

DDA

Downtown Development Authority
Rifle, Colorado

Friday, November 2, 2022
Rifle City Hall

1. CALL TO ORDER: Chair, Larry Stewart, called the meeting to order at 7:04 am. Members Present; Erick Perez, Amy Tonozzi, and Adam Whitt. Members Absent: Jacquelyn Johnson, Ed Arnold, Raquel Mendizabel, and Alicia Gresley (Council Rep).
DDA Part-Time Manager Present; Helen Rogers
Guest Present; Tommy Klein, City Manager

2. APPROVAL OF MINUTES:

The minutes from October 5th were presented for review. A motion to approve the minutes was made by Whitt, seconded by Perez and approved by all.

3. BILLS TO BE APPROVED:

1) HR Design/Helen Rogers; \$1,305. 2) All Around Property Maintenance; \$1708.57 3) All Around Property Maintenance; \$330, both from the URA Fund. A motion to approve the bills was made by Whitt, seconded by Perez with the motion passing.

4. FINANCIAL REPORT:

The City's Financial Report was available for review. A motion to approve the report as presented was made by Perez, seconded by Whitt with the motion passing.

5. MANAGER'S REPORT:

DDA Administration – 43.5 hrs.

- The Year End meeting for the Farmers Market was held on Oct. 5th. Discussion centered on paying musicians at least \$100 each instead of the blanket \$300 per band, also setting up a booth for kids who want to sell their hand-made items.
- The Greater Rifle Improvement Team (GRIT) meeting was held Oct. 11th. The Board agreed to move the boundaries of GRIT across the river in order to qualify for grants pertaining to the island park. The first round of grants for 2023 is due the end of December. I'll be submitting one for the music at the Rifle Farmers Market.
- Continuing to work with the welder regarding the bike rack concept. He is presenting more of a cut out version of the 'R' instead of flat bent steel. I'll continue to work with him after the hunting season this month.
- Gathered the flower pots and took the organics to the cemetery.
- Attended Tom Whitmore's Retirement Party at the UTE. It was a nice farewell, recognizing all his accomplishments over the years.

- Hometown Holidays will be held Thursday, Dec. 1st – starting with Alpine Bank’s Christmas Party at the UTE, and ending with the Symphony in the Valley’s ‘Return of the Nutcracker’ on Sunday, Dec. 4th. See schedule for details.
- Started to plant tulip bulbs on W. 3rd and plan to continue this weekend if the weather is good.
- Other activities are admin related with regard to agendas, manager’s report, documentation, emails, and obtaining invoices from vendors.

6. NEW BUSINESS:

A. Whiteriver/6&24 Intersection

Tommy Klein shared two options the City’s Engineering Dept. is considering and presenting to Council for approval. One includes a round–a-bout estimated to cost around \$6M to construct. If Rifle keeps growing the way it is, the round-a-bout would reach capacity by 2045. Another option includes signal lights which would be less costly at around \$2.5M to \$3M. City Council will need to make the decision as the project is so costly. The City has secured several grants to help offset the cost.

2045 Roundabout Metered

<https://www.youtube.com/watch?v=Ik8wZ2FpXmE>

2045 Signals

https://www.youtube.com/watch?v=0k9Bnd0_B4Y

B. Hometown Holidays

Rogers has attended two planning meetings so far. The schedule is still being refined. The Reindeer may not be an option this year, but the Alpaca’s in Silt might be – Rogers will ask. The hayrides, ornament making at the Library, wreath making at Bookcliff’s Arts, Craft Fair and Santa at the Fairgrounds, Parade of Lights, Bonfire and Hot Chocolate at Brenden Theater, and Symphony in the Valley’s ‘The Return of the Nutcracker’ are scheduled to again be a part of the event. Rogers is coordinating the Window Display Contest in Rifle and will be going door to door to hand out information.

7. PROJECTS

A. Bike Rack Option, ER Welding, Meeker

Rogers continues to coordinate estimates and drawings for the bike racks with John at Elements Refined in Meeker.

B. Fall Bulb Planting

Planting 200 tulip bulbs continues along 3rd St.

C. Holiday Wreaths/Garland/Banners/Lights

Hopefully, all of these items can get hung before Thanksgiving and Hometown Holidays. Rogers will coordinate the lights on the trees. Whitt has been able to change the light colors on the trees and stated he has asked about a missing WiFi transmission box so he can change the lights by phone. The DDA Board agreed to buy one if it isn’t found.

D. Wayfinding Signage - 2023

Rogers will continue to work with the Planning Dept. and GRIT on this project.

E. Downtown Historic Signage - 2023

Rogers will continue to work on this with the Rifle Heritage Group over the winter.

F. Other

Amy Tonozzi shared the library participated in the Halloween Parade and the Rifle PD held their 'Trunk or Treat' event in the Civic Center Parking Lot. It was well attended.

The City is also replacing the water tank up at the Airport due to a contract that was signed years ago. The County is not participating in the cost of replacement.

8. MAINTENANCE:

A. Irrigation /Winterization

The Winterization of the Irrigation system has taken place.

B. Trees, East Ave

Rogers reports All Around Property Maintenance will prune the trees on East Ave. to hopefully save the trees as several of the Ash trees are suffering from the ash bark (borer) beetle.

C. Curb Extension, W.3rd and West Ave.

The City is going to replace the pavers on the SW corner of West Ave. and W. 3rd with a rock landscape as the pavers have become a tripping hazard due to the tree roots.

Respectfully Submitted,

Helen Rogers
Part-Time DDA Manager