

Rifle Parks & Recreation Advisory Board
Agenda
September 22, 2008
5:30 PM
Rifle City Hall

1. Call to Order
2. Minutes of September 8th Meeting
3. Comments from Public
4. Senior Center Report
5. Starburst Award
6. Board Terms
7. Meeting Dates
8. Pool Fee for Adults with Children
9. 2009 Draft Budget
10. Parks Maintenance Building Update
11. Centennial Park Update
12. Security Camera Update
13. Appreciation Dinner
14. Next Meeting – October 6th
15. Other
16. Adjourn



Date: September 18, 2008
To: PRAB
From: Aleks Briedis, Recreation Director
Tom Whitmore, Parks Director
RE: September 22nd Meeting

Below is a brief overview for the September 22nd meeting:

Starburst Award

We will be receiving the Colorado Lottery's Starburst Award at the Colorado Parks & Recreation Association Conference on September 23rd.

Board Terms

Council is requesting we change the term date from November due to candidate interviews having to be completed during the busy budget season. City staff is proposing we extend the PRAB terms until February 1st. Applications would be due at the end of the year and interviews could be held in January. Staff would like to present an ordinance to Council at their October 1st & 15th meetings to change the code to reflect this change. Staff is requesting PRAB's input at the meeting.

Meeting Dates

With the possibility of term dates changing, staff would like to already vote in the 2008-09 PRAB meeting dates. The proposed dates are included in the packet. The dates presented are the Mondays the week prior to City Council meetings.

Pool Fee for Adults with Children

Currently adults that come to the pool with their children during open swim are charged the full entrance fee, even if they are not using the pool. Staff is proposing to add an additional fee to the pool schedule to charge only \$1 to parents who accompany their child to the pool and do not swim.

2009 Draft Budget

Staff has met with the budget committee. No major changes were made. The finance department has entered the missing figures into the budget. The overview page is included in the packet. Staff will review with the board at the meeting.

Parks Maintenance Building Update

The contract has been signed with White Construction Group. An update will be given at the meeting.

Centennial Park Update

A meeting with Design Concepts, SGM and staff has been set for Friday, September 26th at 1 PM in City Hall. We are inviting any board members that would like to attend.





Security Camera Update

Security cameras have been installed at the Action Park and Deerfield Park playground. Two people were photographed at the Action Park after hours and the photos have been forwarded to the police department. Other than a cat, no one has been at the playground after hours.

Appreciation Dinner

At the last meeting, it was discussed to show our appreciation to the Board members whose terms are expiring. In previous years we have had an appreciation dinner. Staff would like to discuss a date for this year's dinner at the meeting.

The next meeting is scheduled for October 6th, 2008.

Should you have any questions or concerns, please contact us.

Thanks.



RIFLE PARKS & RECREATION ADVISORY BOARD MINUTES 2008

MONDAY September 8, 2008

RIFLE CITY HALL

CALL TO ORDER: Meeting was called to order by Chairman Ed Weiss at 5:31 p.m.

MEMBERS PRESENT:

	YES	NO
Jim Boone		X
Rich Carter	X	
Steve Carter	X	
Christy Gray	X	
Mark Lapka	X	
Tom Stuver		X
Ed Weiss	X	
Mildred Whitt	X	

STAFF PRESENT: Aleks Briedis, Tom Whitmore, Angie Wilkins

MINUTES OF THE August 25th MEETING: Rich made a motion to approve and accept the minutes of the August 25th meeting. Steve 2nd the motion. Motion passed with a voice vote with Mark Lapka and Mildred Whitt abstaining from the vote due to absence.

COMMENTS FROM THE PUBLIC: None

SENIOR CENTER REPORT: Nothing new to report.

