

# Rifle Parks & Recreation Advisory Board

## Agenda

June 23rd, 2014

5:30 PM

### **Parks Maintenance Facility**

### **3100 Doaks Lane**

1. Call to Order
2. Minutes of January 6<sup>th</sup>, February 24<sup>th</sup>, and March 10<sup>th</sup> meetings
3. Comments from Public
4. Senior Center Report
5. Update on Independence Day events; fireworks, Symphony in the Valley.
6. Update on Summer Concert Series
7. PRAB member process update, review Candidate applications.
8. Financials
9. Update on DRP-Phase 1 Project-Tour site
10. Next Regular Meeting–Monday July 7<sup>th</sup>, 2014
11. Other
12. Adjourn

*“Enhancing the quality of life for Rifle residents through positive recreational activities”.*



Date: June 19, 2014  
To: PRAB  
From: Tom Whitmore, Parks & Recreation Director  
RE: June 23, 2014 PRAB meeting

Approval of Minutes for the January 6<sup>th</sup>, February 24<sup>th</sup>, and March 10<sup>th</sup> 2014 meetings.  
Since we've not had a quorum at previous meetings we have a backlog of minutes to approve.

Update on schedule for Independence Day related events.  
The fireworks show company had some apparent hardship and the show date has been changed to July 3rd. Symphony in the Valley will go ahead on the 4<sup>th</sup>. More information may be available by the time of the meeting.

Update on the Summer Concert Series  
Staff has been working on changing Sunday concerts from Sundays to Fridays. I'll share the schedule at the meeting.

Update on PRAB Membership  
We now have 6 candidates for the 5 PRAB vacancies. We'll discuss the process and review applications of the candidates.

Financials  
Current expenditure reports will be provided.

Update on Deerfield Regional Park—Phase 1  
Value engineering price reductions have afforded enough savings that City Council was able to approve the construction of at-grade dugouts. We'll do a site visit and discuss the building and schedule and adjourn from the project site.

Next PRAB Meeting  
The next PRAB meeting is scheduled for Monday, July 7th at 5:30 p.m. at the Parks Facility.

Please contact me if you have questions or comments.

Thanks,  
Tom

  
CITY OF RIFLE

202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650  
WWW.RIFLECO.ORG  
(970) 665-6570 PHONE • (970) 625-6285 FAX • [RECREATION@RIFLECO.ORG](mailto:RECREATION@RIFLECO.ORG)

**RIFLE PARKS AND RECREATION ADVISORY BOARD**

**PARKS MAINTENANCE FACILITY**

**JANUARY 6 2014**

<b>MEMBERS PRESENT:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
Sara Brainard	X	
Michael Churchill	X	
Christy Gray		X
Ryan Mackley	X	
Judy Ortiz		X
Wilma Paddock	X	
Tom Stuver		X
Ed Weiss		X

**STAFF PRESENT:** Tom Whitmore, Angie Wilkins

**MINUTES OF OCTOBER 28<sup>TH</sup> MEETING:** Sara made a motion to accept and approve the minutes of the October 28<sup>th</sup> meeting. Wilma 2<sup>nd</sup> the motion, motion passed with a voice vote.

**COMMENTS FROM THE PUBLIC:** None

**SENIOR CENTER REPORT:** None

**UPDATE ON DRP PHASE I PROJECT:** Tom W. let the board know that the bids are due on January 16 with a start date in March.

**UPDATE ON RIFLE FITNESS CENTER:** Tom W. let the board know that the RFC transition has been complete. He also let them know that Amy is filling in at the Recreation office until other employment is found.

Next regular meeting is scheduled for January 27<sup>th</sup>.

**OTHER:** Tom W. asked that the board start thinking about hour changes at the batting cages, and fee changes for pool admission. Wilma asked if a Parks Superintendant had been hired yet. Tom W. let the board know that with the top two candidates, one had taken another job and the other was ineligible. He stated he will start looking into the applications again. Ryan asked if he was going to be billed for Three Rivers Football. He hadn't received a bill for the past two years. Tom W. commented that he thought that was taken care of and he would look into it.

The meeting was adjourned at 6:26 pm.

**PARKS AND RECREATION ADVISORY BOARD MINUTES**

**PARKS MAINTENANCE FACILITY**

**FEBRUARY 24, 2014**

<b><u>MEMBERS PRESENT:</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>
Sara Brainard	X	
Michael Churchill	X	
Ryan Mackley		X
Wilma Paddock		X

**STAFF PRESENT:** Linda Stilson, Wayne Edgeton, Tom Whitmore, Angie Wilkins

**MINUTES OF JANUARY 6<sup>TH</sup> MEETING:** Minutes could not be approved due to not having a quorum.

**COMMENTS FROM THE PUBLIC:** None

**SENIOR CENTER REPORT:** None

**UPDATE ON DFP PHASE 1 PROJECT:** Things are moving forward and a pre-construction meeting is scheduled for Thursday. Tom let the board know that bids on the bleachers are back but is still waiting on final specs.

**UPDATE ON BOARD VACANCY STATUS:** Staff is expecting applications from two more candidates but are still accepting. Tom stated that there three applications have been submitted. One candidate has expressed a commitment, but has failed to submit an application.

