

Rifle Parks & Recreation Advisory Board

ZOOM Meeting

Agenda

February 22, 2021

5:30 PM

1. Call to Order
2. Comments from Public
3. Approve Minutes of Previous Meeting
4. Project Update-Rec Software Changeover to Civic Rec
5. Recreation Program Updates
6. Review Parks & Recreation Strategic Plan
7. Next meeting is scheduled for Monday, March 8th, 2021
8. Other?
9. Adjourn

PARKS AND RECREATION ADVISORY BOARD MINUTES
UTE THEATER
JANUARY 25, 2021

<u>MEMBERS PRESENT:</u>	<u>YES</u>	<u>NO</u>
Chris Bornholdt	X	
Sara Brainard	X	
Michael Churchill	X	
Aaron Cumming	X	
Kevin Kelley	X	
Trudy Lowery	X	
Annie MacGregor	X	
Christi Savage	X	

Meeting called to order by Chris at 5:33 pm.

STAFF PRESENT: Tom Whitmore, Angie Wilkins, Austin Rickstrew, Brenda Maes.

COMMENTS FROM THE PUBLIC: None

APPROVE THE MINUTES OF THE JANUARY 11TH MEETING: Aaron made a motion to accept and approve the minutes of the January 11th meeting. Sara 2nd the motion. Motion passed with a voice vote.

OFFICER ELECTIONS; CHAIR, VICE CHAIR, SECRETARY: Michael made a motion to nominate Chris as chair, Kevin as vice chair and Sara as Secretary. Trudy 2nd the motion. Motion passed with a voice vote.

REVIEW 2021 RECREATION FEES: Austin went over the proposed changes in some fees and changes in fees if the minimum wage goes up to \$15 an hour.

DISCUSS 2021 PARKS AND RECREATION BUDGET: Kevin made a motion to postpone going over the budget for another meeting. Annie 2nd the motion. Motion passed with a voice vote.

The next meeting is scheduled for February 8th.

Meeting was adjourned by Chris at 6:19 pm.

City of Rifle Parks & Recreation Strategic Plan 2020



Parks & Recreation Advisory Board Adoption:

Rifle City Council Adoption:

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Executive Summary

Strategic planning is a process for clarifying the aspirations of a Board and Staff. It establishes goals to be met and identifies broad strategies to achieve the goals.

Everything that happens in an organization is driven by the organization's values. These are the principles and beliefs that explain why the organization exists. Values define the goals and boundaries of behavior for board, staff, and volunteers in their interactions with each other, with clients, and with the community.

Values are the things we believe are important. Values govern the way we behave, communicate and interact with others. Values help us determine our priorities. Values are a small set of general guiding principles, not to be compromised for short-term financial gain or expediency. Below are the values set forth by the City Council and staff.

Mission

The mission is a brief summary of the means that the organization will employ to achieve its vision. The mission statement answers the question, "Why do we exist?"

"Commit to build and maintain parks, programs, facilities, and services necessary to establish Rifle as a premier recreational community on the Western Slope of Colorado."

Vision

The vision is a picture of the future state of the community we serve as a result of our work. Our vision statement is our destination.

"We enrich lives through quality parks, programs, facilities, and services."

Values

When an organization's values appear as guiding principles, a code of conduct, or a culture code that explains how the organization intends to operate in accordance with those values, a values statement makes a promise. Complimentary to the City's values, Parks and Recreation has identified additional values that guide how they provide services.

Rifle Parks & Recreation Values

- Integrity
- Community
- Collaboration
- Safety
- Leadership
- Positive Attitude

City Of Rifle Strategic Plan Values

The City of Rifle’s vision is to be nimble, responsive and innovative in serving our community.

Goals



The image displays four goal cards arranged horizontally. Each card features the Rifle Colorado logo at the top, which consists of the word 'Rifle' in a script font above 'COLORADO' in a sans-serif font, with a stylized mountain range and a rifle in the background. The cards have different background colors: dark red, medium brown, light brown, and tan. The text on each card describes a specific goal related to parks and recreation.

