

Rifle Parks & Recreation Advisory Board
Agenda
May 11, 2009
5:30 PM
Rifle City Hall

1. Call to Order
2. Minutes of April 27th Meeting
3. Comments from Public
4. Senior Center Report
5. Aspen HS fee reduction request
6. Financial Statements
7. Facility Tour
8. Next Meeting – June 8th (May 25th meeting cancelled)
9. Other
10. Adjourn



Date: May 7, 2009
To: PRAB
From: Aleks Briedis, Recreation Director
Tom Whitmore, Parks Director
RE: May 11th Meeting

Below is a brief overview for the May 11th meeting:

Aspen High School Fee Reduction Request

Carol Sams, Aspen High School's Athletic Director, feels that the City should not be charging her department for use of Cooper Field for the Aspen/Olathe game and is asking if the City would waive 50% of the fee. Aspen was charged the regular rate for two games and one field preparation for the total of \$170. Staff asked for a formal request from Carol Sams, but we had not received it by the packet deadline.

Financial Statement

Financial statement ending March 31st is attached in the packet.

Facility Tour

We will be taking the bus to visit the progress of the Parks Maintenance Facility, to see the improvements to the pool and, if time allows, the future Centennial Park.

Next Meeting – June 8th

At the April 27th meeting, the board voted to cancel the May 25th meeting due to the holiday. The next scheduled meeting is June 8th.

Should you have any questions or concerns, please contact us.

Thanks.



RIFLE PARKS AND RECREATION ADVISORY BOARD MINUTES 2009

MONDAY April 27, 2009

RIFLE CITY HALL

MEMBERS PRESENT:	YES	NO
Jim Boone	X	
Chris Coffelt		X
Christi Gray	X	
Mark Lapka	X	
Ryan Mackley		X
Tom Stuver		X
Ed Weiss	X	
Mildred Whitt		X

STAFF PRESENT: Aleks Briedis, Tom Whitmore, Angie Wilkins

MINUTES OF THE April 6th MEETING: Jim made a motion to accept and approve the minutes of the April 6th meeting with corrections made by Tom W. changing the second page 6th sentence from the top to “electricity will not be run with construction completion, but will check with Excel to see what it would entail”. Christy 2nd the motion. Motion passed with a voice vote with Mark abstaining due to absence.

COMMENTS FROM THE PUBLIC: April Larrechea came in with her son who wants to play baseball but there were not enough kids for sig-ups. She said that Kennon Snead talked to the Recreation Department and was told that if he had enough kids by today, the team would be a go. She also stated that possibly Silt and New Castle could combine to make team. Aleks let the board know that the deadline was March 27th but that they had given Kennon an extension until the 17th of April to see if he could come up with enough kids to make a team. Kennon had come in on the 24th with only 9 kids. Jim asked what other towns would play in this league. Aleks let the board know that it would be towns from Debeque to Aspen. Jim also wanted to know if the other towns had extended their deadlines. Aleks let the board know that they had extended the deadlines up to the scheduling of games deadline. He also stated that they were able to extend longer because they have less teams to schedule. Aleks let the board know that he would meet at another date with the parent to discuss other options with her.

SENIOR CENTER REPORT: None

VETERANS MEMORIAL WALL: At the last meeting PRAB members asked for this to be a discussion item at this meeting. Ed mentioned that he had talked with the Mayor and this topic was going to be

discussed at their Council Meeting. He had not heard what had come from this meeting. Tom W. let the board know that regardless of the outcome of the Veterans Memorial Wall, the Parks Department will get with the Veterans regarding the landscaping. PRAB decided to not make any decisions on this topic at this time.

