital Budget increase is not shown for the Parks Building. Tom S. wanted to know when the building would be occupied. Tom W. stated that

possibly by the 1<sup>st</sup> of October. Aleks let the board know that Centennial Park was moving forward with dirt being moved. Ed wanted to know if they were starting construction on the North end of the park. Aleks stated that they would not necessarily be starting at that end. Tom S. wanted to know when the sculpture would be moved. Tom W. stated it would be in the next couple of months. Christi wanted to know about the attendance rules for PRAB members. She was concerned with all the absences and especially with a Strategic Planning meeting. Tom S. commented that it was a disappointment that there were more City employees in attendance than board members. He also stated that an absence due to vacation should be counted against you and only allowed one absence per year.

**NEXT MEETING:** The next meeting is scheduled for September 28, 2009.

Meeting was adjourned by Chairman Ed Weiss at 8:39 p.m.

**RIFLE PARKS AND RECREATION ADVISORY BOARD MINUTES**

**MONDAY October 12, 2009**

**PARKS FACILITY BUILDING**

<b>MEMBERS PRESENT:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
Jim Boone	X	
Chris Coffelt	X	
Christi Gray	X	
Mark Lapka	X	
Ryan Mackley	X	
Tom Stuver		X
Ed Weiss	X	
Mildred Whitt	X	

**STAFF PRESENT:** Aleks Briedis, Tom Whitmore, Angie Wilkins

**COMMENTS FORM THE PUBLIC:** None

**SENIOR CENTER REPORT:** Mildred had nothing new to report. Aleks stated that Marie is getting a count of those wanting to take a tour of the new facilities.

**MINUTES OF THE JULY 7<sup>TH</sup> MEETING:** Jim made a motion to accept and approve the minutes of the July 7<sup>th</sup> meeting. Mildred 2<sup>nd</sup> the motion. Motion passed with a voice vote.

**MINUTES OF THE SEPTEMBER 14<sup>TH</sup> MEETING:** Minutes unable to be passed due to not having a quorum that was in attendance at said meeting.

**MINUTES OF THE SEPTEMBER 28<sup>TH</sup> MEETING:** Chris made a motion to accept and approve the minutes of the September 28<sup>th</sup> meeting. Christi 2<sup>nd</sup> the motion. Motion passed with a voice vote.

**FINANCIALS:** Financials ending 8/31/09 are included in the packet. Ed wanted to know if budget was still down 20%. Aleks stated that was correct. Ed also wanted to know if there were any over budget items. Aleks let the board know that there were not. Ed asked what was in the un-appropriated fund balance. Aleks said that the balance was \$400,000. Ed also wanted to know if Phase I of Centennial Park was allocated. Aleks let the board know that Phase I of Centennial Park was \$3.5 million and Phase II was not designed yet. Mark asked if salaries were OK. Aleks stated that salaries were OK and that there

were no pay increases this year. Ed wanted to know if Council approved the budget. Aleks stated that it would be approved on the 20<sup>th</sup>. Ed asked if Council would want to get into the Parks and Recreation Fund. Aleks let the board know that there were reserves in the General Fund and didn't need to worry about taking out of Parks and Recreation.

**NEEDS SURVEY:** A draft copy of the Needs Survey was e-mailed to PRAB members on 9/29/09. Staff requested that members fill out the survey and bring it to this meeting with comments. The REDC will be paying for distributing the survey and Recreation staff time will be allocated to compile the results. Aleks commented that the questions are the same as the 2004 questionnaire. Jim asked if the survey was going to be the same as the one in 2004 or would there be new questions added. Aleks stated that people may indicate that there doesn't need to be any additions to projects completed. Ed suggested that there should be a category for "other". Chris wanted to know how the REDC is involved. Aleks said that he would bring in the results from 2004.