- Card 1 (Dark Red):** Promote healthy lifestyle through year-round recreational and leisure opportunities.
- Card 2 (Medium Brown):** Complete, landscape and beautify all parks.
- Card 3 (Light Brown):** Continue investment of park and recreation programs, parks, trails, open space, indoor & outdoor facilities, maintenance, equipment and reserves.
- Card 4 (Tan):** Provide optimal work space, resources, and staff support for efficient operations.

Goal 1: Promote healthy lifestyle through year-round recreational and leisure opportunities.

Action Steps :

Strategy #1: Expand Recreational Programs (dependent on community needs and availability of funding)

Action Steps

1. Identify opportunities to increase activities, either upon request or as opportunities are made available.
2. Implement year-round opportunities for public recreational activities.
3. Study opportunities for new recreational activities.
4. Study opportunities for Friday activities.

Strategy #2: Improve Rifle Mountain Park

Action Steps

1. Repair and maintain Community House.
2. Use Department of Corrections, Boy Scouts, Rocky Mountain Youth Corps, and volunteers to do work at RMP.
3. Master Plan RMP.
4. Study Wedding Venue Opportunities at Community House.

Goal 2: Work to complete, landscape, and beautify all parks.

Strategy #1: Increase funding for parks through grants and donations. Consider funding for ongoing maintenance costs.

Action Steps

1. Identify potential grant opportunities.
2. Identify other funding opportunities.
3. Develop list of all known Parks Capital Projects.
4. Prioritize projects with estimated timeline. (Refer to Addendum 1)

Strategy #2: Implement list of known projects based on appropriated funds

Action Steps:

Strategy #3: Create a unified approach - theme to beautify City Parks

Action Steps

1. Uniform signage and planned themes.
2. Conform to naming policy.

Strategy #4: Deter vandalism in City parks

Action Steps

1. Keep trash picked up.
2. Cover up vandalism within 24 hours.
3. Develop program to collaborate with community resources to deter and clean up graffiti.
 - a. Use lighting as a deterrent. Remove solar and replace with LEDs at Centennial and add lights going south to 3rd street.
 - b. Explore alternative measures such as security cameras.
 - c. Work with Rifle Police Department.

Goal 3: Continue investment of park and recreation funds for recreation programs, parks, trails, open space, indoor and outdoor facilities, operations, maintenance, equipment, and reserves.

Strategy #1: Conduct Strategic Planning annually.

Action Steps

1. Review Strategic Plan Annually.
2. Develop a five-year plan.
3. Conduct a community survey every 5 years. (2021)
4. Develop a capital reserve and investment strategy.
5. Coordinate with City Planning Department for trail development.

Strategy #2: Partner with other organizations.

Action Steps

1. Continued relationship with RE-2.
2. Foster partnership with Library district.

Goal 4: Provide optimal work space for efficient operations.

Strategy #1: Identify opportunities for Parks & Recreation Department workspace.

Action Steps

1. Evaluate current work area and provide work area to meet staff needs. (i.e., privacy, line of site for supervision, proximity to work groups)
2. Identify adequate storage for equipment and supplies. (present and future)
3. Evaluate opportunities for expansion in existing facilities.

Next Steps

1. Update Strategic Plan Annually.
2. Parks & Recreation Advisory Board and Staff review and approve document.
3. Council Adopt Parks and Recreation Strategic Plan.
4. Participate in City Strategic Planning Process.

Appendix A – Beliefs

Beliefs are convictions that we generally hold to be true, usually without actual proof or evidence. Beliefs grow from what we see, hear, experience, read and think about.

- ❖ Parks and recreational activities foster human development, promote health and wellness, strengthen community image and sense of place, efficiently utilize resources, demonstrate fiscal responsibility, develop and cultivate partnership, support economic development, protect environmental resources, develop and empower staff, and increase cultural unity.
- ❖ Recreational activities should develop one physically, socially, and emotionally by enhancing athletic, cultural, and life skills.
- ❖ Programs should adapt to changing needs, age, and culture of the community.
- ❖ Participation in programs enhances one’s education, promotes sportsmanship, advocacy, inclusiveness, and develops good citizenship, and overall well-being.
- ❖ A variety of recreational opportunities should be available to everyone.
- ❖ Amenities should meet the needs of a diverse population by providing a safe, clean, affordable, well-balanced, educational, wholesome, enjoyable, and rewarding experience.
- ❖ Investments in parks maintenance and improvements provide dividends that enhance the quality of life, property values, and the community’s self-perception.
- ❖ Recreational activities enhance the quality of life in Rifle.
- ❖ Operations should be efficient.
- ❖ Support high quality youth programs through collaborative efforts.