FINANCIAL STATEMENTS: Financial statements ending February 28th are attached in the packet. Sales tax is at 16% of the year and 12.5% has been collected making the difference of 3.5%, but seems to be leveling off. Ed commented that car sales are down which also has had an impact on sales tax. Mark wanted to know if the money shown was appropriated. Aleks let the board know that it was. Ed commented that there was only \$1.5 million left in reserves last year and this year we may need to tighten our belt. Jim wanted to know what he meant by tighten our belts. Ed said that there could be less spending on non budgeted items. Tom W. gave the example of the security cameras. Jim wanted to know if the irrigation for Davison and Macintosh Parks had been added. Tom W. let the board know that these projects are still being worked on and doesn't think it go over budget. Jim wanted to know when the numbers would come in that would show that the City is in good shape as far as the economy downturn. Ed commented that by June or July the numbers should give a better idea. Tom W. let the board know that more would be known when City employees returned from their Strategic Planning meeting this weekend.

CENTENNIAL PARK UPDATE: There is a final review meeting scheduled for Wednesday April 29th where more numbers will be coming in and find out how close the project is to getting started. Ed wanted to know when the shovels would be coming out. Aleks let the board know that he would know more after the meeting.

PARKS MAINTENANCE BUILDING UPDATE: Construction continues with the masonry being completed. The mechanical and framing is starting. Jim wanted to know when the building would be completed. Tom W. let the board know that it could be by August or September. Jim also wanted to know what would happen to the Valley Lumber site. Tom W. stated that it depended on the economy.

NEXT MEETING: The next meeting is scheduled to May 11th, 2009.

OTHER: Jim wanted to know about the community garden. Aleks let the board know that it was part of Bookcliffs Arts Council. Aleks let the board know that the City did not receive the Gold Medal Award and had not yet heard the details. Christy wanted to know what it took for a group to sell concessions at sporting events. Aleks let the board know that they had to have a permit from the City and be a Non Profit organization. Christy also had concerns that younger players that would have been playing on her son's soccer team were allowed to play up. Jim said that he had someone with concerns with the pool and the lap lane lines not being regulation. Mark commented that they were not regulation because the pool is not a regulation size pool. Jim wanted to know that when the pool is re-painted if the lines could be adjusted. Aleks said he would check into it. Jim also let the board know that someone had concerns with privacy issues in the men's and women's locker rooms at the pool. He wanted to know if partitions could be put up. Aleks let him know that new stalls had been ordered but not yet installed. There was

discussion on the meeting scheduled for Memorial Day weekend. Christy motioned for that meeting to be cancelled. Mark 2nd the motion and the motion passed with a voice vote.

Meeting was adjourned at 7:10 p.m.

CITY OF RIFLE
COMBINED CASH INVESTMENT
MARCH 31, 2009

COMBINED CASH ACCOUNTS

CASH ALLOCATION RECONCILIATION

210 ALLOCATION TO PARKS & RECREATION	5,280,391.40
TOTAL ALLOCATIONS TO OTHER FUNDS	5,280,391.40
ZERO PROOF IF ALLOCATIONS BALANCE	5,280,391.40

CITY OF RIFLE
BALANCE SHEET
MARCH 31, 2009

PARKS & RECREATION

ASSETS

210-001-000	CASH IN BANK	5,280,391.40	
210-001-001	PETTY CASH - RECREATION	50.00	
210-001-100	CASH OVER/SHORT	164.84	
210-005-100	SALES/USE TAX RECEIVABLE	193,457.02	
210-015-090	ACCT RECEIVABLE PR CREDIT CARD	3,476.82	
210-026-002	DUE FROM STATE OF COLORAD	409,835.70	
	TOTAL ASSETS		5,887,375.78

LIABILITIES AND EQUITY

LIABILITIES

210-201-000	ACCOUNTS PAYABLE	819,714.16	
210-202-001	ACCOUNT PAYABLE-FICA	3,640.82	
210-202-002	ACCOUNTS PAYABLE-FED TAX	2,633.09	
210-202-003	ACCOUNTS PAYABLE-STATETAX	852.73	
210-202-005	ACCOUNTS PAYABLE-UNEMPLOY	318.96	
210-202-006	ACCOUNTS PAYABLE-WRKCOMP	13,893.53	
210-202-008	ACCOUNTS PAYABLE-CAF PLAN	(759.10)	
210-203-000	COMPENSATED BALANCES PAY	39,217.92	
210-206-000	RETAINAGE PAYABLE	148,323.07	
210-253-000	FUND BALANCE UNRESERVED	5,905,005.59	
	TOTAL LIABILITIES		6,932,840.77

