

Rifle Parks & Recreation Advisory Board  
Agenda  
August 25, 2008  
5:30 PM  
Rifle City Hall

1. Call to Order
2. Minutes of July 28<sup>th</sup> Meeting
3. Comments from Public
4. Senior Center Report
5. 2009 Draft Budget
6. Strategic Planning Session Review
7. Parks Maintenance Building Update – plans
8. Health & Wellness Center Update
9. Live Christmas Tree Program
10. Next Meeting – September 8<sup>th</sup>
11. Other – Justin Stone letter
12. Adjourn



Date: August 21, 2008  
To: PRAB  
From: Aleks Briedis, Recreation Director  
Tom Whitmore, Parks Director  
RE: July 28<sup>th</sup> Meeting

Below is a brief overview for the July 28<sup>th</sup> meeting:

2009 Draft Budget

We will bring a 2009 draft budget to the meeting for the board's review. This will still be a very preliminary budget, and we will bring an updated budget to the September 8<sup>th</sup> meeting.

Strategic Planning Session Review

Staff would like PRAB's comments on the strategic planning session. If a draft is completed before the meeting, we will bring it for your review.

Parks Maintenance Building Update

We received an additional \$250,000 grant from DoLA for the building, bringing the total grant to \$750,000. We will bring the most recent drawings to the meeting.

Health & Wellness Center Update

The Project Management Team met a couple of weeks ago. An update will be given at the meeting.

Live Christmas Tree Program

We started this discussion at the strategic planning session and will continue it at the meeting.

Other

A thank-you letter from Justin Stone is included in the packet.

The next meeting is scheduled for September 8<sup>th</sup>, 2008.

Should you have any questions or concerns, please contact us.

Thanks.



**RIFLE PARKS & RECREATION ADVISORY BOARD MINUTES 2008**

**MONDAY July 28, 2008**

**RIFLE CITY HALL**

**CALL TO ORDER:** Meeting was called to order by Chairman Ed Weiss at 5:34 p.m.

**MEMBERS PRESENT:**

	<b>YES</b>	<b>NO</b>
Jim Boone	X	
Rich Carter	X	
Steve Carter	X	
Christy Gray	X	
Mark Lapka	X	
Tom Stuver		X
Ed Weiss	X	
Mildred Whitt	X	

**STAFF PRESENT:** Aleks Briedis, Tom Whitmore, Angie Wilkins

**MINUTES OF THE July 7<sup>th</sup> MEETING:** Rich made a motion to approve and accept the minutes of the July 7<sup>th</sup> meeting. Steve 2<sup>nd</sup> the motion. Motion passed with a voice vote with Mark abstaining from vote due to absence.

**COMMENTS FROM THE PUBLIC:** None.

**SENIOR CENTER REPORT:** Aleks informed the board that the Seniors have decided not to come to the Farmer's Market anymore since everything is too expensive. Mildred let the board know that the building is being wired for the generator. Tom W. informed the board that the generator came out of the Parks & Recreation budget. Mildred also let the board know that a Ping Pong table is

being donated by Al George. The Bingo board is now fixed with a bulb being replaced and wiring problems being fixed. Ed wanted to know if the pool table and Wii were working out alright. Mildred said that the Pool table is being used but the Wii is not seeing as much use, but thinks that use will pick in the Fall. Mark asked about having a kid tournament for the Wii. Jim asked if the music at Farmer's Market would keep the Seniors coming. Aleks commented that they didn't like it enough to keep coming down. Tom W. informed the board that irrigation lines have been installed for an Auto-Sprinkler with Parks Department donating some of the labor and supplies.

**POOL UPDATE:** The boiler for the main pool is no longer working with the solar panels being the only thing heating the pool. With cloudy weather the pool is not being adequately heated. Water aerobics were cancelled due to pool temperature. Aleks informed the board that the City Manager approved an emergency purchase of a new boiler and it will be installed on Tuesday. The cost for the boiler was \$8,000 coming out of the pool budget. Mark wanted to know how much it was going to cost to install. Aleks did not have those numbers as of yet. Jim asked if the new boilers would have the same capacity. Aleks let the board know that the new boiler would have better capacity. Mark wanted to know if the Department of Labor had to come and inspect the boiler before it is used. Aleks let the board know that regulations state that it would be inspected by the City and have regular inspections thereafter from the State. Aleks also informed the board that there is only one more week of swim lessons but the pool crew will be going back to school soon. There was also a concern with overtime for pool employees but Aleks is keeping an eye on it. Jim asked about pool hours during school. Aleks let the board know that there is more usage of the pool when school is let out.

**SECURITY CAMERAS:** Council approved the purchase of the security cameras from the contingency fund and they have been ordered. Delivery is expected in the next few weeks. Ed asked what the questions Council had regarding the cameras. Aleks commented that they had concerns about vandalism to the cameras, but were told that they would be installed high enough to not be a problem. Steve commented that the City Attorney checked responses on the

privacy issue and found no problems. Ed asked about a light pole for Davidson Park. Tom W. let the board know that it will be put in, but electricity wouldn't be ran to it right away due to budget issues. Steve commented that he has observed people there after dark and there is a definite need for lighting. Tom W. informed the board that there is a trench on the picnic shelter for lighting. Mark had questions whether the camera at the Action Park was making a difference as well as questions about profanity and Council. Aleks and Tom W. had no knowledge of council making any decisions regarding the profanity issue.

