

# DDA

Downtown Development Authority  
Rifle, Colorado

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Friday, August 3, 2022  
Rifle City Hall

**1. CALL TO ORDER:** Chair, Larry Stewart, called the meeting to order at 7:05 am. Members Present; Jacquelyn Johnson, Alicia Gresley (Council Rep), Erick Perez, and Amy Tonozzi.

Members Absent: Adam Whitt, and Ed Arnold, and Raquel Mendezabel.

DDA Part-Time Manager Present; Helen Rogers

Guest Present; Kim Burner, GRIT Manager

**2. APPROVAL OF MINUTES:**

The minutes from August 3rd were presented for a review. A motion to approve was made by Johnson, seconded by Perez and approved by all.

**3. BILLS TO BE APPROVED:**

1) HR Design/Helen Rogers; \$1,890. 2) Mtn Waste & Recycling: \$86.80. (2-yd bin). 3) Landscape and Snow Removal, All Around Property Maintenance; \$1708.57. From the URA Fund.

A motion to approve the bills was made by Johnson, seconded by Perez with the motion passing.

**4. FINANCIAL REPORT:**

The City's Financial Report was available for review. A motion to approve the report as presented was made by Johnson, seconded by Perez with the motion passing.

**5. MANAGER'S REPORT:**

DDA Administration – 63 hrs.

- The Greater Rifle Improvement Team (GRIT), was held August 9. Most of the discussion was on the Budget of an estimated \$150,000. A total of \$30,000 will go toward the fireworks (3<sup>rd</sup> of July and Hometown Holidays) GRIT will continue similar support for events. Requested the Rec Dept. put the requested \$7,000 in their budget for 4<sup>th</sup> of July activities. Will continue to support the Farmers Market Music. A Bar-b-que contest event is still up in the air. RREDC is going strong as Tyler's leaving this week. Hometown Holiday will be happening – not sure of the Chamber's role. Chili Cook-Off in October.
- A lot of prep work for the Rifle Farmers Market's 6<sup>th</sup> annual Farm to Table Fundraising event at Bookcliff's Arts Center is being done for this Saturday, Sept. 10<sup>th</sup>. Tickets are \$55 each. Prime Rib, locally grown fruits and vegies will be served along with a silent auction. Colorado wines and micro brews will be served as well. The Noodle Soup Band is playing.

- The Midland Arts Mural stucco tear was repaired but having difficulty matching the color. The cost is \$480. Graham Frontella would like what he was to be paid (\$500) to go towards the repair.
- Brian Prunty met with B&B Plumbing to assess the leaks on West 4<sup>th</sup> St. The City will use their Vac Truck to take out the debris before B&B can work on it. This was done Friday, August 28<sup>th</sup> and repair was done by B&B Plumbing. Trying to get an invoice and not a 'bid' as the City will not pay the bill. The Board approved the \$3692 at the last meeting.
- A new meter was put in at the Moose Lodge Corner so the 6 trees could be watered. Buddy Rogers has been monitoring this.
- Other activities are admin related with regard to agendas, manager's report, documentation, emails, and obtaining invoices from vendors.

## 6. NEW BUSINESS:

### A. Review Budget Discussion with Tommy Klein

Stewart and Rogers met with Scott Rust and Tommy Klein to go over the budget. A workshop with Council will occur at some point, so further discussion may occur. Rogers will try and attend.

### B. Museum Lot Renovation

City Manager, Tommy Klein, suggested the DDA not try and partially fund the renovation and it should come out of the URA/Tiff Fund. Preliminary Cost Estimates from Craig Spaulding (1. Replace the islands with asphalt, install 5 new lights and re-stripe; \$78,367. 2. Replace only the existing light drops it down to \$41,867.44. A total replacement of the lot would come in at around \$130,000.

### C. W. 2<sup>nd</sup> Street

Craig Spaulding, in an email stated the project will start either this week or next and will begin at the West Ave. intersection. New sidewalks and landscape will be added to the south side of the street. Two businesses have access on W. 2<sup>nd</sup> so coordination with those businesses needs to be addressed.

Also, preliminary design work has begun for the Whiteriver Round-a-bout.

## 7. PROJECTS

### A. Midland Arts Mural

The Mural is completed however some stucco damage occurred. The estimate is \$480. Graham Frontella will pay for the repair.

### B. Downtown Historic Signage

Rogers will continue to work on this with the Rifle Heritage Group. The Colorado Main Street Program will not help to pay for this. Looking into sharing funding support with VIF. Suggested additional QR Codes need to be added to the signs to convey more information and storytelling.

### C. Fourth St. Irrigation Repair

This has been completed by B+B and irrigation seems to be in working order per Buddy Rogers. Buddy's crew did add mulch to the areas dug up as well.

**D. Bike Rack Options, ER Welding**

Rogers will look into bike racks with this company in Meeker and get estimates using the 'R' signature logo.

**E. Spring Bulb Planting**

Rogers will order bulbs to be planted in the new landscaped areas on 3<sup>rd</sup> and 4<sup>th</sup> Streets.

**F. Welcome Hunter Banners**

Rogers will coordinate with an assistant to help put up the orange banners.

**G. Wayfinding Signage**

Rogers will continue to work on this with the Planning Dept.

**H. Other**

Alecia Gresley stated she was starting a Professional Women's Business group, similar to what the Chamber was doing several years ago. The first meeting will be Sept. 8<sup>th</sup> in the form of Business after Hours.

Larry Stewart reports the 'Young Guns' Touch a Truck events will be held Sat. Sept 10<sup>th</sup> at the Fair Grounds.

Amy Tonozzi shared the Library has created new classes for Spanish/English conversation and interaction. They are also holding a Hispanic Heritage Celebration event on Sept. 18<sup>th</sup>. A Freedom to Read Day will be held on Sept. 24<sup>th</sup> as part of Banned Books Week.

Kim Burner reports 2 major grants have been awarded to the City from CDOT. One for the Whiteriver Round-a-bout and one for a new Park-n-Ride on the Glen Lerner property. The early design concept is to move the existing parking nearer to the Railroad tracks and new buildings next to the highway.

**8. MAINTENANCE:**

**A. Irrigation Issues**

Leaks and repairs are taken care of at this point. Winterization should take place in October.

**B. Mulching/Pruning/Spraying/Weeding**

All Around Property Maintenance continues to be responsive when asked to look into several issues.

**C. Trees, East Ave, 4<sup>th</sup> St.**

Keep monitoring trees as several of the Ash Trees are suffering from the ash bark (borer) beetle on East Ave. especially.

Respectfully Submitted,

Helen Rogers  
Part-Time DDA Manager