



**PARK AND RECREATION ADVISORY BOARD MINUTES # 13, 2006
MONDAY, JULY 24, 2006
RIFLE CITY HALL CONFERENCE ROOM**

CALLED TO ORDER: The meeting was called to order by Chairman Steve Carter at 5:30 p.m.

MEMBERS PRESENT, ROLL CALL:

ACT VOTER:	Yes	No	Abstain
Kelly Bina	X		
Jim Boone			
Rich Carter	X		
Steve Carter	X		
Mark Lapka	X		
Betsy Rice			
Ed Weiss	X		
Mildred Whitt	X		
RESULT:	6		

Kelly Bina	5:30	Jim Boone	absent	Rich Carter	5:30
Steve Carter	5:30	Mark Lapka	5:30	Betsy Rice	absent
Ed Weiss	5:30	Mildred Whitt	5:30		

Staff Present: Tom Whitmore; Parks Director.

It was moved by Mark Lapka and seconded by Rich Carter to excuse absent members. Mark stated that he didn't think we had to excuse Jim Boone as he is an alternate member. The motion passed unanimously by voice vote.





MINUTES OF THE JULY 10th MEETING:

It was mentioned that the “Overview” for today’s meeting actually stated that it was for the June 26th meeting. It should have stated July “24th”. Tom will correct this.

ACT VOTER:	Yes	No	Abstain
Kelly Bina	x		
Jim Boone			
Rich Carter	x		
Steve Carter	x		
Mark Lapka			x
Betsy Rice	x		
Ed Weiss			x
Mildred Whitt	x		
RESULT:	5	0	2

COMMENTS FROM PUBLIC: No public present.

EAGLE SCOUT PROJECT—JUSTIN STONE: Justin did not attend the meeting.

PROJECT UPDATE:

Tom went through the projects as mentioned in the report. The board had a brief general discussions related to our projects.

Steve, as well as other board members, commented on how nice it is to have the Deerfield parking lock completed. Steve also inquired about planting something around the dirt perimeters to make the bare ground look better. Tom said this would require plants that need little water as we have no final design and no irrigation installed. The plants would likely need to be seeded in the fall and germinate in the spring with whatever precipitation that was available. Tom stated that this could be done relatively inexpensively and that having some kind of vegetation growing would help with the





appearance as well as wind and water erosion. Even drought tolerant plants take time to establish though.

Mark asked about street hockey in Deerfield parking lot. Is that okay? Would we have to mark off an area etc.? Tom thought that most roller hockey was informal and spontaneous and that if the parking lot was not being heavily used, it shouldn't cause a problem.

STRATEGIC PLANNING:

A draft of the notes from strategic planning held on July 15th was in the packet. Tom stated that he and Aleks have not completed the action items yet. The board was comfortable with waiting until the action items were available before discussing the plan.

BUDGET, FINANCIAL PRINTOUT: The "Budget to Actual" reports were glanced over by the board. Basically, Ed felt that the report gave a general idea of how much money was left and that the % of the \$'s spent was around 50% for the mid year. Tom responded to a question on whether we were asked to stay within each line item amount or if we were worried about the overall bottom line of each budget. Tom stated that the practice has been to try to stay within the overall bottom-line on each budget. This allows department heads to have some flexibility depending on unexpected impacts that their department might experience. Ed also asked what date the sales tax was recorded on and if for example; January's sales tax was recorded on February 20th? Tom thought that the reporting was for the previous month but will find out and get back to the board.

NEXT MEETING—AUGUST 7TH

Kelly asked about the date of the next meetings being on the first and third Mondays. This is due to the fact that we are keeping PRAB meetings on the "off" weeks of City Council meetings.

OTHER: Kelly asked about the terms of the board members and wanted some clarification on the terms of each board member.

ADJOURN: It was moved by Mark Lapka and seconded by Mildred Whitt to adjourn the meeting. The motion passed by a unanimous voice vote. Chairman Steve Carter declared the meeting adjourned at 6:40 p.m.

Respectfully submitted,

Tom Whitmore,
Acting Secretary

