

Rifle Parks & Recreation Advisory Board
Agenda
February 25, 2008
5:30 PM
Rifle City Hall

1. Call to Order
2. Minutes of February 11th Meeting
3. Comments from Public
4. Senior Center Report
5. Parking on Acacia
6. Centennial Park Update
7. Rec Coord Application Update
8. Park Positions Application Update
9. Park Maintenance Facility Update
10. Coal Ridge Field Waiver Request Update
11. Health & Wellness/Gymnasium Discussion
12. Next Meeting – March 10th
13. Other
14. Adjourn



Date: February 21, 2008
To: PRAB
From: Aleks Briedis, Recreation Director
Tom Whitmore, Parks Director
RE: February 25th Meeting

Below is a brief overview for the February 25th meeting:

Senior Center Report

Pool table has been delivered. We'll be looking into a TV and Wii. Further details at the meeting.

Parking on Acacia

PRAB requested to put this on the agenda. We'll discuss at the meeting.

Centennial Park Update

We've signed and sent the contract to GOCO. A kick-off meeting is planned for February 26th.

Rec Coord Application Update

We've narrowed our candidates to two. We may have chosen a candidate by the meeting.

Park Positions Application Update

Tom will give an update at the meeting.

Park Maintenance Facility Update

We had our kick off meeting. Tom will give a report at the meeting.

Coal Ridge Field Waiver Request Update

A new development has occurred. We'll give a report at the meeting.

Health & Wellness/Gymnasium Discussion

We'll discuss at the meeting.

The next meeting is scheduled for March 10th, 2008.

Should you have any questions or concerns, please contact us.

Thanks.



RIFLE PARKS AND RECREATION ADVSORY BOARD MINUTES #3, 2008
MONDAY February 11, 2008
RIFLE SENIOR CENTER

CALL TO ORDER: Meeting was called to order by Chairman Ed Weiss at 5:40 p.m.

MEMBERS PRESENT:

	YES	NO
Jim Boone		X
Rich Carter		X
Steve Carter	X	
Christy Gray	X	
Mark Lapka	X	
Tom Stuver		X
Ed Weiss	X	
Mildred Whitt	X	

STAFF PRESENT: Tom Whitmore, Aleks Briedis, Linda Stilson

MINUTES OF THE JANUARY 28TH MEETING: Mark moved and Steve seconded the motion to approve the minutes of the January 28th meeting. Voice vote; all in favor.

COMMENTS FROM PUBLIC: Ed asked for everyone present to introduce them. Seniors present were: Peggy Wood, Mary Elder, Marie George, Bob Hager, Chuck & Pat Cook, Mr. & Mrs. Halte, Charlotte Crook, Louise Minnow, Wilma Morgan, May Ligget, Minnie Harold and Gary Clancy. Marie George wanted to thank the board for everything that has been done to improve activities at the Senior Center.

SENIOR CENTER REPORT: Mildred reported that Marie had arranged with Wayne at the office a train trip to Leadville on July 16th and also confirmed dates with the cabaret for November 20th to see White Christmas. Aleks wanted to let everyone know that Aspen Billiards had contacted us about donating a regulation sized pool table. We will be having it refelted through Western Slope Billiards and delivery is scheduled for February 20th. Aleks has already purchased 6 new cues, chalk, bridge, triangle, 9 balls and a rack to hold the cues. Marie wondered if the board had any objections to the Senior Center keeping the old pool table. Everyone agreed that would be fine. Mark also

suggested that the board take a tour of the facility at the end of the meeting. When the seniors present were asked about any activities they would like to see happen a request was made to take a bus to the summer free concerts in Aspen and Steve also mentioned the Summer Jazz Festival in Glenwood Springs. Aleks noted that he will have Wayne and Marie get together to work on a schedule to make this happen. Marie also wanted to recognize the projects that the board has helped with so far at the Senior Center noting the new carpet and also the traveler being purchased to allow such trips as dinner in the valley, etc. Ed noted that the board is always open to ideas from the seniors as to what things they would like to see or do with regards to recreation, etc.