**PARKS MAINTENANCE BUILDING UPDATE:** The 75% meeting was last week and Tom W. is still working on the costs because they are coming in above with site work almost doubling. There is a meeting Tuesday with the City Manager to discuss some of these issues. The Conference rooms will be taken out to save costs as well as changes with the Geothermal. The Conference rooms will be listed as future expansion. Ed wanted to know if DOLA dollars have gone into the project. Tom W. informed the board that Parks & Recreation applied for one million and received half. Aleks let the board know that costs for the Western Slope are 8-10% more than cost for the Eastern Slope. He also stated that he is working with the DOLA coordinator and had been told that chances for a grant look good. Jim wanted to know if costs are higher for local contractors or material. Tom W. informed the board that if material was shipped from the Eastern Slope there would be additional charges for travel. He also stated that every line item for the building is going up. Aleks gave examples of concrete being \$90 a yard there and \$140 a yard here as well as dumpsters being \$250 there and \$800 here. Mark wanted to know if the building had the same design and wanted updated plans brought to the next meeting. Aleks let the board know that he would get plans put into the packet for the next meeting.

**HEALTH & WELLNESS QUESTIONNAIRE RESULTS:** The board was given tabulated results in packet. Ed informed the board that he had a conference call with Dan Vanderwall and overall found that the questionnaire needed some additional work with re-wording. He also stated that the questionnaire would go out to other groups, with PRAB still being involved in the process. Aleks explained how the totals were calculated with staff and PRAB being similar. Ed commented that

the questions on open space and trails would probably not be included in the next questionnaire. Jim had concerns with Dr. Pack from the school board vacating his position. He asked if the new Superintendent for the School District would take that position. Christy asked if the position would automatically be a School District employee. Ed let the board know that it would be a community member that is dedicated and there would be annual elections.

**STRATEGIC PLANNING:** Our strategic planning meeting is scheduled for August 18<sup>th</sup>. Staff would like to discuss with PRAB any issues that need addressed. Aleks suggested that PRAB could send e-mails to him with issues they want addressed at the meeting. Ed had a concern with who set the agenda for that meeting. Aleks informed him that the Mayor would be setting that agenda. Jim wanted to know if this meeting would be with staff and the board. Aleks let the board know that it would be all Parks & Recreation staff and the board. Mark let the board know that he would be gone on the 11<sup>th</sup> and Rich let the board know that he would be gone on the 18<sup>th</sup>. Ed reminded the board that the August 11<sup>th</sup> meeting would be conducted at the Senior Center. Aleks let the board know that the City Clerk wanted PRAB to have a meeting with Council on August 13. Board members decided against an additional meeting with Council unless there were concerns that Council wanted to discuss with PRAB.

**NEXT MEETING:** The next meeting is scheduled for August 18.

**OTHER:** Steve wanted to know how the project with raw water was going. Tom W. let the board know that the project is moving forward and the pipe was delivered and was being stored at the cemetery. He also let the board know that at the meeting with Heyl, the contractor was willing to do the project but have not yet given a price. There is also concern with the Public Works department because the raw water line needs its own trench. Steve wanted to know if Public Works had been asked to share in the costs. Tom W. informed the board that he had talked to the City Manager and he informed him that Public Works was out of money and could not contribute to the project. Jim wanted to know about the project going on by Cottonwood trailer park. Tom W. let the board know that it

was the solar panels for the new facility. Jim also wanted to know which direction the pipe ran from the solar panels. Tom W. let the board know that the pipe runs directly up the hill. Ed wanted to know if 7<sup>th</sup> street would be complete by the time school starts. Aleks let the board know that 7<sup>th</sup> and 16th street would be completed together. Tom W. also let the board know that a contractor hit a line for the cemetery but that replacement would be done by John and Sally when it is paved. Steve wanted to know if the City Manager had thought about having a Thank You party for everyone with all of the construction issues. Aleks informed the board that this has been looked into. Aleks also let the board know that he would be on vacation until August 11th. Steve made a motion to cancel the August 11th meeting and Christy 2<sup>nd</sup> the motion. Motion passed with a voice vote. The board decided to meet briefly on August 18<sup>th</sup> before the Strategic Planning meeting.

Meeting was adjourned by Chairman Ed Weiss at 6:27 pm.

## **PROPOSAL FOR REVIEW OF RIFLE PARK & RECREATION BOARD**

### **8/18/08 ANNUAL PLANNING SESSION**

#### Live Christmas Tree Program

SPONSORS: Rifle Parks and Recreation, Boy Scouts, City of Rifle and Rifle Community Foundation

City of Rifle Parks and Recreation identifies sites for planting of up to 50 live spruce/pine trees for spring of 2009 (Parks and Entry Ways?)

Rifle Community Foundation advances funds for Boy Scouts to have live Christmas Tree inventory for their annual holiday tree lot.

(Work with local nurseries for fresh inventory and possible return of unsold inventory - if no return, then Rifle Community Foundation buys the extra inventory to donate directly to the City of Rifle).

Boy Scouts sell inventory for modest profit to consumers. Consumers are provided with instructions for tree preservation and delivery/pickup following holidays.

City of Rifle provides consumer with receipt for charitable donation of purchase price of tree, if delivered in good condition to City. Consumer has charitable deduction for tax return.

Rifle Parks and Recreation stores trees for installation at early date in spring 2009 at designated sites.



JUSTIN STONE  
119 West 6th St.  
Rifle, CO 81650



Rifle Parks Committee  
202A Railroad Ave  
Rifle, CO 81650



To whom it may concern,

My name is Justin Stone and throughout my Eagle Scout Project you or your business helped me in finishing my project on time and to the best it could be. I sincerely thank you for your help throughout the duration of the project. I know that I would have not been able to complete my project without the help from everyone who contributed, and thank you for bearing with me through the times when we all thought it just might not get done. Once again thank you for all that you have done.

Sincerely,

Justin Stone

A handwritten signature in black ink, appearing to read 'Justin Stone', written in a cursive style.