



**PARK AND RECREATION ADVISORY BOARD MINUTES #1, 2006
MONDAY, JANUARY 9, 2006
RIFLE CITY HALL, CONFERENCE ROOM**

CALL TO ORDER

Acting Chairman Rich Carter called the meeting to order at 5:38 p.m. in the City Hall Conference Room.

Members present: Kelly Bina, Betsy Rice, Rich Carter, Mildred Whitt, Ed Weiss, and Mark Lapka. Chairman Steve Carter-absent, excused; Alternate Jim Boone, absent.

In addition to Advisory Board members, the following individuals were present: Tom Whitmore, Parks Director; Aleks Briedis, Recreation Director.

APPROVAL OF MINUTES OF DECEMBER 12, 2005 MEETING

Minutes of the December 12, 2005 meeting were reviewed.

Moved by Ed Weiss and

Seconded by Kelly Bina.

Vote: passed unanimously

COMMENTS FROM PUBLIC

None.

DISCUSSION OF SECRETARY POSITION

Aleks stated that, due to scheduling conflicts, Andrea Madden would not be able to fill the staff secretary position and that the position was open. Aleks asked for suggestions to fill the position. Ed Weiss suggest the idea of recording the meetings and having Andrea transcribe. It was suggested to ask Phil Antes if he would be interested in filing the position.

Tom Whitmore, Parks Director, said he would be glad to take notes.

PICNIC SHELTERS AND PLAYGROUNDS

Aleks reported on the work done since last meeting on this topic. He hopes to have an RFP by the next meeting. Discussion of the topic followed. The board had questions on





bordering materials. Ed Weiss asked why the previous playground was removed from Davidson Park. Aleks stated that it was due to safety concerns on antiquated equipment.

General thoughts about location of picnic shelters were discussed. Mark Lapka noted that appropriate placement of the shelter was important and would allow for more versatile usage. Fall zone protection was discussed. Aleks stated that we were hoping to receive a DOLA (Department of Local Affairs) grant to pay for the rubber "Pour-In-Place" fall zone material. Rich Carter asked if we could get a sample.

GOCO GRANT FOR 2006

Do we think we should apply for one? Aleks mentioned that the spring grant deadline is in March and we may want to apply for a grant to complete the third softball field at the Deerfield complex. We will need the field to replace the Metro field, which will be out of service due to the construction of the Action Park. After discussion, it was decided to think about the grant and possible projects and continue discussion at the 1/23/06 meeting.

PARK SIGNS

The board looked over numerous catalog examples and a preliminary proposal from Materials Inc. There were no decisions made and we plan to continue researching signs and sign companies.

POOL MECHANICAL AND STRUCTURAL EVALUATION

Aleks said he hopes to have quotes by the next meeting.

QUARTER PAGE NEWSPAPER ADS

Aleks reviewed his reasons for the idea of quarter page ads on rec. programs; registration deadlines, scores, etc. Aleks presented the board with cost figures on ads:

4x/mo=\$94/week, \$5,000 per year

2x /mo=\$117/week, \$3042 per year

1x/mo= \$ 146.25/week, \$1755 per year

We also discussed ads and e-mail. A 1/8-page ad is \$2,400 per year.

Mildred Whitt supported the idea of the newspaper ads stating that "the paper is the best way to get the word out and it includes people with no computer and no Channel 13".





Moved by Mark Lapka to do advertising for 1 year, every other week at a cost of \$3042.00 and re-evaluate in a year.

Seconded by Mildred Whitt.

Vote: Passed Unanimously

SCOREBOARDS AND SPONSORSHIP

Aleks stated that we still need several scoreboards. If we can find business to sponsor these, they could pay \$3250.00 per year for four years. After four years, the business could renew their advertising, if not, we could seek new sponsors.

Moved by Kelly Bina to authorize Aleks to pursue scoreboard sponsorship.

Seconded by Betsy Rice.

Vote: Passed unanimously

RECREATION COORDINATOR (ACQUATICS MANAGER)

Aleks discussed the need to start the pool manager position sooner and to increase this part-time position to a full-time Recreation Coordinator/ Aquatics Supervisor. Aleks presented his written proposal including a job description and specific programs that this person would be responsible for. Rich Carter stated that he felt this move was essential to get someone on board soon enough to have the pool ready to open and not to have programs suffer. Ed Weiss asked staff to discuss alternatives to this being extended to full time. Compare 1 full-time staff to two half-time staff etc. After lengthy discussion, the board agreed to move toward the increase to a full-time position.

Moved by Ed Weiss to recommend to City council to approve the increase to a full-time Recreation Coordinator - Aquatics

Seconded by Rich Carter

Vote: Passed unanimously

SCHOLARSHIPS

Aleks brought up scholarships for the pool and recreation programs for families with financial hardships. The focus of the discussion was how to stipulate who qualified and what policies that we may wish to consider when making these decisions, i.e., need, fairness, limits per family, etc. Mark Lapka stated that he thought it was good to use school lunch program rolls to determine need. The group will come back with policy ideas.



CITY OF RIFLE

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City of Rifle Parks and Recreation Advisory Board – December 12, 2005



ACTION PARK UPDATE

Aleks stated that he sent out the contract today. Hopefully construction will start in February and will be done in May.

PUBLIC OFFICIALS LIABILITY WORKSHOP 1/11/06

6-7:00p.m. Dinner will be served.

OTHER

Aleks handed out the final approved 2006 budget and asked for a recommendation from the board on purchasing auto-chains for the recently purchased Rec. bus. Aleks thought the cost would be around \$1,700.00.

Moved by Mark Lapka to recommend allowing up to \$2,000 to purchase auto chains for the bus.

Seconded by Mildred Whitt

Vote: Passed Unanimously

Moved by Mark Lapka to adjourn.

Seconded by Kelly Bina

Vote: Passed unanimously

Acting Chairman Rich Carter declared the meeting adjourned at 8:18 p.m.

Respectfully submitted,
Acting Secretary,

Tom Whitmore

Tom Whitmore
Acting Secretary

Rich Carter
Acting Chairman

