

Rifle Parks & Recreation Advisory Board
Agenda
August 28, 2006
5:30 PM
Rifle City Hall

1. Call to Order
2. Minutes of August 7th Meeting
3. Comments from Public
4. Project Updates
5. Parks Maintenance Facility
6. A Penny Working for You Party – October 14th
7. Sales Tax Election
8. Strategic Plan
9. GOCO Grant
10. Aspen Public Radio
11. Next Meeting – September 11th
12. Other
13. Adjourn



Date: August 24, 2006
To: PRAB
From: Aleks Briedis, Recreation Director
Tom Whitmore, Parks Director
RE: August 28th Meeting

Below is a brief overview for the August 28th meeting.

Project Update

The Action Park is moving forward. Items left to complete are 2/3 of the large bowl, a flat area on the west side of the park and a couple of amenities. The park may already be completed by our meeting.

All three scoreboards have been installed. We are now waiting on the electrician to make them operational. Also while having the crane, we removed the old filter tank from the pool.

Holes have been dug for the netting supports at Deerfield's playground. The supports should be installed in the next few days. Netting has been ordered.

Park signs were put on hold due to the projects above. We will continue installing the signs as time allows.

Parks Maintenance Facility

Staff is planning on requesting \$1 Million for a design/build of a Parks Maintenance Facility. As this amount would spend all of our capital funds in one year, we will be proposing a 5 year lease/purchase, which would amount to about \$231,000 for the next five years. Staff would like to discuss this in more detail at the meeting.

Penny Working for You Party

Staff is planning an event on October 14th to highlight the projects we have completed this year. We have just started planning this and would like suggestions from the board. A few ideas we have are having a special event at each park throughout the day, a free lunch BBQ at Davidson, a mini skate-contest at the Action Park, and a helmet give away at the Action Park. We would like all of the board members to be a part of these events.

Sales Tax Election

City Council, at their August 16th meeting, approved the language for the ballot question asking citizens if the City can keep the funds, if over \$1.7 million is collected. The original amount of \$2 Million was raised to \$2.2 Million, as to not underestimate. We would like to discuss promoting this issue.





RE: August 28th meeting
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Strategic Plan

Staff is requesting adoption of the Strategic Plan as presented.

GOCO grant

The GOCO grant has been submitted. We will find out the outcome of the grant in December. We will bring a copy of the grant to the meeting, if anyone would like to see it. The total project cost is budgeted at \$529,100. We are requesting \$200,000 from GOCO. The City will be providing \$29,600 in-kind services. The School District will be providing \$10,000 in cash. And the remainder of \$289,500 will be requested in the 2007 budget.

Aspen Public Radio

Aspen Public Radio interviewed Aleks on the Action Park. The story ran on August 23rd. We will have the story available to listen to at the meeting.

Our next meeting is scheduled for September 11th.

Should you have any questions or concerns, please contact us.

Thanks.





**PARK AND RECREATION ADVISORY BOARD MINUTES # 14, 2006
MONDAY, AUGUST 7, 2006
RIFLE CITY HALL CONFERENCE ROOM**

CALLED TO ORDER: Steve Carter called the meeting to order at 5:42.

MEMBERS PRESENT, ROLL CALL:

ACT VOTER:	Yes	No	Abstain
Kelly Bina		X	
Jim Boone		X	
Rich Carter	X		
Steve Carter	X		
Mark Lapka		X	
Betsy Rice	X		
Ed Weiss	X		
Mildred Whitt	X		

RESULT:

Kelly Bina	Excused	Jim Boone	Excused	Rich Carter	5:30
Steve Carter	5:30	Mark Lapka	Excused	Betsy Rice	5:30
Ed Weiss	5:30	Mildred Whitt	5:30		

Staff Present: Tom Whitmore, Parks Director; Aleks Briedis, Recreation Director; Stephanie Samson, Acting Secretary. Others Present: Justin Stone; Becky Stone.