BOARD TERMS: Rich, Steve, and Ed have terms expiring in October. Aleks will start advertising for those positions and Council will interview candidates. Steve advised the board that he would not be putting his name in for another term. Rich also advised the board that he would not be putting his name in for another term. Ed is undecided at this time. Mark had concerns with selection of candidates and inquired about the board being involved in the selection process. Aleks informed the board that the board is appointed by City Council. Mark also wanted to show appreciation for those members leaving.

PRAB STRATEGIC PLAN: Aleks informed the board that the plan had already been approved by Council and they made only grammatical corrections. Ed asked the board if there were any objections to the changes. No objections were made. Ed made a motion to approve and accept recommended changes

to the PRAB Strategic Plan by Council. Mark 2nd the motion. Motion passed with a voice vote. Aleks also let the viewing audience know that a copy of the plan can be viewed online.

PARKS MAINTENANCE BUILDING UPDATE: Tom W. let the board know that he would be having a final meeting on Friday with the design team to discuss structural changes. The building permit has been started, with contracts being signed soon. He also let the board know that he had the building elevations posted on the wall and the floor plan on the table for their viewing. He explained that on the South side is where the conference rooms would have been located, but hoping to add them later with additional funds. Ed wanted to know an approximate start date. Tom let the board know that there is no groundbreaking date set and that they are still waiting for asbestos testing on the existing buildings.

JULY FINANCIALS: Aleks informed the board that copies of the July financials were in their packets. Steve wanted to inform the public of standings in costs as of year to date. Aleks let the board know that the City was at 58% for the fiscal year and 59% for sales tax with use tax being 74%. Aleks also explained that revenues were misleading because of grants not showing up yet in the budget. Mark wanted to know if there was a line item for vandalism. Tom W. let the board know that there is no line item for vandalism and graffiti, but that the parks department keeps track of those costs. Mark also wanted to know if the security cameras would decrease the vandalism costs. Tom W. informed the board that this has been an extremely bad year for vandalism and graffiti, but there should be a decrease when all of the security cameras are installed. Ed had concerns with the recent graffiti at Davidson Park. Tom W. let the board know that there is someone needing community service that would be removing the graffiti. However, if this was not done in a timely matter, Parks staff would clean up the graffiti.

2009 DRAFT BUDGET: Aleks informed the board that the budget was unchanged since the last meeting and that he and Tom would be meeting with the budget committee on September 16th. Ed wanted to know what the process was, once it was approved. Aleks said that the budget went to the budget committee and then to council workshops and approval in November. Steve questioned what projects were planned for the upcoming year. Aleks informed the board that Deerfield landscaping, Action Park fencing and parking lot as well as Centennial Park and Rifle Creek Trail were in the budget for the upcoming year. Steve wanted to know if there was going to need to be major changes to the road in front of the pool. Tom W. let the board know that any damages incurred from the Justice Center construction would be fixed. Mark had concerns with the \$100,000 for the pool and how much was spent. Aleks let the board know that to date \$37,000 has been spent on the pool, but that total could go up. Mark also had concerns with the traffic circles and grounds keeping as well as holiday decorating. Tom W. informed the board that the parks department would be maintaining those. Christy had concerns with the construction of the restrooms at Deerfield Park. Aleks informed the board that the School District would be supplying some of those funds for the construction and they are hoping to make it all energy efficient, with concessions and press box.

NEXT MEETING: The next meeting is scheduled for September 22.

OTHER: Ed let the board know that he had a citizen approach him about the excessive amount of trash at the Action Park. They suggested closing the park until the users could take care of the Park. Tom W.

let the board know that staff is picking up trash on a daily basis and there are plenty of trash receptacles. Ed wanted to know if extra signage would help with this problem. Tom W. said that he would look into additional signs. Steve wanted to know if the sign for the "No for sale vehicles" was helping. Tom W. let the board know that the signs were greatly reducing the for sale vehicle parking. Christy wanted to know if there was any place in town to park for sale vehicles. Staff did not know of any.

Meeting was adjourned by Chairman Ed Weiss at 6:21 p.m.

