

DDA

Downtown Development Authority
Rifle, Colorado

Friday, June 3, 2022

Rifle City Hall

Due to lack of quorum, a workshop took place at Café Kape on W. 3rd St.
The following items were discussed.

1. CALL TO ORDER: Chair, Larry Stewart, called the workshop at 7:15 am.

Members Present: Ed Arnold, and Erick Perez.

Members Absent: Jacquelyn Johnson, Alicia Gresley (Council Rep), Adam Whitt, Raquel Mendizabel, and Amy Tonozzi.

DDA Part-Time Manager Present; Helen Rogers

2. APPROVAL OF MINUTES:

Corrections to the minutes were the new City's Financial Director's name is Scott Rust not Rice. The representative from Battlement Mesa during the State of the Community Luncheon was Mary Lee Morlang, not Marilee.

3. BILLS TO BE APPROVED:

1) HR Design/Helen Rogers; \$1,215. 2) Mtn Waste & Recycling; \$625.04. (26 cans) 3) Mtn Waste & Recycling: \$86.80. (2-yd bin). 4) Landscape and Snow Removal PO Acct 1848: All Around Property Maintenance; \$1708.57. 5) HR Design/Helen Rogers, Reimbursement for State of Community; \$90. 6) Petty Cash (Sandor Drucker – Elk Bronze Cleaning, \$250, and Walmart Storage Bins for Xmas Lights, \$32.40.

4. FINANCIAL REPORT:

The City's report was available for review.

5. MANAGER'S REPORT:

DDA Administration – 40.5 hrs.

- The Greater Rifle Improvement Team (GRIT), was held May 10th. The newly elected Chair is Kari Slappey with Samm Young (formerly Whistle Pig) as Vice Chair. Tyler Kelly (RREDC) is moving back to California to take care of his Dad, but still work for the Brenden Theater chain. A new RREDC Director will be selected. GRIT is looking into a BBQ Cook-Off in 2023 over the 4th of July weekend.
- Regarding the Historic Signage project, Kim Burner found out the City of Rifle's only locally designated buildings are the Rifle House, the Post Office, and the Fulton Garage on W. 3rd St. These could be included in the 7 sites which would total about \$5000. Other sites could include the McLearn Building, Stauffer's Pharmacy (Midland Arts) Henry Building, (RREDC), Little Gas Station on the NE corner of East Ave. and E. 3rd St.
- The Farmers Market is shaping up. The Moose Lodge is looking to be more active in the community and will be doing wine and beer sales. (PEO Chapter JJ now doing it)

- The downtown flowers will be delivered by this Friday evening. There are five businesses who were interested in watering them; Cheryl & Co., Be Healthy, Stay Fit Bistro, ANB Bank, Fresh Eyes, Whitt and Co (2 small) and possibly Sundee's (1 large).
- The City hired a group from Carbondale to lead the Island Advisory Visioning Sessions to envision land and water uses for the island. We had the first meeting on May 25th. Several maps depicting ownership, water rights, and flood plains were presented. The group was asked to place dots on one of four access sites to the island. It appeared a crossing on the north side by Rifle Creek was favored as connectivity to the downtown was felt to be important. They will be sending out a community survey as to possible uses and also attending the Rifle Farmers Market for input from the public. A second meeting may be held on site. A house remains on the island - lived in for 25 years. Several homeless people seem to be living there at various times. If an island park would be established on this property, it would close in the evenings per Tommy Kline.
- Announced at Planning and Zoning Tuesday night was a \$2.5 M CDOT Grant for the round-a-bout at White River Ave. and 6&24. Will be in design this year and hopefully built in 2024. The City also received a \$500,000 grant from DOLA for sidewalks and water issues on W. 2nd St. the Second Street Project did not get the CHAFFA Grant so on hold, Downtown Zoning is being revisited regarding elevation issues. (Currently 35' height restrictions.
- The Midland Arts Mural is in progress. Anne hopes to have completed it by mid-June.
- Other activities are admin related with regard to agendas, manager's report, documentation, emails, and obtaining invoices from vendors.

6. NEW BUSINESS:

A. Downtown Update

Rogers Spoke with Jeff Shanks regarding an update. He stated they are waiting for Comcast to remove the alley telephone poles so the alleyway and parking lot for the Post Office can be completed. After that, they will continue on the punch list items. He asked that an email be sent to him inquiring about the status of the irrigation. Also, Jalisco's asked to use the remaining planter box, but one bollard needs to be moved in order to accommodate that.

Rogers will look into a faux rock cover for the back flow preventer on the planter area at East and E. 3rd St.

B. Log Bench

Rogers went over to K&K Lumber in Silt to get pricing on a 10' peeled log, approximately 18" – 24" in diameter. The cost was around \$400, not including delivery. So, thinking more on the lines of bike rack options for downtown.

7. PROJECTS

A. Midland Arts Mural

Anne has sent progress photos of the mural, with a finish date of mid-June.

B. Downtown Historic Signage

Rogers will continue to work on this with the Rifle Heritage Group. (See above in Manager's Report) Suggested additional QR Codes need to be added to the signs to convey more information and storytelling.

C. Museum Parking Lot Redesign

The City Engineer, Craig Spaulding, is creating a proposed budget to present to the DDA in July for possible DDA funding in 2023.

8. MAINTENANCE:

A. Watering Trees

Need to verify the irrigation system is tied into the 6 trees on East Ave. Working with Jeff on this.

B. Mulching/Pruning

All Around Property Maintenance seems to be doing a good job regarding this. They have been coming on Tuesdays.

Respectfully Submitted,

Helen Rogers
Part-Time DDA Manager