

**RIFLE CITY COUNCIL MEETING**

Wednesday, February 20, 2019

**REGULAR MEETING**

7:00 p.m. \* Council Chambers

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Barb Clifton.

**PRESENT AT ROLL CALL:** Councilors Joe Carpenter, Joe Elliott, Ed Green, Theresa Hamilton, Clint Hostettler, and Mayor Barb Clifton.

Councilor Hamilton moved to excuse Councilor Strode from tonight’s meeting; seconded by Councilor Elliott.

Roll Call: Yes - Carpenter, Elliott, Green, Hamilton, Hostettler, and Clifton

**OTHERS PRESENT:** City Manager Scott Hahn, City Clerk Kristy Doll, City Attorney Jim Neu, Rifle Community Television (RCTV) Salvador Tovar-Guzman, Chief of Police Tommy Klein, Utilities Operations Manager Robert Burns, Planning Director Nathan Lindquist and Human Resource Manager Danielle Hogan.

**CITIZEN COMMENTS**

No Citizen comments were heard.

**CONSENT AGENDA - APPROVE THE FOLLOWING ITEMS:**

- A. Minutes from the February 6, 2019 Regular Meeting
- B. (Acting as Liquor Licensing Authority) Liquor License Renewal for Walters Enterprises LLC dba Jay’s
- C. Consider amending Article 1 of Chapter 2 of the Rifle Municipal Code regarding Municipal Elections – Ordinance No. 2, Series of 2019 – 2nd Reading (Kristy Doll)

Councilor Hamilton moved to approve Consent Agenda Items A, B and C; seconded by Councilor Elliott.

Roll Call: Yes - Carpenter, Elliott, Green, Hamilton, Hostettler, and Clifton

**CONSIDER AMENDMENTS TO PERSONNEL MANUAL – RESOLUTION NO. 6, SERIES OF 2019**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, AMENDING POLICIES IN THE CITY’S PERSONNEL MANUAL.

Human Resource Manager Danielle Hogan stated staff and the City Attorney’s office reviewed the Personnel Manual and they have identified policies that need to be revised in order to stay current with new employment law changes. Staff recommends approval of the amendments to the Personnel Manual.

Council requested that section 13.2 be amended to restrict any unpermitted firearm.

Council directed staff to draft a policy regarding employee compensation during a State of Emergency.

Councilor Hamilton moved to approve, Resolution No. 6, Series of 2019 with amendments to amend Section 13.2 to restrict any unpermitted firearm; seconded by Councilor Green.

Roll Call: Yes - Carpenter, Elliott, Green, Hamilton, Hostettler, and Clifton

**CONSIDER APPROVING PURCHASE ORDER FOR SGM FOR UPDATED AND CALIBRATION OF EXISTING WATER MODEL**

Utilities Operations Manager Robert Burns stated a water model of the City’s water distribution system is used for capital improvement planning, construction design, and system optimization. Calibration of the model is used to accurately reflect system operations. The City’s current water model has not been updated in over ten years. It is best practice to update the water model annually.

SGM has developed our existing water model. Staff recommends approving the Purchase Order for Professional Services with SGM to update and calibrate the City's existing water model for \$39,159.

Councilor Hostettler moved to approve the purchase order for SGM for the update and calibration of our existing water model estimated to cost \$39,159; seconded by Councilor Carpenter.

Roll Call: Yes - Carpenter, Elliott, Green, Hamilton, Hostettler, and Clifton

## **CONSIDER PARK N RIDE RELOCATION AND CONSTRUCTION**

### **A. LAND SWAP AGREEMENT BETWEEN THE CITY, CDOT AND RIFLE DEPOT TO ALLOW FOR PARK N RIDE RELOCATION.**

Planning Director Nathan Lindquist noted the land swap would occur through a three-way agreement between the City, CDOT, and Rifle Depot. The City would act as a pass-through to facilitate the land transfers. This is CDOT's preferred method as it avoids property appraisals and other bureaucratic obstacles.

### **B. AMENDMENTS THE DOWNTOWN TRANSIT-ORIENTED DESIGN STRATEGIC PLAN - RESOLUTION NO. 5, SERIES OF 2019**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, ADOPTING AMENDMENTS TO THE CITY OF RIFLE DOWNTOWN TRANSIT ORIENTED DEVELOPMENT STRATEGIC PLAN DATED JANUARY 2014.

Planning Director Nathan Lindquist stated the City has identified a suitable site for the park and ride near its current location downtown that meets the goals of the 2014 Transit-Oriented Design Strategic Plan and these amendments identify a downtown location for a new park and ride. CDOT requires the City to formally adopt this project into the City's planning documents.

Councilor Elliott moved to approve the amendments to the Downtown Transit-Oriented Design Strategic Plan – Resolution No. 5, series of 2019; seconded by Councilor Hamilton.  
Roll Call: Yes - Carpenter, Elliott, Green, Hamilton, Hostettler, and Clifton

### **C. INITIATE CONCEPTUAL DESIGN OF THE PARK N RIDE/RIFLE DEPOT SITE.**

Planning Director Nathan Lindquist noted Staff will move forward with conceptual design of the Park n Ride/Rifle Depot site. The Rifle Depot owner has agreed to put \$5,000 towards the plan. Staff estimates total cost to be \$10,000 to \$15,000

## **ADMINISTRATIVE REPORTS**

Administrative reports were given by City Clerk Kristy Doll, Planning Director Nathan Lindquist, and Chief of Police Tommy Klein.

## **COMMENTS FROM MAYOR AND COUNCIL**

Comments were heard from Councilors Joe Carpenter, Theresa Hamilton, and Mayor Barb Clifton.


Council reached consensus and gave staff direction to draft a letter for Rifle Housing Authority in support of an FMLD grant.

**EXECUTIVE SESSION** for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees – City Manager's six month review.


Councilor Hamilton moved to go into Executive Session for the City Manager's six month review; seconded by Councilor Hostettler.

Roll Call: Yes - Carpenter, Elliott, Green, Hamilton, Hostettler, and Clifton

Upon return to Regular Meeting following conclusion of the executive session, meeting adjourned at 8:25 p.m.

  
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Kristy Doll  
City Clerk



  
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Barbara Clifton  
Mayor