DRAFT
Rifle Parks and Recreation Advisory Board Terms
February 09

<u>Name</u>	<u>Term Expires</u>
Jim Boone	February 2010
Rich Carter	February 2009
Stephen Carter	February 2009
Christy Gray (alternate)	February 2011
Mark Lapka	February 2011
Tom Stuver	February 2011
Ed Weiss	February 2009
Mildred Whitt	February 2010

DRAFT
Parks & Recreation Advisory Board
Meeting Dates 2008-09

December 8, 2008
December 29, 2008
January 12, 2009
January 26, 2009
February 9, 2009
February 23, 2009
March 9, 2009
March 23, 2009
April 6, 2009
April 27, 2009
May 11, 2009
TBA (May 25, 2009)
June 8, 2009
June 22, 2009
July 6, 2009
July 27, 2009
August 10, 2009
August 24, 2009
TBA (September 7, 2009)
September 28, 2009
October 12, 2009
October 26, 2009
November 9, 2009
November 23, 2009
December 7, 2009
December 28, 2009

Acct. #	PARKS & RECREATION FUND (210)	2006	2007	2008	2008	2008	2008	2009	2009
		ACTUAL (AUDIT)	ACTUAL (AUDIT)	BUDGET	ACTUAL Year-to Date 6/30/08	PROJECTED Year-end	Projected MGR Y/E Revisions	Budget (Maint)	Budget Enhanced
	BEGINNING FUND BALANCE	0	903,373	1,698,372	1,742,448	1,742,448	1,742,448	5,125,820	
	REVENUES								
	TAXES	2,272,502	2,585,468	2,563,500	1,075,228	2,694,386	2,694,386	2,700,064	0
	INTERGOVERNMENTAL	141,892	10,000	1,950,000	200,000	700,000	700,000	2,726,784	25,000
	CHARGES FOR SERVICES	182,758	195,667	191,350	155,170	192,038	192,038	194,795	0
	MISCELLANEOUS	54,114	71,380	2,141,000	36,387	2,671,820	2,671,820	45,350	10,000
	OPERATING TRANSFERS FROM OTHER FUNDS	150,000	0	0	0	0	0	260,000	0
	TOTAL REVENUE	2,801,266	2,862,515	6,845,850	1,466,785	6,258,244	6,258,244	5,926,993	35,000
	EXPENDITURES								
	Recreation	390,181	459,780	553,390	238,144	561,705	561,705	562,976	28,053
	Pool	195,314	166,056	263,451	132,737	226,764	226,764	281,869	54,000
	Parks Maintenance	562,399	671,477	764,059	268,414	695,869	695,869	878,546	59,715
	Rifle Mountain Park	48,629	60,463	61,684	31,945	70,924	70,924	0	0
	Parks Capital	538,413	650,107	6,170,000	360,616	1,247,470	1,247,470	7,384,352	521,500
	Non-Departmental	0	15,557	317,600	14,018	26,018	26,018	535,434	0
	Transfers to Other Funds	162,957	0	67,243	23,061	46,122	46,122	66,917	0
	TOTAL EXPENDITURES	1,897,893	2,023,440	8,197,427	1,068,935	2,874,872	2,874,872	9,710,094	663,268
	FUND NET GAIN (LOSS)	903,373	839,075	(1,351,577)	397,850	3,383,372	3,383,372	(3,783,101)	(628,268)
	FUND BALANCE, ENDING	903,373	1,742,448	346,795	2,140,298	5,125,820	5,125,820	1,342,719	
	FUND BALANCE, ENDING -UNRESERVED	819,335	1,656,573	141,420	2,056,260	4,938,073	4,938,073	1,164,909	
	RESERVED FUND BALANCE								
	Reserved for future capital projects		0						
	Reserved for emergencies (TABOR)	84,038	85,875	205,376	84,038	187,747	187,747	177,810	