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(1,045,464.99)		
BALANCE - CURRENT DATE	(1,045,464.99)		
TOTAL FUND EQUITY			(1,045,464.99)
TOTAL LIABILITIES AND EQUITY			5,887,375.78

CITY OF RIFLE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2009

PARKS & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKS AND REC REVENUE</u>					
210-3000-313-001 GENERAL SALES TAX	186,413.04	487,172.15	2,378,832.00	1,891,659.85	20.5
210-3000-313-002 GENERAL USE TAX	419.28	4,081.49	115,111.00	111,029.51	3.6
210-3000-313-003 REBATES-SALES & USE	.00	.00	(819.00)	(819.00)	.0
210-3000-313-004 MOTOR VEHICLE USE TAX	12,940.47	45,393.24	206,940.00	161,546.76	21.9
210-3000-334-017 DOLA GRANT PARKS	.00	.00	500,000.00	500,000.00	.0
210-3000-334-019 DOLA GRANT PARKS MAINT BLDG	.00	.00	750,000.00	750,000.00	.0
210-3000-334-020 GOCO GRANT	.00	.00	805,000.00	805,000.00	.0
210-3000-334-023 COLO STATE TRAILS GRANT	.00	.00	200,000.00	200,000.00	.0
210-3000-341-400 SALE OF MAPS/PUBS/COPIES	160.22	230.99	.00	(230.99)	.0
210-3000-347-001 RECREATION FEES	9,918.74	15,501.59	46,595.00	31,093.41	33.3
210-3000-347-004 FARMERS MARKET FEES	75.00	225.00	900.00	675.00	25.0
210-3000-347-005 FACILITY RENTAL	.00	.00	5,800.00	5,800.00	.0
210-3000-347-010 POOL-ADMISSIONS	.00	.00	64,000.00	64,000.00	.0
210-3000-347-011 POOL-SWIM LESSONS	.00	.00	21,000.00	21,000.00	.0
210-3000-347-012 POOL-RENTALS	.00	.00	2,000.00	2,000.00	.0
210-3000-347-013 POOL-CONCESSIONS	.00	.00	12,500.00	12,500.00	.0
210-3000-347-014 POOL-BATTING CAGES	.00	.00	1,400.00	1,400.00	.0
210-3000-347-100 RMP PARK FEES	134.00	1,038.93	32,000.00	30,961.07	3.3
210-3000-347-101 RMP ANNUAL PASS FEES	92.00	394.00	6,600.00	6,206.00	6.0
210-3000-347-102 RMP COMMUNITY HOUSE	225.00	285.00	2,000.00	1,715.00	14.3
210-3000-361-001 INTEREST EARNINGS	7,784.46	25,897.15	30,000.00	4,102.85	86.3
210-3000-362-001 UNREALIZED GAINS/LOSSES	4,526.49	(2,549.20)	.00	2,549.20	.0
210-3000-365-004 DONATIONS OTHER	.00	.00	10,450.00	10,450.00	.0
210-3000-365-005 DONATIONS UNIFORMS	1,879.60	3,002.88	4,900.00	1,897.12	61.3
210-3000-378-001 MISCELLANEOUS INCOME	86,963.00	86,963.00	.00	(86,963.00)	.0
210-3000-391-202 OTI-CONSERVATION TRUST	.00	.00	260,000.00	260,000.00	.0
210-3000-391-204 OTI-VISITOR IMPROVEMENT FUND	6,000.00	6,000.00	.00	(6,000.00)	.0
TOTAL PARKS AND REC REVENUE	317,531.30	673,636.22	5,455,209.00	4,781,572.78	12.4
TOTAL FUND REVENUE	317,531.30	673,636.22	5,455,209.00	4,781,572.78	12.4

CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2009

PARKS & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
210-4512-400-110 REGULAR EMPLOYEES-S&W	19,027.20	54,354.51	258,563.00	204,208.49	21.0
210-4512-400-120 PART-TIME/TEMP EMPL-S&W	1,572.63	4,602.53	44,634.00	40,031.47	10.3
210-4512-400-130 OVERTIME-S&W	1,347.28	4,089.86	28,852.00	24,762.14	14.2
210-4512-400-210 HEALTH INSURANCE	3,634.46	9,765.42	43,660.00	33,894.58	22.4
210-4512-400-220 FICA	1,333.03	3,831.83	20,587.00	16,755.17	18.6
210-4512-400-221 MEDICARE	311.79	896.20	4,815.00	3,918.80	18.6
210-4512-400-230 RETIREMENT	1,121.40	3,195.86	15,536.00	12,340.14	20.6
210-4512-400-250 UNEMPLOYMENT INSURANCE	43.88	126.08	644.00	517.92	19.6
210-4512-400-260 WORKERS COMP INSURANCE	935.14	2,688.88	13,791.00	11,102.12	19.5
210-4512-400-340 POSTAL SERVICES	13.53	876.63	3,650.00	2,773.37	24.0
210-4512-400-442 RENTAL EQUIP/VEHICLES	534.60	534.60	.00 (534.60)	.0
210-4512-400-501 OTHER PURCHASED SERVICES	809.33	4,239.09	18,800.00	14,560.91	22.6
210-4512-400-510 DUES/MEMBERSHIPS	.00	1,126.75	1,190.00	63.25	94.7
210-4512-400-530 COMMUNICATION-TELEPHONE	529.13	1,527.29	4,150.00	2,622.71	36.8
210-4512-400-540 ADVERTISING	1,669.20	2,468.98	11,600.00	9,131.02	21.3
210-4512-400-550 PRINTING/BINDING	559.00	4,287.62	10,500.00	6,212.38	40.8
210-4512-400-580 TRAVEL & MEETINGS	1,308.50	1,887.71	7,930.00	6,042.29	23.8
210-4512-400-610 GENERAL SUPPLIES	37.19	495.79	26,015.00	25,519.21	1.9
210-4512-400-612 TRAVELER DONATION	.00	.00	1,000.00	1,000.00	.0
210-4512-400-613 SR CTR RECREATION PROGRAM	422.69	1,538.69	20,000.00	18,461.31	7.7
210-4512-400-617 UNIFORMS/CLOTHING	.00	.00	750.00	750.00	.0
210-4512-400-618 PROGRAM TEAM UNIFORMS/CLOTHING	.00	459.85	11,630.00	11,170.15	4.0
210-4512-400-641 MINOR EQUIPMENT	.00	.00	4,700.00	4,700.00	.0
210-4512-400-810 FLEET MAINTENANCE	1,423.07	6,608.24	13,086.00	6,477.76	50.5
210-4512-400-860 FLEET DEBT SERVICE PRINC	.00	.00	6,614.00	6,614.00	.0
210-4512-400-861 FLEET DEBT SERVICE INT	.00	.00	331.00	331.00	.0
TOTAL RECREATION	36,633.05	109,602.41	573,028.00	463,425.59	19.1

CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2009

PARKS & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POOL</u>					
210-4513-400-120 PART-TIME/TEMP EMPL-S&W	.00	.00	99,000.00	99,000.00	.0
210-4513-400-130 OVERTIME-S&W	.00	.00	7,000.00	7,000.00	.0
210-4513-400-220 FICA	.00	.00	6,572.00	6,572.00	.0
210-4513-400-221 MEDICARE	.00	.00	1,537.00	1,537.00	.0
210-4513-400-250 UNEMPLOYMENT INSURANCE	.00	.00	217.00	217.00	.0
210-4513-400-260 WORKERS COMP INSURANCE	.00	.00	4,607.00	4,607.00	.0
210-4513-400-410 UTILITY SERVICES	168.95	359.65	25,570.00	25,210.35	1.4
210-4513-400-430 REPAIR & MAINT SERVICES	.00	119.98	13,000.00	12,880.02	.9
210-4513-400-510 DUES/MEMBERSHIPS	.00	.00	900.00	900.00	.0
210-4513-400-530 COMMUNICATION-TELEPHONE	17.95	149.41	816.00	666.59	18.3
210-4513-400-550 PRINTING/BINDING	.00	.00	450.00	450.00	.0
210-4513-400-610 GENERAL SUPPLIES	789.10	789.10	5,000.00	4,210.90	15.8
210-4513-400-611 POOL CHEMICAL SUPPLIES	.00	.00	7,700.00	7,700.00	.0
210-4513-400-614 RESALE SUPPLIES	.00	.00	7,500.00	7,500.00	.0
210-4513-400-617 UNIFORMS/CLOTHING	.00	.00	2,000.00	2,000.00	.0
210-4513-400-730 IMPROVEMENTS-OTHR THN BLD	.00	.00	100,000.00	100,000.00	.0
210-4513-400-741 EQUIPMENT	.00	.00	44,000.00	44,000.00	.0
TOTAL POOL	976.00	1,418.14	325,869.00	324,450.86	.4

CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2009

PARKS & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARK MAINTENANCE</u>					
210-4521-400-110 REGULAR EMPLOYEES-S&W	21,409.77	61,067.00	292,244.00	231,177.00	20.9
210-4521-400-120 PART-TIME/TEMP EMPL-S&W	2,102.50	3,226.25	88,416.00	85,189.75	3.7
210-4521-400-130 OVERTIME-S&W	474.27	590.05	5,500.00	4,909.95	10.7
210-4521-400-135 STANDBY TIME-S&W	361.87	889.86	1,030.00	140.14	86.4
210-4521-400-210 HEALTH INSURANCE	5,495.26	14,883.12	47,784.00	32,900.88	31.2
210-4521-400-220 FICA	1,467.59	3,958.80	24,006.00	20,047.20	16.5
210-4521-400-221 MEDICARE	343.24	925.85	5,614.00	4,688.15	16.5
210-4521-400-230 RETIREMENT	1,267.24	3,604.77	17,459.00	13,854.23	20.7
210-4521-400-250 UNEMPLOYMENT INSURANCE	48.72	131.60	732.00	600.40	18.0
210-4521-400-260 WORKERS COMP INSURANCE	786.29	2,124.01	11,425.00	9,300.99	18.6
210-4521-400-320 PROFESSIONAL SERVICES	.00	.00	100.00	100.00	.0
210-4521-400-340 POSTAL SERVICES	.00	.00	300.00	300.00	.0
210-4521-400-410 UTILITY SERVICES	3,022.73	9,137.40	108,400.00	99,262.60	8.4
210-4521-400-430 REPAIR & MAINT SERVICES	3,654.85	5,029.85	25,685.00	20,655.15	19.6
210-4521-400-442 RENTAL EQUIP/VEHICLES	.00	280.81	1,500.00	1,219.19	18.7
210-4521-400-445 RENTAL TOILETS	1,155.00	1,515.00	23,800.00	22,285.00	6.4
210-4521-400-501 OTHER PURCHASED SERVICES	.00	3.43	10,900.00	10,896.57	.0
210-4521-400-510 DUES/MEMBERSHIPS	.00	205.00	1,130.00	925.00	18.1
210-4521-400-530 COMMUNICATION-TELEPHONE	811.08	2,168.86	6,310.00	4,141.14	34.4
210-4521-400-540 ADVERTISING	14.86	14.86	600.00	585.14	2.5
210-4521-400-550 PRINTING/BINDING	6.87	8.91	4,750.00	4,741.09	.2
210-4521-400-580 TRAVEL & MEETINGS	510.00	888.22	2,985.00	2,096.78	29.8
210-4521-400-610 GENERAL SUPPLIES	7,979.65	18,904.42	88,675.00	69,770.58	21.3
210-4521-400-617 UNIFORMS/CLOTHING	679.95	1,679.88	3,430.00	1,750.12	49.0
210-4521-400-641 MINOR EQUIPMENT	.00	1,299.91	37,100.00	35,800.09	3.5
210-4521-400-660 ROAD MATERIALS	.00	.00	6,000.00	6,000.00	.0
210-4521-400-741 EQUIPMENT	.00	.00	40,000.00	40,000.00	.0
210-4521-400-810 FLEET MAINTENANCE	2,850.44	7,616.47	41,423.00	33,806.53	18.4
210-4521-400-860 FLEET DEBT SERVICE PRINC	.00	.00	15,095.00	15,095.00	.0
210-4521-400-861 FLEET DEBT SERVICE INT	.00	.00	2,054.00	2,054.00	.0
TOTAL PARK MAINTENANCE	54,442.18	140,154.33	914,447.00	774,292.67	15.3

CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2009

PARKS & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS CAPITAL</u>					
210-4523-400-725 DEERFIELD LANDSCAPE PLAN/CONST	.00	.00	100,000.00	100,000.00	.0
210-4523-400-731 MACINTOSH PK RAW WTR/CEMT	.00	.00	25,000.00	25,000.00	.0
210-4523-400-732 METRO/DF PK SECURITYLIGHT	14,218.00	14,218.00	.00 (14,218.00)	.0
210-4523-400-740 DF PUMPSTATION EXPANSION	.00	.00	25,000.00	25,000.00	.0
210-4523-400-741 DEERFIELD PARK	.00	.00	21,500.00	21,500.00	.0
210-4523-400-746 PARKS MAINT FACILITY CONSTRUCT	822,290.77	1,083,000.27	2,982,572.00	1,899,571.73	36.3
210-4523-400-747 PARK MAINTENANCE FACILITY FFE	.00	.00	252,461.00	252,461.00	.0
210-4523-400-748 PARKS MAINT FACILITY DESIGN	6,938.41	24,811.77	55,207.00	30,395.23	44.9
210-4523-400-749 CENTENNIAL PARK IMPROVEMENTS	16,803.30	310,596.53	2,700,000.00	2,389,403.47	11.5
210-4523-400-750 PARKS MAINT FACILITY FINANCING	1,481.00	2,684.50	.00 (2,684.50)	.0
210-4523-400-751 RIFLE CREET TRAIL 9TH TO 16TH	.00	.00	554,560.00	554,560.00	.0
210-4523-400-870 DEBT SERVICE PRINCIPAL	.00	.00	213,306.00	213,306.00	.0
210-4523-400-871 DEBT SERVICE INTEREST	.00	.00	109,022.00	109,022.00	.0
TOTAL PARKS CAPITAL	861,731.48	1,435,311.07	7,038,628.00	5,603,316.93	20.4
<u>NON-DEPARTMENTAL</u>					
210-4800-400-314 CITY ATTORNEY-GEN'L LEGAL P&R	.00	.00	20,000.00	20,000.00	.0
210-4800-400-520 INSURANCE	.00	15,886.00	15,434.00 (452.00)	102.9
210-4800-400-900 CONTINGENCY	.00	.00	500,000.00	500,000.00	.0
TOTAL NON-DEPARTMENTAL	.00	15,886.00	535,434.00	519,548.00	3.0
<u>OPERATING TRANSFER OUT</u>					
210-4910-400-895 OTO TO GENERAL - GOV. AFFAIRS	2,114.50	6,343.50	25,374.00	19,030.50	25.0
210-4910-400-896 OTO TO GENERAL - MAINT.	3,461.92	10,385.76	41,543.00	31,157.24	25.0
TOTAL OPERATING TRANSFER OUT	5,576.42	16,729.26	66,917.00	50,187.74	25.0
TOTAL FUND EXPENDITURES	959,359.13	1,719,101.21	9,454,323.00	7,735,221.79	18.2
NET REVENUE OVER EXPENDITURES	(641,827.83)	(1,045,464.99)	(3,999,114.00)	(2,953,649.01)	(26.1)