APPROVAL OF MINUTES OF THE JULY 24th MEETING:

ACT VOTER:	Yes	No	Abstain
Kelly Bina			
Jim Boone			
1 Rich Carter	X		
Steve Carter	X		
Mark Lapka			
Betsy Rice			X
Ed Weiss	X		
2 Mildred Whitt	X		
RESULT:	4	0	1

COMMENTS FROM PUBLIC: None

EAGLE SCOUT PROJECT—JUSTIN STONE: Justin Stone wants our approval as a board for his Eagle Scout project which is to build a cinderblock flowerbed at the Rifle Senior Center. Justin is asking that we approve his project to be funded by the one cent sales tax that passed last year. The Rifle Senior Center is part of the Rifle Parks and Recreation Department, so this specific project does qualify for funding. Once everything is built, the seniors are going to plant the flowers themselves. The flowerbed itself would have to be hand watered because there is no irrigation system. Some of the Boy Scouts will help labor in this project along with Justin. Steve Straus might help supervise the project, along with Justin Stone as the main supervisor over the project.





Rich Carter moved to make the budget for Justin Stone's Eagle Scout project of \$1750.

ACT VOTER:	Yes	No	Abstain
Kelly Bina			
Jim Boone			
1 Rich Carter	X		
Steve Carter	X		
Mark Lapka			
Betsy Rice	X		
Ed Weiss	X		
2 Mildred Whitt	X		
RESULT:	5	0	0

PROJECT UPDATE: The Action Skate Park is moving forward and it should be finished by the end of August. Six park signs are in place as of now, and Heinze and Metro park signs will be completed before the Garfield County Fair Parade. Tom Whitmore is working on getting the legs for the scoreboards in place at DFW, DFS, and DFN. The playground netting will be put up after the scoreboard project by the same group of guys who are going to drill for the holes for the scoreboards. There has not been any other major vandalism on any of our parks since the vandalism at the Deerfield playground.

FEASIBILITY STUDY: The City of Rifle economic development consultant is asking that Parks and Recreation do a feasibility study for a community center. To prepare for this community center, it would be a good idea to start moving forward with this study now. There is discussion of using the additional sales tax fund to go pay for this project. The board in general was a little worried about the study that it would sit on the shelf and never be used. However, the board wants to work towards building a Community Center.





SALES TAX ELECTION: The City Council still has a second reading to approve the question. Staff is not allowed to promote this issue during working hours, so the board is encouraged to promote. However, Steve Carter said that the board members are not allowed to promote this issue. Steve Carter says the only rational thing to do with it is to have a Sales Tax holiday for the community. This is not a hard sale, but it is important to educate people in our community.

STRATEGIC PLANNING DRAFT: Steve Carter commented that the draft reflects exactly how the Strategic Planning meeting was handled. The board could adopt the resolution and wait for the council's approval.

GOCO GRANT: The easiest grant would go toward a new baseball/softball field at Deerfield Park. If that field is a "go" then it would be our last athletic field in the area. The field is very much needed for our community. The application for the grant is due August 25 for this project.

Betsy Rice moved to send the application for the GOCO grant for another athletic field.

ACT VOTER: Yes No Abstain

Kelly Bina

Jim Boone

Rich Carter x

Steve Carter X

Mark Lapka

1 Betsy Rice X

Ed Weiss X

2 Mildred Whitt X

RESULT: 5 0 0

MEETING WITH COUNCIL-AUGUST 9TH:



CITY OF RIFLE

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NEXT MEETING-AUGUST 28TH:

OTHER: Steve Carter requested that Aleks has a time table, input, and a budget ready for the next meeting.

ADJOURN:

Respectfully submitted,

Stephanie Samson
Acting Secretary



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City of Rifle
Parks and Recreation
Advisory Board
Strategic Plan Draft
Adopted August 28, 2006



The Parks and Recreation Advisory held its first annual strategic planning session on Saturday, July 15, 2006 at the Base Camp Café in Rifle, Colorado. Those in attendance were:

Moderator

Keith Lambert

Parks and Recreation Members

Kelly Bina, Secretary

Rich Carter, Vice-Chair

Steve Carter, Chair

Mark Lapka

Betsy Rice

Ed Weiss

Mildred Whitt

Staff

John Hier, City Manger

Tom Whitmore, Parks Director

Matt Sturgeon, Planning Director

Aleks Briedis, Recreation Director

Wayne Edgeton, Assistant Recreation Director

Jeff Seastone, Recreation Coordinator

Linda Stilson, Recreation Coordinator

Stephanie Samson, Recreation Supervisor

Beliefs

We believe that...