Appendix B – Strategic Planning Participants

Parks and Recreation Advisory Board:

Chris Bornholdt	Board Member/Chairman
Sara Brainard	Board Member/Vice Chairman
Mason Hohstadt	Board Member/Secretary
Michael Churchill	Board Member
Trudy Lowery	Board Member
Christi Savage	Board Member
Kevin Kelley	Board Member

Parks and Recreation Staff:

Angie Wilkins	Parks and Recreation Administrative Assistant
Christian Batson	Recreation Coordinator, Athletics
Austin Rickstrew	Recreation Coordinator
Jess Wilson	Aquatics Manager
Bryan Oliver	Recreation Coordinator, Marketing
Ronnie Chick	Parks, Crew Leader
David Lowery	Grounds and Facilities, Building Maintenance, Cemetery Supervisor
David Hadley	Parks Superintendent
Tom Whitmore	Parks and Recreation Director
Theresa Hamilton	Council Liason

Facilitator:

Sara Brainard

Addendum 1: Approximate Timeline--Parks Projects Updated February 1, 2021

Category	Year/ Priority	2020 priority	Time Frame	Location	Item	Estimated/Cost	Notes:	Completed/other
*Costs shown may be actual/current, or are rough estimates for future projects. Except for the pool project, no dollars have been invested in planning or design for refined estimates.								
PC		1.0	2020	Art Dague Pool	Art Dague Pool Renovation Project	\$ 8,008,000.00	Begin Construction 8/19, open in 2020	\$6,067,996.00
PC		1.0	2020	Metro Park	Maintain Parking Lot-pool project budget/R & M budget	Pending	crack fill and sealcoat following pool construction	
Maint		2.0	2020	Metro Park	Roof, fascia, paint concession/storage building?	\$ 3,000.00	aesthetics--adjacent to new pool--R & M	not completed
PC		2.0	2020	Joyce Park	Swings, fun timbers, fall zone...	\$ 4,600.00	Citizen request-Council being priced	\$4,600
PC		2.0	2020	Joyce Park	Safety fence at playground.	\$4,000	Citizen request-Council being priced	4000
PC		2.0	2020	Palomino Park	Safety fence for basketball court, along 24th	\$4,000	Council--	4000
Maint			2019	Skinner Field Concession	Painting Restroom interior- New lights and Heaters	\$2,500	Move to Completed 2019	2500
Maint		2.0	2021	Skinner Field Concession	Seal and Paint Concession/Restroom exterior		Postponed Covid	12,000
PC		3.0	2021	Community Survey 2021 (5 year intvl)	Community Survey 2021 (5 year intvl)	\$17,000	Council- also planned for 2021	& Council '19
Maint		3.0	2021	Water Plant-Gravel site	Dirt Jumps?	\$ 3,000.00	in-house-Resource Pit -as it comes available	
GF/PC		4.0	3 to 5 (2024)	Promontory Park	Plan/ Design Promontory Park	\$ 175,000.00	Playground, parking, shelters, restrooms, open turf	Council '19
PC		5.0	3 to 5 (2024)	Metro Park	Look into Field House, Gym Multi-purpose?	\$ 800,000.00	Long term. Location?	Council '19
PC		5.0	3 to 5 (2024)	RMP	Master Plan	\$ 500,000.00	Theming, landscape, screening between campsites	& Council '19
GF/PC		6.0	2026?	Promontory Park	Construct Playground , Parking area, Picnic Shelter	\$ 750,000.00		Council '2019
GF/PC		7.0	ongoing	Colorado River	Participate in Developing River Plan (Work with Planning dept.)	\$ -		Council '19
PC			(TBD)	Centennial Park	Complete Cent Park-Remove Solar,Install Hard wired LED Trail Lights/north end, lights on south end	\$ 60,000.00	Safety Concern--Estimates are being sought	
