

DDA

Downtown Development Authority
Rifle, Colorado

Wednesday, September 4, 2019

1. CALL TO ORDER:

DDA Board Chair; Randy Winkler, called the meeting to order at 7:02 a.m.
Members Present: Ed Arnold, Sally Brands, Raquel Mendizabal, Gil Frontella, Theresa Hamilton (Council Rep), Ed Weiss and Daniel LeMoine.
Members Absent: Nella Barker and Jay Rickstrew,
DDA Manager Present: Helen Rogers.
Quests Present; Craig Spaulding, City Engineer, Kim Burner, GRIT Manager, Kevin Atchison, Downtown Business Owner.

2. APPROVAL OF MINUTES:

The minutes from August 7th were presented for review. A motion was made by Brands, seconded by Arnold to approve the minutes. The motion passed.

3. BILLS TO BE APPROVED:

1) HR Design/Helen Rogers; \$1,966.50 2) Michael Thomas; \$83. 3) Connie Taylor; \$30. 4) All Around Property Management; \$900. A motion to approve payment of the bills was made by Brands, seconded by Arnold, approving unanimously.

4. FINANCIAL REPORT:

The DDA Financial Report and City Report were presented for review. A motion was made by LeMoine seconded by Ed Arnold, to accept the Financial Reports as presented. The motion passed. Rogers noted the County Taxes are twice what was budgeted and will call the County to try and find out why. (Has been revised and reduced by \$1,380 on 9.10.19)

5. MANAGER'S REPORT:

DDA Administration - 87.5 hrs. worked, paid for 66.5. Volunteered 22 hrs.

- The last Farmers Market is this Friday. We've had several vendors drop out for various reasons. Firethorn Trio will be playing. The Farm to Table Fundraising Dinner is set for Sat. Sept 14th. We'll have a large lighted tent, 5-course dinner along with Noodle Soup Jazz Band from SITV for entertainment. Locally sourced food will be served.
- I needed to let Michael Thomas go as he wouldn't show up and was increasingly slow to finish weeding. Hired Buddy Rogers to finish the Museum Lot and ends of 3rd and 4th streets. Expensive but efficient and good.
- Found a woman to help water the parklet flowers. Still needs to be done every day.
- Spoke with the Rifle PD Chief regarding catching the people who broke the glass faces in the downtown clock. He states they are very close to charges being filed.

- The GRIT Meeting was held on August 13th. Michael Clark, area radio person, presented a new monthly magazine concept called Colorado River Valley Lifestyle Magazine. It would cover New Castle to Parachute. He's looking for funding and writers. Also presenting were Kasey Nispel and her father, George Pearson. They are looking for \$116,000 to hire a year round full-time employee and part-time employee as well as pay for heating of the building, which was the old City Hall. They were also requesting 8 dedicated parking spaces around the Museum including RV Parking on East Ave. or 4th Street.
- The Hometown Holiday meeting discussion centered on needing more traffic control during the Parade of Lights and spending less money than in previous years. The Craft Fair is likely moving to the Fair Grounds, and Symphony in the Valley will have two shows, Sat. night after the fireworks and parade and on Sunday afternoon at the UTE Theater. Estimating to spend \$37,250 this year which includes the \$11,000 from VIF for the Winter Fireworks.
- Also, of interest, at the Planning and Zoning Workshop last week, Nathan was asking P&Z members to weigh in on the idea of residential development in the Glen Lerner property south of Wendy's. There is a proposed land swap of the Park 'n Ride area, moving west along the Railroad and there may be room at the west end of the property by the Union Pacific Office for residential development. Several new blocks will be created which includes Park Ave. crossing Centennial Parkway (6&24) and into the new area. More to come!
- Other activities are admin related with regard to researching hours spent on the Farmers Market in 2018, agendas, meetings, documentation, emails, and obtaining invoices from vendors.

6. NEW BUSINESS:

- A. Tuesday's recap of Design Charette, Redesign of 3rd St. and Railroad Ave.
 Craig Spaulding, City Engineer, stated CRE was awarded the contract for the downtown redesign project. He discussed concepts presented by the Landscape Architectural Firm Ciavonne. Preferred ideas at the Charette were expanding parts of 3rd St. sidewalk width by 10 ft. to accommodate more friendly pedestrian areas as well as provide parallel parking options, change the angle of diagonal parking to 45 degrees parking instead of 60 degrees to accommodate larger trucks and backing into the traffic lanes. A Traffic Study needs to occur which will be done by SGM Engineering. As part of the redesign, CRE will be locating all the underground infrastructure. More design work needs to occur along Railroad Ave. with regard to parking, medians, crossings and landscape.
- B. Garfield County Library Mil Increase, \$1.5 M.
 Rogers handed out flyers which addressed the proposed mil levy increase for the November election.
- C. Western Adventure Weekend Update, Sept.20-21
 Kim Burner, GRIT Manager, stated the two day event will cost less and be somewhat smaller than previous years. There will be a concert featuring Buckstein, at the UTE Friday night with a 5 Points Film Festival on Sat. night. Saturday's events will continue with activities for the kids, a Mountain Bike Race (Roan Cliff Chaos) organized by RAMBO.,

D. Budget

Brands wants to take a close look at the Budget and asked members to have a separate meeting to discuss it. LeMoine made a motion to form a committee, seconded by Ed Arnold. Members who want to be involved are Ed Weiss, Sally Brands, Daniel LeMoine, possibly Jay Rickstrew and Part-Time DDA Manager Helen Rogers.

E. Other

Nothing presented.

7. PROJECTS

A. Rifle Farmers Market, Farm to Table , Sept 14th

See above in Managers Report

B. Deconstruct Parklet Date

Rogers reports Greg Henderlong has agreed to take the Parklet apart and take it to the O&M site to be stored.

C. Large Holiday Decorations Rehab

Rogers reports the tape holding the lights on the metal frame is falling off and needs replaced. Barker has offered her barn as a place to work on them.

8. MAINTENANCE

A. General Downtown Maintenance - Weeds

Rogers continues to work with people to weed and prune throughout the downtown.

B. Irrigation System Winterization

Rogers will coordinate with Buddy Rogers to flush out the system in early October.

C. Third Street Bridge Lamp Broken

Walker Electric has ordered the missing reflecting part for the light fixtures and will add it when it comes in.

D. Parklet Maintenance

On-going.

9. ADJOURN

The meeting adjourned at 7:50 am.

Respectfully Submitted,

Helen Rogers
Part-Time DDA Manager