

**PARKS AND RECREATION ADVISORY BOARD MINUTES
PARK MAINTENANCE FACILITY
SEPTEMBER 26TH 2016**

<u>MEMBERS PRESENT:</u>	<u>YES</u>	<u>NO</u>
Sara Brainard	X	
Chris Bornholdt	X	
Michael Churchill	X	
Mason Hostadt	X	
Kevin Kelley	X	
Trudy Lowery	X	
Christi Savage		X

STAFF PRESENT: Tom Whitmore, Angie Wilkins

COMMENTS FROM THE PUBLIC: None

MINUTES FROM THE AUGUST 29TH MEETING: Mason made a motion to accept and approve the minutes of the August 29th meeting. Michael 2nd the motion. Motion passed with a voice vote.

UPDATES: **Action Park:** Tom let the board know that the City will be receiving a rebate and will have a savings in the annual costs. We are still waiting on electrician but the project will be complete in 2016. **Wamsley Turf:** Tom let the board know that the turf was delayed because of other City projects that came up but seeding will take place tomorrow. **Cemetery:** Tom let the board know that Bill will come in to train the new person hired. There was an offer made to a candidate this week. **Ute Event Center:** Tom let the board know that there is an interim manager and that things are going well. The Ute will be closed the entire month of January for the installation of the retractable seating and maintenance. **Facility Use Policy:** Tom let the board know that with all of the projects that came up that the Facility Use Policy is still being worked on. Chris mentioned that the policy should be complete before new facility reservations are being made. **2017 Budget:** Tom went over the budget again with the board and let them know that there is now a new line item titled cost allocation being charged to distribute costs of City Manager, City Clerk, Human Resources, and Finance Department. In total of all Parks and Recreation budgets the total would be \$175,000 annually. The PRAB board discussed the need to see the report generated stating the increases and what they were being used for. Tom stated that he has requested the report but had still not seen it. PRAB discussed that there may be a need to get a formal memo to request the report. They also discussed how the 1% sales tax was a guarantee for Parks and Recreation and not be used for other City funding. Tom also mentioned that it is likely that funding for the Swimming Pool design will come from the General Fund.

BOARD VACANCIES: Tom let the board know that there are 3 candidates and they will need to be interviewed. Tom will schedule the interviews for the October 10th PRAB meeting.

INCREASE FEES: Tom went over the proposed fee changes for RMP rentals for the Community House and Group Area as well as Picnic Shelters. The board decided to raise all daily rental fees of the Community House and the Group area as well as the deposit. They also agreed to raise all the picnic pavilions to \$10 per hour.

OTHER: Tom let the board know how the CPRA conference in Grand Junction went this past week.

Next meeting is scheduled for October 10th.

Meeting adjourned at 7:07 pm.