- Parks and Recreation foster human development, promote health and wellness, strengthen community image and sense of place, efficiently utilize resources, demonstrate fiscal responsibility, develop and cultivate partnership, support economic development, protect environmental resources, develop and empower staff, and increase cultural unity.
- All activities should develop one physically, socially, and emotionally through enhancing cultural, artistic, and life skills that provide continuous programs for changing needs, age, and culture of the community.
- The Parks and Recreation department encourages participation in programs that enhance one's education, promote sportsmanship, advocacy, inclusiveness, and develop good citizenship, and overall well-being.
- The Parks and Recreation departments should provide activities that enrich/enhance the quality of life for our community.
- All activities need to encourage personal growth, health, and fitness that will enhance the general quality of life in Rifle.
- A variety of recreational opportunities should be available to every one of all ages, races, sexes, backgrounds, and income levels.
- Amenities should meet the needs of a diverse population by providing safe, clean, affordable, well-balanced, educational, wholesome, enjoyable, and rewarding parks and activities.
- Investments in parks maintenance and improvements provide disproportionate benefits to quality of life, property values, and the community's self perception.

Mission

“To put forth the highest level of parks, programs, facilities, and services necessary to establish Rifle as a premier community on the Western Slope.”

Strengths

- Land-growing population
- Tax revenue—young/old
- Pool, parks. Rifle Mountain Park
- Trail, staff, community efforts
- Knowledge/resources
- Broad range of activities
- Opportunities/Ideas
- Sincere commitment
- Location/resources
- Climate

Weaknesses

- Path Safety
- Completion of sidewalks
- Language-friendly activities
- Age/condition of the pool
- Too much land→too little \$
- Concerned more about maintenance and not beauty
- Unbalanced fees per child
- Advertisement in community
- Public perception vs. our perception
- Reporting and Monitoring
- Lack of physical location
- Prioritize spending \$
- Cost Benefit
- Incomplete parks
- Distracting questions concerning a Recreation Center
- Lack of modern plan
- Deferred maintenance
- Funding, not infinite→do we have enough to do a large project
- Lacking number of staff for what we want to do
- Keeping up with Capital equipment needs
- Sequence in completing facilities
- Maintenance facility/Parks and Recreation Building
- Lack of facilities in general
- Physical disability access

External Analysis

1. Social
2. Political
3. Economic
4. Technological
5. Demographic
6. Educational

- Drilling→effect us how
- Tourism
- Community controls us and we justify
- Amount of \$ from 1 cent sales tax
- Increasing diverse population
- Fairgrounds
- Commercial/Retail growth
- Other cities—competition
- Land use
- N.I.M.B.Y.
- Litigation
- Natural disasters
- Transportation—walkers
- Man-made disasters
- Federal and State Energy Policy
- Growth
- Weather
- Change of City Council and PRAB members
- Migrant workers
- Increasing real estate costs
- Increasing building costs/services
- Public/land management policies
- Competitive job market
- Vandalism/Increase in crime
- Lack of volunteers
- Cost of living here

The goals for the Rifle Parks and Recreation Department are to:

Goal # 1: Promote healthy lifestyles through year-round recreational opportunities.

Strategies:

- Conduct facilities/programs for each season
- Indoor Pool
- Multi-purpose Community Center
- Outdoor Concert Amphitheater
- Additional Recreational programs—Special Events
- Rifle Mountain Park

Action Steps	Short Range (next year)	Medium Range (up to 5 years)	Long Range (5+ years)
Conduct a feasibility study for a Community Center	X		
Select site and identify funding for Community Center	X		
Acquire site for Community Center		X	
Construct Community Center		X	
Conduct senior survey for Sr. Center remodel and activity needs	X		
Remodel Sr. Center		X	
Increase senior activities		X	
Identify future special events	X	X	X
Implement new special events		X	X
Increase opportunities for individual recreational activities		X	

Goal # 2: Complete, landscape and beautify all parks.