PC			(TBD)	Centennial Park	Complete Cent. Park- Construct Restroom Per Plan	\$ 200,000.00		
GF/PC			(TBD)	Centennial Park	Complete Cent. Park- Install Pedestrian Bridge and Parking at 4th St.	\$ 750,000.00		
PC				Promontory Park	Construct Recreational Sports Field and Restrooms	\$ 2,500,000.00		
PC			(TBD)	Centennial Park	Complete Cent. Park- Compete North End of Park, Picnic Shelter, Pond, Landscaping, Restroom	\$ 2,000,000.00		
PC				Acacia Trail	Add trail lighting/street lighting	??		
PC			(TBD)	Centennial Park	Complete Cent. Park- Continue Wayside Construction Timeline	\$50,000	ongoing as decade history is compiled and reflected upon	
PC			(TBD)	Metro Park	Replace Picnic Shelter	\$275,000	If costs allow, or if donors are interested?	
PC			(TBD)	Moki Park	Construct Shade structure and complete landscaping	\$ 60,000.00	based on shade structure quote	
PC				Deerfield Park	Upgrade Basketball Court Surface	\$40,000.00		
PC			(TBD)	Howard Avenue Park Land	Plan, design, build horseshoe, Bocci, (tennis?)	\$ 50,000.00	Low cost, user/volunteer supported project?	
PC			(TBD)	Deerfield Park	Complete DFP Veterans Memorial landscpe, curb & gutter, pave parking.	\$ 250,000.00	Use general fund or other \$\$?	
PC			(TBD)	Deerfield Park	Complete DFP Cooper Field planters and area around field	\$ 150,000.00	Cooper planters, Landscape, parking lot Islands	
PC			(TBD)	Deerfield Park	Complete DFP Covered dugouts on all fields	\$ 400,000.00	As separate project from completion--\$400k?	
PC			(TBD)	Rifle Mountain Park	Replace chinking on Community House	\$ 12,500.00	RMP Reserved for part of this?	
PC			(TBD)	Deerfield Park	Complete DFP-Break out into phases. List items	\$ 5,000,000.00	5-10 years	
PC			(TBD)	Deerfield Park	Complete DFP Trails and Sidewalks			
PC			(TBD)	Deerfield Park	Complete DFP Design and Landscape Grotto/Weddings/Sp. Events	\$ 75,000.00		
PC			(TBD)	Deerfield Park	Complete DFP Upgrade Skinner Concessions	\$ 1,500,000.00		
PC			(TBD)	Deerfield Park	Complete DFP Complete Plaza Bookcliff/Hogback	\$ 2,500,000.00		
PC			(TBD)	Location TBD (E 5th-near new WTP?)	Replace Tennis Courts/Pickle Ball	\$ 600,000.00		
PC			(TBD)	Parks	Security Cameras	\$ 40,000.00	I.T. planning, --Prioritize Parks, long term-phase	
PC			(TBD)	Heinze Park	Build Sidewalk and new restrooms & replace gazebo	\$ 600,000.00	Long term	
PC			(TBD)	Palomino Park	Picnic shelter (s)/trash cans/green belts	\$ 150,000.00	Long term	
PC			(TBD)	Macintosh Park	Gazebo North end Check Street easement	\$ 75,000.00	Long term	
PC			(TBD)	Arnold Park	Future? Landscape? Water tap?	\$ 15,000.00	in street r.o.w. Could be moved?	
PC			(TBD)	Centennial Park	Complete Centennial Park	\$ 3,000,000.00		
PC			(TBD)	Deerfield Park	Complete DFP Anvil Points to Synth turf, Lights, bleachers	\$ 3,000,000.00		
PC			(TBD)	Davidson Park	Construct sidewalk to playground and large shelter, construct restroom, regrade playing field area and complete landscaping	\$ 2,000,000.00		
GF/PC			(TBD)	Colorado River	Build Whitewater Park?--TBD	\$ 2,000,000.00		