**CONSIDER FEE CHANGE FOR ART DAGUE POOL/WATERSLIDE:** Staff is proposing fee changes for pool admissions and swim lessons. Michael commented that the prices are very reasonable and Sara agreed. Recommended fees changes were to eliminate the non-swimmer fee and charge full admission for everyone entering the pool, eliminate the two tier youth \$5/adult \$6 admission fee and charge \$5 for all admissions, and to increase swim lessons from \$30 to \$35. Tom stated that fees haven't been raised for a long period and that if we used CPI beginning in 2000, swim lesson fees could be around \$47. Batting cage expenses are out of proportion to fees collected and use is low, so we recommended limiting hours to times of the day when the most use has historically occurred. Batting cage hours are limited to pool open hours. Tom stated that we need to be responsible to taxpayers and make sure that user s fund a responsible share of expenses. The consensus of the board was to support staff's recommendation for fee changes and decreasing batting cage hours. Recommendations will be taken to City Council by resolution at a future meeting.

**CONSIDER LAND DONATION:** The City has been approached by the legal representative of an anonymous land donor who wishes to donate a parcel to the Parks and Recreation Department. Michael and Sara had concerns for maintenance of the property. Tom stated that maintenance would be minimal with weed mowing and snow removal, which is also done nearby at Metro Park. Board member consensus was to accept the land donation, providing there were no stipulations as to how the parcel would be used and when it would be developed.

**CONSIDER PIONEER MESA HOA PLAYGROUND REQUEST:** Pioneer Mesa HOA is having difficulty with funding their playground maintenance and is requesting that the City assist with funding repairs to the asphalt basketball court at their playground. Michael stated he didn't feel it was the City's responsibility to maintain privately owned parks and Sara agreed. The consensus of the board was to not grant the request of the HOA.

Next meeting is scheduled for March 10<sup>th</sup>.

**OTHER:** Tom asked the board to consider changing fees at Rifle Mountain Park. Fees have remained low for a long period of time. Unfortunately, the honor system isn't being honored at the park. More people are resistant to paying fees and, occasionally, patrons have conflicts with other campers. Law enforcement is required at the park more and more frequently. Due to these kinds of behaviors, it makes sense to raise fees gradually, to help offset increased management costs. A possible change would be to increase the camping fee from \$7 to an even \$10 and leaving the day use fee the same at five dollars. Increasing annual passes would also be considered.

The meeting was adjourned at 6:30 pm

**RIFLE PARKS AND RECREATION ADVISORY BOARD MINUTES**

**PARKS MAINTENANCE FACILITY**

**MARCH 10, 2014**

**MEMBERS PRESENT:**

	<b><u>YES</u></b>	<b><u>NO</u></b>
Sara Brainard		X
Michael Churchill	X	
Ryan Mackley		X
Wilma Paddock	X	

**STAFF PRESENT:** Tom Whitmore, Angie Wilkins

**MINUTES OF THE JANUARY 6<sup>TH</sup> MEETING AND FEBRUARY 24<sup>TH</sup> MEETING:** Minutes could not be approved due to not having a quorum.

**COMMENTS FROM THE PUBLIC:** None

**SENIOR CENTER REPORT:** None

**UPDATE/DISCUSSION ON DRP PHASE I PROJECT:** A. Input on VE options for DRP-P1. Tom let the board know about the option of replacing stainless steel lavatories with porcelain with a possible savings up to \$8,000. The fixtures would retain manual flush valves and replace specified manual faucets with automatic faucets. Wilma and Michael agreed with this option and thought the savings was a substantial amount. B. Input on possible add-alternatives for DRP-P1. Tom let the board know about the option of replacing steel framing with wood framing but retain the steel columns and insulate the roof from below. This could be a possible savings of up to \$30,000. Wilma and Michael agreed that this was an appropriate option. Tom also let the board know about the alternate for the above ground dugouts. This would replace footing and stem walls with thickened slab and replace tube steel framing with ZEE purlins and small I beam headers with alternate roofing panels. This could be a possible savings of up to \$5,500. Wilma and Michael also agreed with this option stating that all the options had great savings.

**UPDATE ON PRAB CANDIATE SEARCH:** Tom has one more candidate and is waiting for an application from them.

**STATUS OF FEE CHANGE FOR ART DAGUE POOL:** Tom let the board know that the changes would be with the pass and daily admission. Passes would change to a 20 punch pass for \$80. Currently the fee is \$90 for an adult and \$75 for children. This \$80 fee would work for adult or children. That is a savings of \$20. General admission would change from \$6 for adult and \$5 for children to one flat fee of \$5 for

everyone using the pool. Tom also stated that fees for Rifle Mountain Park would be changing from \$7 to camp to \$10 to camp and leaving day use the same at \$5. The annual pass for the Rifle resident would change from \$10 for the first pass and \$2 for the second pass to \$10 for the first pass and \$5 for the second pass. Wilma stated that all the City fees are such a steal and increases would be good at this time. The fee changes will be taken to Council for approval.

**CANCELATION OF THE MARCH 24<sup>TH</sup> MEETING:** Tom will be out of town so Wilma suggested canceling this meeting.

**OTHER:** Tom let the board know that the bleacher bids are still undecided. He stated that he wanted to go and look at other complexes and see what type of bleachers they were using. Board members agreed with seeing the bleachers first. The company with the lowest bid had a galvanized steel frame rather than aluminum. Tom noted there were differences with how the bleacher seats were attached but the low bidder let him know that they had a stronger anchor to attach the bleachers. They also had an option for aluminum framing at an additional cost of about \$2600.00, but were still considerably less expensive than the other bid.

Meeting was adjourned at 6:20 pm.