CENTENNIAL PARK: Council approved all of the items. The IGA has been signed by DDA in regards to the ½ acre; we expect the school district to sign off on their part at the meeting on February 12th. This is a \$5 million dollar project that will be completed in phases. The first phase that will be taking place over the next 3 to 4 years will be working on the flood control plans and irrigation. The park is designed to timeline Rifle history starting at 1895 and going to 2005. The park will have themes depicting every decade along with preserving the natural treasures of Rifle Creek. There will be a kick off meeting for Centennial Park on February 21st and February 29th anyone is welcome to come.

REC COORD APPLICATION UPDATE: We have narrowed the applications down to six and have begun the interviewing process. Five interviews have been completed and the last interview will be on February 19th. The applicant will be coming in from Michigan. We have 3 really good applicants and hope to have the new person hired by mid March.

ACTION PARK LIGHTING UPDATE: The meter box and push button switch with a timer has been installed and the hope is to make it nicer for neighbors and not have the lights on as long. Ideally people can turn them on as needed and they shut off after the timer goes off and won't be on after 10:30 p.m. The lights are old and will probably have to be replaced sometime down the road. Mark wondered about vandalism on the switch itself. Tom noted that they have similar devices in use at the ball fields for about 8 years with no real issues. Tom also noted that eventually they will be paving the parking lot and also planting some trees. The park has been a big success with the kids and Ed encouraged everyone to stop by and check it out if you get a chance. Steve also noted that the kids love to have an audience and will do more tricks if people are watching.

PARK MAINTENANCE FACILITY UPDATE:

Currently park maintenance is being run out of the shed that is located at the cemetery lot. During the summer month's as many as 20 people work out of this location making it over crowded. The proposed project with conference rooms, shop space, offices and break room will be approximately 11,000 to 13,000 square feet with an estimated cost of \$3 million dollars. The final design will be done and construction should be started in June with completion in about 8 months. There will be a kick off meeting on the 19th with the design team to get on board with the budget. The council is also concerned that the building be attractive with the residential area that is growing out there. \$500,000

grant was received towards building this project. If possible we might be using some solar energy to save money.

COAL RIDGE FIELD WAIVER REQUEST: The dates that Coal Ridge has requested are ok with Coach Phillips. Christy was concerned that they had gone directly to council already without approaching the board and had also formed a team without securing or even having a field to practice on. Ed also noted that city council has set the ordinance for fee waiving. One of the seniors present wondered what difference it made if we don't charge Rifle High School to use the field and Coal Ridge is part of the same school district. Aleks explained that the IGA that is with the school district basically states that we use school facilities here in Rifle and the school uses the ball fields and so it is basically a paper chase issue. She understood then why we would charge Coal Ridge for field usage. The other thing that was mentioned is that most of the students who go to Coal Ridge do not reside in the city limits and therefore are not paying any of the sales taxes that are used to help with maintenance costs of the fields. Steve made a motion to reject the application for a fee waiver request from Coal Ridge High School for fees for using Cooper baseball field for the 9 games requested. Mark seconded the motion. Roll call vote: Steve-yes, Mark-yes, Mildred-yes, Ed-yes, Christy-yes motion passed.

PUBLIC OFFICIAL'S LIABILITY TRAINING: The training this year will only take about 45 minutes and there will also be a new video. Everyone is encouraged to attend.

NEXT MEETING: The next meeting will be February 25th, 2008 at 5:30 p.m. at the Rifle City Hall Conference Room.

OTHER: GOCO hosted a training seminar in Rifle and Aleks found out about a planning grant that was available for the landscaping project. He will be putting together the information to write for this grant. Christy was wondering about the bathroom facilities at Deerfield if they were ever going to be in working condition. Tom mentioned that the school district is supposed to be funding about \$300,000 to build new concession stands behind Cooper Baseball field. She also wondered about the no parking signs along Acacia. Are these enforced all the time or just certain times during the day and why there is not parking allowed in this area? The reason for this is because the street is in the 100 year floodway. It was agreed that this should be a topic of discussion at the next meeting and Aleks or Tom will get more information about this. Meeting was adjourned at 6:50 p.m. by chairman Ed Weiss.

