

# Rifle Parks & Recreation Advisory Board

## Agenda

August 25th, 2014

5:30 PM

### **Parks Maintenance Facility**

#### **3100 Doaks Lane**

1. Call to Order
2. Introduction of new PRAB members
3. Minutes of June 23<sup>rd</sup> Meeting
4. Comments from Public
5. Senior Center Report
6. Public Officials Training—City of Rifle Legal Counsel, Jim Neu
  - a. Public Officials Liability Training
  - b. Running an Effective Meeting
7. Brief overview of orientation materials
8. Update on DRP-Phase 1 Project--site visit of new facility at Cooper Field (If time allows)
9. Next Regular Meeting—Monday Sept. 8, 2014
10. Other
11. Adjourn

*“Enhancing the quality of life for Rifle residents through positive recreational activities”.*



Date: August 20, 2014  
To: Parks and Recreation Advisory Board  
From: Tom Whitmore, Parks & Recreation Director  
RE: August 25<sup>th</sup>, 2014 PRAB meeting

(We plan to have a sandwich tray and refreshments available at this meeting.)

Introduction of PRAB Members

PRAB members are:

Wilma Paddock, Sara Brainard, Michael Churchill, as of the August 6<sup>th</sup> City Council, also Chris Bornholdt, John Dyer-Alternate Member, Vanessa Ivy, Trudy Lowery, and Milton Rodas.

Minutes of the June 23<sup>rd</sup> Meeting

We will review minutes of the June 23<sup>rd</sup> meeting.

Public Officials Training

City Attorney, Jim Neu, of Karp, Neu, Hanlon, Attorneys at Law, will be conducting training for persons who are on public boards. Jim will talk about legal nuances of serving on boards, and will talk about how to effectively conduct meetings.

Brief Overview of Orientation Materials

Tom will briefly explain hand out materials that we'll be reviewing at future meeting.

Update on Deerfield Regional Park—Phase 1

Value engineering price reductions, along with additional fund allowance from the Parkland Dedication Fund, have afforded the ability to get more value in the project. City Council was able to approve the construction of at-grade dugouts and recently, Add Alternate #1 North Plaza Enhancements. We'll do a site visit if time allows. I'll explain the background of the project and adjourn from the site.

Next PRAB Meeting

The next PRAB meeting is scheduled for Monday, September 8<sup>th</sup> at 5:30 p.m. at the Parks Maintenance Facility.

Please contact me if you have questions or comments.

Thanks,  
Tom



**PARKS AND RECREATION ADVISORY BOARD MINUTES**

**PARKS MAINTENANCE FACILITY**

**JUNE 23, 2014**

<b>MEMBERS PRESENT:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
Sara Brainard	X	
Michael Churchill		X
Wilma Paddock		X

**STAFF PRESENT:** Tom Whitmore, Angie Wilkins

**MINUTES FROM THE 1/6/14, 2/24/14, 3/10/14, AND 4/28/14 COULD NOT BE APPROVED DUE TO NOT HAVING A QUORUM.**

**COMMENTS FROM THE PUBLIC:** None

**SENIOR CENTER REPORT:** None

**UPDATE ON THE 4<sup>TH</sup> OF JULY EVENTS:** Tom let Sara know that the fireworks display has been changed to July 3<sup>rd</sup> and Symphony in the Valley will perform.

**UPDATE ON SUMMER CONCERT SERIES:** Tom let Sara know that the concerts have been changed to Fridays instead of Sundays.

**UPDATE ON PRAB MEMBERSHIP:** Tom let Sara know that there are 6 candidates for the 5 PRAB vacancies. Tom and Sara went over the applications and Sara was very happy with the candidates.

**FINANCIALS:** Tom gave Sara a financial report to take home and review.

**UPDATE ON DRP PHASE I:** Tom let Sara know that council was able to approve the construction of the at grade dugouts. A site visit took place with Tom and Sara.

Next meeting is schedules for July 7, 2014.

**OTHER:** None

Meeting adjourned at 6:30 pm