



PARK AND RECREATION ADVISORY BOARD MINUTES #1, 2005  
MONDAY, OCTOBER 24<sup>TH</sup>, 2005  
RIFLE CITY HALL CONFERENCE ROOM

Mayor Keith Lambert welcomed the new board and made introductory comments referencing the function of the board, its advisory capacity, the importance of the board, and the responsibility of making recommendations on Parks and Recreation for all facets of our community.

Members and staff introduced themselves around the table.

Rec. Director Aleks Briedis introduced the agenda.

Call to Order:

In the absence of Mark Lapka, the current chairman of the Rifle Metropolitan Park District Board, acting chairman Kelly Bina called the meeting to order at 5:39 p.m.

In attendance were:

Keith Lambert, Mayor  
Kelly Bina, Board Member  
Jim Boone, Board Member  
Rich Carter, Board Member  
Stephen Carter, Board Member  
John Hier, City Manager

Betsy Rice, Board Member  
Ed Weiss, Board Member  
Mildred Whitt, Board Member  
Aleks Briedis, Recreation Director  
Tom Whitmore, Parks Director

Mark Lapka had given advanced notice that he would not be able to attend.

Election of Officers:

The floor was opened for nominations for Chairman, Vice-Chairman and Secretary, respectively. Betsy Rice nominated Steve Carter for Chairman. Aleks nominated Ed Weiss by proxy on the behalf of Mark Lapka. Ed indicated that he preferred not to chair and Steve was elected as Chairman. Steve assumed the duties of the chair. The floor was opened for nominations for Vice-Chair. Kelly Bina nominated Rich Carter. Rich was elected by acclamation. After a brief discussion regarding the duties of secretary, Rich Carter nominated Kelly Bina, who was elected by acclamation.

Meeting Dates, Time, Location:

Meeting dates and times were discussed. Ed Weiss stated that he would hope to see the meetings close by 7:00 p.m. and that the 5:30 start time was fine. The consensus of the group was to have meetings at the City Hall conference room on the Mondays listed in



board notebook, the regular meeting times of the RMPDB, beginning at 5:30 p.m. Two meetings per month were okay initially, but we may eventually need only to meet once per month.

Meetings Televised on Channel 13:

Aleks introduced the topic of televising the advisory board meetings. Jim Bell would be able to do taping if desired. Steve suggested “leaving it open” and letting Channel 13 come if they wanted to. Several members indicated that they would be uncomfortable and inhibited if they were on camera. Other comments related to having some time to get educated and know what’s going on first. Ed Weiss commented that this is an advisory board and he preferred that the meetings not be broadcasted. Tom Whitmore, Parks Director stated that the Advisory Board meetings are open public meetings. Meeting notices will be posted and published and that the public is welcome to attend if they wish. Later in the discussion, Betsy moved not to tape the meetings until we’re more comfortable. The motion was seconded by Rich and passed by consensus.

Packet Deadlines and Pick-up Locations:

Ed Weiss suggested something less formal, no “packets and TV”. Perhaps using e-mail for extra’s and mailing minutes and agenda’s prior to meetings or depending on the situation, maybe just handing them out at the meetings. “Don’t get more complex than we need”. Aleks asked for suggestions on the agendas. Kelly suggested an item for “Comments from Public”. Aleks mentioned that the deadline for submitting agenda items would be on the Thursday prior to the regular meeting.

Facility Tour Date:

Aleks suggested a facility tour prior to deciding any major capital projects. He suggested a time that would allow for a 2-hour tour and a 2-hour work session following the tour. Conversation regarding projects and budgeting ensued. Ed offered the idea of setting the maintenance budget and then deciding bigger projects later. Ed’s suggestion led to an overview of the budget process by City Manager, John Hier. John explained the budget format and the reason for the “Maintenance” and “Enhanced” columns, he also answered numerous questions on the budget and informed the board of the budget deadlines. Council hoped to have the PRAB review the budgets and make suggestions so that staff could report to council on 11/09/05. Ed asked if financial printouts could be handed out for review at the meetings. Aleks responded that this could be done with no problem.

Steve Carter and Jim Boone emphasized that they would like to take the tour and meet staff and gather information etc. The tour date has yet to be determined.



Secretary for Meetings:

Kelly agreed to assign recording secretary duties to a staff person. Aleks had previously spoken with Andrea Madden, Deputy City Clerk, about filling this paid position on a per hour basis. Andrea stated that she would be willing to do so.

Overview of Parks and Recreation:

Aleks gave a brief overview of what was included in the Park and Recreation Board Manual.

Other:

Aleks will get everyone a corrected address list for their board manuals.

The next meeting will be Monday, November 7<sup>th</sup>, 5:30 p.m. in the City Hall Conference Room. The main purpose of this meeting will be to review the maintenance level budgets and decide which additional items should be recommended to Council on the 9<sup>th</sup>.

Adjourn:

The historic first meeting of the Rifle Parks and Recreation Advisory Board was adjourned at 8:04 p.m.

Respectfully Submitted,

Tom Whitmore,  
Acting Secretary