**CENTENNIAL PARK UPDATE:** Centennial Park continues to move forward. Currently the pond is being completed and the connections to the fairgrounds and Middle School are being completed. The sewer line connection to the future restrooms at 5<sup>th</sup> street is also being installed which will be the building diversion point. Christi wanted to know who the contractors were doing the project. Aleks stated that ECI uses their own subcontractors, but that most of the contractors are local. He also stated that the trail is grubbed out and concrete forms will be checked tomorrow. Jim commented that he noticed people still using the bike path and wanted to know if it was closed. Aleks stated that it is closed, but people are going around. Ed wanted to know if the project was on schedule and if weather would put the project on hold. Aleks commented that the contractors have twelve months to complete the project. Ed asked if there were any problems with the grants. Aleks said that there have been no problems. Christi wanted to know if updates could be less often, that it was boring hearing every little detail and would prefer to just hear about the big things happening.

**STRATEGIC PLAN 2010 UPDATE:** City Council adopted the 2010 Strategic Plan at the 10/7/09 meeting. Ed suggested that the board look at the Plan periodically to remind them of the goals, possibly once a quarter.

**VETERANS PLAZA UPDATE:** City Council approved a proclamation naming the memorial area as Veterans Memorial Plaza at Deerfield Regional Park at the 10/7/09 meeting. Tom W. drew a diagram of what the memorial was going to look like and where the stones were going to be placed. Kursten Concrete is trying to have the concrete finished by Veterans Day. Jim wanted to know if all the funds were generated by themselves. Tom W. stated that they had generated all the funds and the Parks Department would be doing the maintenance on the Memorial. Christi wanted to know if they were going to have electricity. Tom W. said that they would be getting power. Chris wanted to know if they had a formal design. Tom W. let the board know that they had an architect for the project.

The Next meeting is scheduled for October 26, and will be held at Parks Facility Building.

**OTHER:** Mark wanted to know what happened with the statue situation. Tom W. stated that the statues were being taken to Parachute to the family. Christi wanted to know if there was somewhere

that Pee Wee Football could put a shed that is currently located at Copeland Concrete. She had checked with the School District and they didn't want at the Middle School. Aleks commented that the planning department wants all sheds removed from the City.

Meeting was adjourned by Chairman Ed Weiss at 6:27 p.m.

Parks Maintenance Facility Tour.

Parks & Recreation Advisory Board  
Meeting Dates 2010  
DRAFT

January 11, 2010  
January 25, 2010  
February 8, 2010  
February 22, 2010  
March 8, 2010  
March 29, 2010  
April 12, 2010  
April 26, 2010  
May 10, 2010  
May 24, 2010  
June 7, 2010  
June 28, 2010  
July 12, 2010  
July 26, 2010  
August 9, 2010  
August 23, 2010  
September 6, 2010  
September 27, 2010  
October 11, 2010  
October 25, 2010  
November 8, 2010  
November 22, 2010  
December 6, 2010  
December 27, 2010

# Rifle Parks and Recreation Advisory Board Terms

February 09

<u>Name</u>	<u>Term Expires</u>
Jim Boone	January 2010
Chris Coffelt	January 2012
Christi Gray	January 2012
Mark Lapka	January 2011
Tom Stuver	January 2011
Ed Weiss	January 2012
Mildred Whitt	January 2010
Ryan Mackley (alternate)	January 2011



## Rifle Parks and Recreation Advisory Board Application 2010

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Other phone \_\_\_\_\_

E-mail \_\_\_\_\_

Do you live within Rifle city limits?      Yes      No

Are you over the age of 55?      Yes      No

Please answer all questions. Attach additional sheets as necessary.

Why would you like to be on the advisory board?

What can you bring to the board?

What is your current involvement in Rifle's parks and recreation?

Please return this form and attachments to Rifle Parks & Recreation, 202 Railroad Ave., Rifle, CO 81650 or [abriedis@riflenco.org](mailto:abriedis@riflenco.org) by 5 PM, January 4<sup>th</sup>, 2010.