ARTICLE XI
Code of Ethics

2-11-10 Definitions.

Definitions relevant to this Article are incorporated herein as follows:

Affiliate or affiliated with means an employee, partner, agent, representative, consultant, stockholder, joint venturer or corporate director of any business organization or a person who shares office space with such organization.

Business means a corporation, partnership, sole proprietorship, trust or foundation or any other individual or organization carrying on a business, whether or not operated for profit.

Confidential information means any information which is not available to the general public or deemed confidential in accordance with local, state or federal law and which is obtained by reason of an official or employee's position or under circumstances by which a reasonable person could anticipate that such information not be disclosed. Confidential information shall also include information which, by determination of two-thirds of the entire City Council, any commission, board or agency, or by determination of the City Manager or City Attorney, would not be in the best interests of the City if such information was made available to the public at the time it is provided to the recipient; provided, however, such determination shall be in compliance with any applicable law. Confidential information shall also include privileged attorney-client information and communication in compliance with applicable law.

Employee means any seasonal, temporary, part-time, or regular employee of the City subject to the ultimate direction and supervision of the City Manager.

Financial interest means a substantial, financial or monetary interest held by an individual or immediate family member which is:

- a. An ownership interest in a business, including ownership of the corporate stock issued, or any other form of interest in a business;
- b. A creditor interest in an insolvent business;
- c. An employment, or prospective employment, for which negotiations have begun;
- d. An ownership in real or personal property;
- e. A loan or other debtor interest in a business; or
- f. A position as director, manager or officer in a business.

Immediate Family means a spouse or child, parent, brother, sister, any dependent or person assuming a relationship being the substantial equivalent of those listed herein.

Official means any person or officer holding a position by election or appointment in the service of the City, whether paid, unpaid or volunteer, including without limitation, members of the City Council, any board, agency, committee, commission or entity of the City.

Official act or *official action* means a vote, decision, recommendation, advisory opinion, approval, disapproval, discussion or other action, including inaction, which involves the use of discretionary authority.

Personal interest or *private interest* means a benefit, advantage or right of, or pertaining to or peculiar to a certain individual.

Transaction means any contract, agreement, any sale or lease of any interest in land, material, supplies or services; or any granting of a development right, license, authorization, approval, permit or application.

2-11-20 Financial interest in transaction.

No official or employee having the power or duty to perform an official act or action, related to a transaction which is or may be the subject of an official act or action of the City, shall:

- (1) Have a financial interest in such transaction; or
- (2) Have a financial interest in any business entity representing, advising, affiliated with, or appearing on behalf of, whether paid or unpaid, any individual or business involved in such transaction.

2-11-30 Rules of conduct for officials and employees.

(a) No official or employee in his or her official capacity may solicit or accept from any person any present or future gift, favor, loan of service or thing of value: (1) which would tend improperly to influence a reasonable person in his or her position to depart from the faithful and impartial discharge of his or her public duties; or (2) which he or she knows or which a reasonable person in his or her position should know under the circumstances is primarily for the purpose of rewarding him or her for official action he or she has taken.

(b) No official or employee in his or her official capacity may solicit or accept from any person a present or future gift, favor, loan, service or thing of value, whose cumulative value is more than fifty dollars (\$50.00) per annum. This prohibition shall not apply to:

- (1) Acceptance of food and refreshment at conferences, seminars, training sessions,

luncheon and dinner meetings, special occasions, and other instances in conjunction with City business;