Strategies:

- Make entrance to Rifle more inviting
- Finish what we've started
- Focus on one park at a time
- Flexibility and funding for parks
- Identify priorities from cost benefits
- Unified approach/theme to beautify
- Control vandalism

Action Steps	Short Range (next year)	Medium Range (up to 5 years)	Long Range (5+ years)
Expand pump station at Deerfield	X		
Apply for GOCO grant for 3 rd baseball/softball field	X		
Construct 3 rd baseball/softball field	X		
Complete Deerfield Master Plan	X		
Design/build maintenance facility	X		
Complete design of concession stand, restrooms, dugouts and bleachers	X		
Construct concessions, etc.		X	
Construct amphitheater at Deerfield		X	
Construct picnic shelters at Deerfield		X	
Obtain design/costs for synthetic turf and lights for Quagmire field	X		
Upgrade Quagmire field		X	
Install parking lot lights and security cameras at Deerfield	X		
Construct trail/sidewalk at Deerfield	X		
Identify area and construct Dog Park	X		
Landscape Deerfield park		X	
Upgrade other features of Deerfield identified by Master Plan		X	
Install security lights and cameras at Metro Park	X		
Conduct Master Plan for Metro		X	
Construct items identified from Metro Master Plan (parking lot, restrooms, play structures, picnic shelters, landscaping)		X	
Design Promontory Park		X	
Construct Promontory Park		X	
Analyze pool evaluation and implement improvement plan	X		
Replace water main at pool	X		
Expand deck area/fencing at pool	X		
Install new filter system for splash pool	X		
Sandblast and paint pool	X		
Complete additional improvements at pool identified by evaluation		X	
Construct sidewalk to Heinze playground and gazebo	X		
Improve or replace Heinze gazebo		X	

Construct restroom at Heinze		X	
Construct sidewalk to Davidson playground and large shelter	X		
Construct restroom at Davidson		X	
Additional landscaping at Davidson		X	
Upgrade volleyball court at Davidson		X	
Construct additional picnic shelters at Davidson			X
Upgrade playground surfacing at Moki		X	
Landscape Moki		X	
Upgrade playground surfacing at Arnold		X	
Landscape Arnold		X	
Upgrade playground surfacing at Joyce		X	
Conduct Master Plan for Rifle Mountain Park		X	
Map Rifle Mountain Park	X		
Improve Koper's Trail		X	
Improve sites at RMP		X	
Support Centennial Park		X	X

Goal #3: Complete Trail System to provide safe transportation throughout our community.

Strategies:

Land and Funding

Update plan

Timeline

Trail through new development

Long-term funding plan for maintenance

Action Steps	Short Range (next year)	Medium Range (up to 5 years)	Long Range (5+ years)
Continue working with Planning Department to obtain trail easements	X	X	X
Connect all segments of Rifle Creek Trail from South Rifle to Deerfield		X	
Construct trail/sidewalk at Deerfield (identified in goal #2)	X		

Goal #4: Insure a rational and balanced investment of park and recreation funds for recreation programs, parks, trails, open space and reserves.

Strategies:

Continual program of Strategic Planning
 Timeline of projects → Long-term goals
 Long range capital planning
 Updated Parks and Recreation master plan

Action Steps	Short Range (next year)	Medium Range (up to 5 years)	Long Range (5+ years)
Update Strategic Plan	X	X	X
Form a long-range capital plan	X		
Update Parks, Recreation and Open Space Comprehensive Plan of 1996		X	
Increase opportunities for individual recreational activities (identified in goal #1)		X	
Conduct cost/benefit analysis of recreation programs		X	
Determine fee philosophy for recreation and facility fees		X	
Develop a capital reserve and investment strategy		X	

Goal #5: Provide facilities capable of offering efficient customer service and facility maintenance.

Strategies:

Identify what goes where
 Acquire land
 Build it

Action Steps	Short Range (next year)	Medium Range (up to 5 years)	Long Range (5+ years)
Identify location for Maintenance Facility	X		
Identify alternative funding sources for Maintenance Facility (green building)	X		

Design/build maintenance facility (identified in goal #2)	X		
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Goal #6: Partner with other organizations and groups to improve and expand Park and Recreation opportunities.
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Strategies:

- Approach energy industry
- Capital reserve account
- Grants
- Partner with Foundations
- IGA with School District
- BCAH
- Bequest
- Work with CMC

Action Steps	Short Range (next year)	Medium Range (up to 5 years)	Long Range (5+ years)
Work with Garfield RE-2 on Quagmire improvements for high school soccer	X		
Develop IGA with RE-2 for shared use of facilities	X		
Continue work with RE-2 on space and activities at high school	X		
Continue identifying and applying for grants	X	X	X
Work with local foundations for project funding	X	X	X
Work with private sector for partnership opportunities for the community center		X	
Educate the public on opportunities for bequests and estate gifts	X		
Continue working with organizations such as BCAH, DDA, RACC	X	X	X
Work with State and County governments and departments	X	X	X