

**PARKS AND RECREATION ADVISORY BOARD MINUTES**  
**CITY HALL/ZOOM**  
**JULY 27, 2020**

Meeting called to order by Chris at 6:18 pm.

<b><u>MEMBERS PRESENT:</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>
Sara Brainard	X	
Chris Bornholdt	X	
Michael Churchill		X
Kevin Kelley	X	
Trudy Lowery	X	
Christi Savage	X	

**STAFF PRESENT:** Tom Whitmore, Angie Wilkins, Jess Wilson, Austin Rickstrew, Theresa Hamilton

**APPROVE THE MINUTES OF THE JUNE 8<sup>TH</sup> MEETING:** Christi made a motion to accept and approve the minutes of the June 8<sup>th</sup> meeting. Kevin 2<sup>nd</sup> the motion. Motion passed with a voice vote.

**COMMENTS FROM THE PUBLIC:** None

**ACCEPT LETTER OF RESIGNATION FROM MASON HOHSTADT:** Christi made a motion to accept the letter of resignation, Trudy 2<sup>nd</sup> the motion. Motion passed with a voice vote.

**DISCUSS BOARD VACANCIES:** Chris asked how many vacancies are currently open. Tom stated that there is an alternate position available and a full time position available. Theresa wanted to know if Tom had a database of candidates that were involved in Recreation activities. Tom let the board know that there was a database of potential candidates. Sara wanted to know if PRAB would be interviewing them again.

**UPDATE ON POOL OPERATIONS:** Jess let the board know that swim lessons end this Thursday and numbers have been good despite having to cancel the first session. The open swim sessions fill up every day with evenings having a few openings. Austin let the board know that 11,000 open swim tickets have been sold and 4,000 in other activity sales. Theresa asked how numbers compared to last year and Austin stated numbers are about the same. Kevin stated that he heard there was a 3 day wait list to get tickets for the open swim. Jess let him know that was true for the afternoon spots.

**STAFFING UPDATE:** Tom let the board know that a position came open in Recreation for a manger and Austin was the candidate so he will now be in charge down in that office. He stated there were over 60 applicants for the Recreation Coordinator positions. Taylor Walters and Kendrick Robinson have accepted the positions with Taylor starting August 10<sup>th</sup> and Kendrick starting September 8th. Jess let the board know with pool staffing, Labor Day would be the last day open for the pool.

**2021 BUDGET PROJECTS, COMMUNITY SURVEY:** Tom let the board know the budget is in process with City Fleet vehicle leasing being a focus. Pool accounting is almost to be closed out so the final cost will be available by the end of September. Promontory Park may be looked at as well as equipment. The painting did not get completed on the concession stand and Grounds and Facilities still needs to demo the 4<sup>th</sup> street house. Joyce will be getting the fencing as well as the basketball court and solar panels behind the ball fields as they were vandalized and stolen.

The next meeting is scheduled for August 24<sup>th</sup>.

**OTHER:** Tom let the board know that the basketball courts have been resurfaced and crack sealing has been completed in Deerfield Park and the Parks Maintenance Facility. Painting still needs completed at Deerfield Park and the Pool. Chris wanted to discuss Council member participation at PRAB meetings. Kevin asked if there were punch list items being taken care of at the Pool. Tom let him know that those items are being taken care of on a daily basis, and some items are for after the pool is shut down for the season.

Meeting was adjourned at 6:58 pm.