

DDA

Downtown Development Authority
Rifle, Colorado

MEETING MINUTES Wednesday, August 1, 2018

1. CALL TO ORDER:

DDA Board Chair; Nella Barker, called the meeting to order at 7:05 a.m.

Members Present: Ed Arnold, Ed Weiss, John Gilpin, Randy Winkler, Theresa Hamilton (Council Rep), Gil Frontella and Sally Brands.

Members Absent: Daniel LeMoine and Jay Rickstrew.

DDA Manager Present: Helen Rogers

Guest Present: Nathan Lindquist, City Planning Director, Scot Hahn, City Manager

2. APPROVAL OF MINUTES:

The minutes from July 3rd were presented for review. A motion was made by Brands seconded by Arnold to approve the minutes. The motion passed unanimously.

3. BILLS TO BE APPROVED:

1) HR Design/Helen Rogers; \$2080.00. 2) VIP Trash Services; \$300.00.
3) Michael Thomas, Weeding, Irrigation; \$157.50. 4) Mountain View Tree Farm; \$30.00. A motion to approve payment of the bills was made by Brands, seconded by Weiss, approving unanimously.

4. FINANCIAL REPORT:

The DDA Financial Report and City Report were presented for review. A motion was made by Frontella, seconded by Hamilton to approve the Financial Reports as presented. The motion passed.

5. MANAGER'S REPORT:

DDA Administration – 75.5 hrs.

- The Rifle Gateway Signage is finally up and looks really good coming into town. Lighting is still needed. The wood came from a local ranch.
- The Rifle Farmer's Market at Heinze Park is halfway through the season. The RREDC continues to be our fiscal manager, writing checks as needed for Vendor reimbursement for SNAP and the DUFBS program. We've had challenges keeping consistent food vendors, but hopefully we've secured a tamale vendor from Glenwood Springs for the rest of the season. Be Healthy, Stay Fit Bistro bought Kevin Kelly's Hot Dog Food Truck, and hoping they'll join us when set up. The local bands have been good and people enjoy relaxing in the shade. We're in full peach season with lots of Palisade Peaches available. The Farm to Table Fundraiser Dinner

will be Sept. 29th, the last Sat. of Sept up at the Bookcliff Arts Council Stone House Grounds.

- Attended the VIF/GRIT meeting on July 10th. Kim Burner is heading up Western Adventure Weekend, Sept. 21st-23rd. A similar schedule as last year is being set with Friday night music at the UTE with registration for Saturday's Mtn Bike Race; the 'Roan Cliff Chaos', and a 5 mile run, Avid 4 Adventure which includes a climbing wall, paddling tanks, and mtn bike course for the kids is part of the downtown block party. Craft and food vendors are expected along with Colorado bands all afternoon, ending with Mingo Fishtrap, with an 'Austin Texas Soul' sound.
- The Ocean Mural on Tony Cozza's building was completed. He has submitted his costs for the paint to be discussed later.
- Irrigation system problems continue, but hoping to get everything fixed soon. Needing a new timer on the Museum Lot as it goes off randomly. Batteries and valves are being replaced. The new tree across from the UTE needs additional watering, so adding a 5 gal. bucket of water every 3-4 days. Trying to keep things alive this year.
- Continuing to water the Parklet Flowers every other day. Other flowers seem to be doing well. New Castle Gardens offered to come and fertilize and supplement them as needed.
- Other activities are admin related with regard to agendas, meetings, documentation, emails, budget and finance as well as coordinating general landscape maintenance in the downtown.

6. NEW BUSINESS:

A. Sidewalks / Bulb-outs, City's Priority List for 2019

Lindquist stated the sidewalks are on the City's radar and looks like design will take place in 2019. Railroad Ave and 3rd Street are likely the first areas to be redesigned along with possible expansion of the bulb-outs to provide room for outdoor seating and more usable pedestrian space. Barker asked if the 3rd Street sidewalk replacement could occur in 2019. Lindquist indicated it was a possibility.

B. Centennial Parkway Projects, Park 'n Ride, Glen Larner's Property, Wendy's

Lindquist indicated they are working with Jim Charlier, a Transportation Expert, to help develop the Glen Larner property. They are talking about a land swap, moving the Park 'n Ride to the west side to allow for better bus turn around and increased parking. The City is working on cost analysis for the project, and will use the CDOT Devolution money to help pay for it.

Wendy's should start construction this fall.

C. Downtown Flowers, Cheryl & Co.

Barker indicated she spoke with Cheryl Chandler who indicated she felt as though her street (W. 5th St.) was not getting the attention it deserved such as the DDA flower pots. She also asked for more street sweeping to occur. Rogers indicated the cost of a set of planted flower pots is around \$450. The board will look at the 2019 Budget to see if more funding is available. Cheryl also requested the DDA take a look at the 2 hour parking restriction again as her real estate clients are getting ticketed. The Board indicated they are not willing to change the restrictions for one owner.

D. Other

Rogers presented receipts totally \$750.94 for paint applied to Tony Cozza's Building, H2O Water. It has received many compliments and inquiries. The Board had stated earlier to approve use of the Storefront Improvement Fund to pay for the painted ocean mural. A motion was made by Brands, seconded by Frontella to approve the cost of the paint for payment from the fund. The motion passed.

Rogers also presented a construction bill of \$2200 for improvements made on the same building. The thought was to request funding from the Urban Renewal Authority. Lindquist suggested writing a letter to Council requesting it be funded, but thought it was not done in the correct way of obtaining bids before the fact. Rogers will write a letter, indicating how the building was blighted and highly visible now with Wendy's going in on the adjacent property. Barker may need to attend a council meeting to discuss further.

John Gilpin stated he would like to offer more opportunities to graffiti artists as well as professional artists by holding a festival or gathering to paint some of the downtown buildings and alleyways. Further discussion is needed.

7. PROJECTS

A. Western Adventure Weekend – Sept 21-23

See above for more details. Also at www.westernadventureweekend.com

B. Irrigation System on W. 4th St.

Rogers reports there are several problems with several systems on 4th St. and at the Museum Lot. Working on fixing them ASAP with the help of S&M Plumbing

C. Dismantle Parklet Date

The Board would like to keep the Parklet up through Western Adventure Weekend and into October, weather permitting.

MAINTENANCE

A. General Downtown Maintenance

Rogers continues to coordinate someone to weed on a monthly basis.

B. Street Sweeping

Lindquist indicated Mike at O&M stated they go back and forth between the round-a-bouts and downtown, so it should be done twice a month. They have hired missing positions so they now have a crew to do the work.

C. Graffiti

Rogers continues to seek permission to remove graffiti when it occurs.

9. ADJOURN

The meeting adjourned at 8:00 am.

Respectfully Submitted,

Helen Rogers
Part-Time DDA Manager

