

Rifle Parks & Recreation Advisory Board
Agenda
January 28, 2008
5:30 PM
Rifle City Hall

1. Call to Order
2. Minutes of January 7th Meeting
3. Comments from Public
4. Senior Center Report
5. Centennial Park Update
6. Rec Coord Application Update
7. Action Park Lighting Update
8. Planters
9. Park Maintenance Facility Update
10. Public Official's Liability Training – Feb. 13
11. Next Meeting – February 11th @ Sr. Center
12. Other
13. Adjourn



Date: January 23, 2008
To: PRAB
From: Aleks Briedis, Recreation Director
Tom Whitmore, Parks Director
RE: January 28th Meeting

Below is a brief overview for the January 28th meeting:

Centennial Park Update

We have a number of items planned for the next Council meeting: Approve IGA with Re-2, Approve IGA with DDA, Res. ?-08 Authorizing GOCO contract, Approve Design Concepts proposal, Approve SGM proposal & Approve Bookcliff Survey proposal. Once all of these are in place, we'll move full steam ahead.

Rec Coord Application Update

At the time of this memo we received have 50 applications from all over the United States. Five have withdrawn their application. Application deadline is January 25th. We have sent out a questionnaire to those who have completed their application. Six applicants have returned the questionnaire. These are due February 1st. We hope to hold interviews in February and hire in March.

Action Park Lighting Update

Tom will give a report at the meeting.

Planters

Tom will give a report at the meeting.

Park Maintenance Facility Update

Tom will give a report at the meeting.

Public Officials Liability Training

This year's liability training will be held on February 13th at 6:30 PM in Rifle City Hall. The Human Resources department is requesting that everyone attend, even if you've been through it previously.

The next meeting is scheduled for February 11th, 2008 at the Rifle Senior Center.

Should you have any questions or concerns, please contact us.

Thanks.



PARK AND RECREATION ADVISORY BOARD MINUTES # 1, 2008
MONDAY January 7, 2008
RIFLE CITY HALL CONFERENCE ROOM

CALL TO ORDER: Meeting was called to order by Chairman Ed Weiss at 5:30 p.m.

MEMBERS PRESENT:

	YES	NO
Jim Boone	X	
Rich Carter	X	
Steve Carter	X	
Christy Gray	X	
Mark Lapka	X	
Tom Stuver	X	
Ed Weiss	X	
Mildred Whitt	X	

STAFF PRESENT: Tom Whitmore, Aleks Briedis

MINUTES OF THE DECEMBER 10TH MEETING: Rich Moved and Steve seconded the motion to approve the minutes of the December 10th Meeting. Voice vote; all were in favor except Lapka and Weiss abstained.

COMMENTS FROM PUBLIC: No public present.

SENIOR CENTER REPORT: Mildred had nothing new to report but she did pass around an activities brochure and schedule for Senior activities.

CENTENNIAL PARK UPDATE: Aleks stated that the contract was being reviewed by the attorneys. An IGA with Re-2 and DDA is pending. Aleks thought it might be possible to have a contract signed by the end of February and Ground-breaking in May. Tom Stuver informed the board of a property adjacent to the park which is on the market and that the city might wish to consider acquiring. Jim stated that the school would like to re-use some of the rope course elements that are on the Centennial Park property. Tom and Aleks said that they would make a note of this and instruct construction staff accordingly.

REC. COORDINATOR APPLICATION UPDATE: Aleks stated that he had received 37 applications to date. Once an application is received, Aleks sends out a questionnaire to each applicant. 18 individuals have responded with complete City of Rifle Applications. Complete applications are due by February 1st. We hope to hire by the end of February or the beginning of March.

ROAN FIELD UPDATE: Tom Whitmore reported that the field was complete except that the weather and scheduling issues had prevented the electricians from wiring the lights. This does complicate the issue of closing out the grant and having GOCO issue a reimbursement check for the grant amount. Aleks stated that GOCO works with agencies on these issues and that we have informed them that we have been delayed. We had issued a P.O. to a directional boring contractor to bore and pull conduit to the final light pole. This seemed like a wise approach as the swampy conditions in right field make this difficult to do with a conventional trencher. Tom also stated that he had contacted the electricians to inform them that we would like to have this done as soon as reasonably possible.

ACTION PARK LIGHTING UPDATE:

Tom Whitmore reported that they experienced difficulty in getting electricians back to complete the work that Xcel had required. Even though the State electrical inspector had signed-off on the job, Xcel had issues with how the meter disconnect was installed. Tom received a call shortly after Christmas from Lively Electric stating that the required work had been completed. Tom W. indicated that staff is expecting to have a start/stop switch installed that would have a timer override. This would mean that users would have to turn the lights on, turn them off or, allow the clock to turn them off. In the case that there were no users at the park, the lights would remain off.

Ed Weiss asked if we had other plans for the park. Tom stated that we plan to install new fence and complete the paving of the parking lot in the future. Also, we plan to coordinate landscaping to a theme similar to that of the new justice center, replace the restrooms, obtain a modular surface for the tennis court (2008 budget) and fence the Action Park and BMX track. Steve Carter asked about the "Park and Ride" and the for-sale vehicles. Tom W. stated that we have "No for Sale Vehicles" signs ready to be installed in this area. Tom S. suggested that we look into something more attractive for a fence, perhaps something architectural. The board indicated they support the idea of some type of fence to restrict access if needed.

PARK MAINTENANCE FACILITY UPDATE: Tom reported that we are moving forward with the park maintenance facility. The issue of hiring the architect to continue with design development and financing the construction will be two topics of discussion at an upcoming special council meeting and hopefully be on the agenda at the 1/16/08 council meeting.

OTHER: Discussion continued on the following topics:

Lighting costs/charges for sports fields vs. the Action Park

3 on 3 Tournament, 31 teams, up from 22 last year

Frisbee Golf, nothing new to report, we continue to look for a suitable site.

Purchase of the Island in the Colorado River, nothing new to report.

Ed commented that our projects the first 2 years had been small and numerous, and had gone quickly. Now we're into fewer large projects and that we're looking at ideas for the future.

Swimming Pool water drainage. The line may have been damaged during construction. We're studying what to do.

Jim asked about the Health and Wellness Center; if another public meeting had been scheduled? Ed stated that Matt Sturgeon thought that the consultants might have more information in March.

Tom informed the board of Rotary's desire to place a sign in Heinze Park which would list service organizations and their meeting time and place. Rotary wishes to use the City's park sign pattern to maintain uniformity.

Mark reminded us to schedule some meetings at the Sr. Center.

NEXT MEETING: The next meeting will be held on Monday, January 28th, 2008 at 5:30 p.m. at the City Hall Conference Room

Chairman Ed Weiss adjourned the meeting at 6:42 p.m.