- (2) Campaign contributions and contributions in kind as authorized by law;
- (3) An award publicly presented in recognition of public service;
- (4) Any gift which would have been offered or given to an individual if he/she was not an official or employee;
- (5) Educational scholarships and grants available to members of the general public similarly situated;
- (6) Grants and services provided for medical, respite or hospice care or other social welfare needs available to members of the general public similarly situated;
- (7) An occasional, unsolicited gift having a fair market value of fifty dollars (\$50.00) or less;
- (8) Unsolicited informational material, publications, or subscriptions related to the City official or employee's performance of his or her official duties;
- (9) An unsolicited token or award of appreciation in the form of a plaque, trophy, desk item, wall memento or similar item;
- (10) Payment of or reimbursement for actual and necessary expenditures for registration, travel, lodging and meals for attendance at a convention, training seminar, or other meeting at which the City official or employee is scheduled to participate as a representative of the City or to attend as part of his or her official duties; and
- (11) Payment received by a Council member for a speech, appearance or publication required to be reported by the Council member pursuant to C.R.S. §24-6-203.

2-11-40 Legislative action.

(a) Any official who has a financial interest, personal interest or private interest in any matter proposed or pending before the City Council, any board, commission, agency, committee or entity shall disclose such interest to the governing body of such entity and shall not vote thereon, and shall refrain from influencing or attempting to influence the decisions of the other members of such entity in voting on the matter.

(b) Upon disclosure of such interest, the official may work with or continue to work with

City employees or City staff on the matter related to the conflict of interest. Such official shall not attend public meetings of the governing bodies of the entities referred to in subsection (a) above.

(c) An official may vote notwithstanding subsection (a) if the official follows the procedures set forth in Section 2-9-50.

2-11-50 Disclosure and disqualification.

Any official with a financial, personal or private interest in a transaction pursuant to Section 2-9-20 shall do the following:

(a) Give written notice of such interest to the City Manager and the governing board of the public entity, as soon as reasonably possible after the interest has arisen.

(b) Refrain from voting and refrain from influencing or attempting to influence other officials regarding the matter, except that it is permissible for an official to vote if the official's participation is necessary to establish a quorum or otherwise enable the public body to act but only if written disclosure is made both to the Colorado Secretary of State pursuant to Colorado Revised Statutes, and to the public body, which shall record such disclosure and include same in its minutes.

2-11-60 Confidential information.

No official or employee with respect to any matter which is or may be the subject of an official act or action of the City, shall, without legal authorization, disclose confidential information concerning the property, government, or affairs of the City or use such information to advance the financial, personal or private interest of himself/herself or others. The City Council or other public body may waive its privileged attorney-client communication and information regarding confidential information and matters by vote of two-thirds (2/3) of the entire Council or public body.

2-11-70 Equality of treatment.

No official or employee shall grant any special consideration, treatment or advantage to any person other than that which is available to every other person.

2-11-80 Requests for opinion.

An official or employee, upon full disclosure of facts to the City Manager, may request an advisory opinion of the City Manager, with the advice of the City Attorney, regarding the application of this Article to the official or employee.

2-11-90 Enforcement.

(a) The City Council shall have the sole and exclusive responsibility and authority for the enforcement of this Article. All complaints under this Article shall be filed with the Council within one (1) year after the date of the alleged violation. The Council shall promptly review and/or investigate any such complaint and take such action thereon as the Council shall deem to be appropriate. In exercising its authority hereunder, the Council shall have the power to make a determination that any complaint is founded or unfounded, to impose discipline upon any official of the City, to initiate any suit and to prosecute any criminal or civil action on behalf of the City wherein it believes, in its sole and exclusive discretion, such action is appropriate. The Council may direct the City Attorney to review, investigate and/or prosecute any complaint, or in its sole and exclusive discretion, the Council may employ or appoint any qualified attorney to do so. Final action by the Council on any complaint shall be the final action of the City on the matter.

(b) City officials or employees shall not discharge, threaten or otherwise discriminate against any other City official or employee regarding compensation, terms, conditions, location or privileges of employment or office, on the basis of any report made against any other official or employee suspected of violating this Article, or for participating in any investigation, hearing or inquiry conducted pursuant thereto. This subsection (b) shall not apply to any City official or employee who knowingly or with reckless indifference to the truth makes a false report or provides false information.