

**CITY OF RIFLE, COLORADO  
ORDINANCE NO. 23  
SERIES OF 2013**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING  
CHAPTER 2, ARTICLE V OF THE RIFLE MUNICIPAL CODE TO  
ESTABLISH A PUBLIC SAFETY CITIZEN ADVISORY BOARD.

WHEREAS, the Police Department of the City of Rifle seeks to enhance police-community relations and facilitate a productive dialogue between the community and the Police Department regarding Police Department services; and

WHEREAS, the Police Department believes the formation of a voluntary Community Advisory Board will foster valuable communication between the Police Department and Rifle citizens on important services, programs, and policy issues; and

WHEREAS, the City Council finds and determines that the formation of a Public Safety Citizen Advisory Board is in the best interest of the public health, safety and welfare of the citizens of Rifle and desires to amend the Rifle Municipal Code to create said Board.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Article V, Chapter 2 of the Rifle Municipal Code is hereby amended to add a new Section 40 to read as follows.

**Sec. 2-5-40. Public Safety Citizen Advisory Board.**

(1) Public Safety Citizen Advisory Board established. There is hereby created and established a Public Safety Citizen Advisory Board, with powers delegated as provided in this Section, for the general purpose of enhancing police-community discussion and feedback, as well as providing advice and recommendations to the City Council on Police Department issues and performing other duties as set forth in this Section.

(2) Membership. The Public Safety Citizen Advisory Board shall consist of nine (9) voting members plus one (1) alternate member with voting rights only in the absence of a regular member. In the event a regular member of the Public Safety Citizen Advisory Board resigns or is removed from his or her position, the alternate, if interested in filling that position, will be required to submit an application and participate in the appointment process. The City shall be responsible for advertising for positions that need to be filled. The Chair or acting Chair of the Public Safety Citizen Advisory Board shall be responsible for notifying the City Manager if and when there is a vacancy due to a resignation or other reason within two (2) weeks of the vacancy.

(3) Appointment – Terms. The City Council shall appoint all members to the Public Safety Citizen Advisory Board members. Initial appointments to the Public Safety Citizen Advisory Board shall be made for the following terms: (a) Two (2) members of the Public Safety Citizen Advisory Board shall be appointed for one-year terms; (b) Two (2) members of the Public Safety Citizen Advisory Board shall be appointed for two-year terms; (c) Two (2) members of the Public Safety Citizen Advisory Board shall be appointed for three-year terms; and (d) Three (3) members of the Public Safety Citizen Advisory Board shall be appointed for four-year terms. Notwithstanding the timing of the initial appointments, Public Safety Citizen Advisory Board terms shall commence March 1 of each year. All subsequent appointments, except for vacancies, shall be for four-year terms; provided, that members shall remain in office until their successors are appointed and confirmed, with the exception of any high-school age student, whose term will remain at one year. Vacancies occurring otherwise than through the expiration of terms shall be filled for the remainder of the term of the member being replaced. Members may be removed at will at any time prior to the end of their term by the City Council. In addition, members who fail to attend three consecutive regular meetings may be considered to have vacated their positions and may be replaced, as provided for in this Section.

(4) Compensation. The members of Public Safety Citizen Advisory Board shall serve without compensation for their services as such, but may receive reimbursement for necessary travel and other expenses incurred on official duty when such expenditures have received prior authorization within the municipal budget.

(5) Duties of the Public Safety Citizen Advisory Board. It shall be the responsibility of the Public Safety Citizen Advisory Board to perform following duties:

- (a) To review and provide a community perspective and recommendations concerning procedures, programs, and the effectiveness of the police service, to the City Manager, City Council, and the Chief of Police;
- (b) To enhance police-community relations;
- (c) To promote public awareness of the City's police services and programs;
- (d) To hold public meetings from time to time to solicit public input regarding police services and programs;
- (e) To review and make recommendations concerning Police Department policies, procedures, training, and programs;
- (f) To serve as liaison between the Police Department and the community;
- (g) To apprise the City Council, City Manager and the Chief of Police of the community's needs for police services;
- (h) To review and make recommendations concerning such other and further matters as may be referred to the Public Safety Citizen Advisory Board, from time to time, by the City Council, City Manager or the Chief of Police;
- (i) To make an annual report to the City Council regarding its activities.

Notwithstanding the broad powers of the Public Safety Citizen Advisory Board under this subsection (5), the Public Safety Citizen Advisory Board shall have no power or authority to investigate, review, or otherwise participate in matters involving specific police personnel or specific police-related incidents.

(6) Meetings and procedures. The Public Safety Citizen Advisory Board shall have at least one (1) regular meeting per quarter on such day of the month and at such time as may be determined by the Public Safety Citizen Advisory Board. Special meetings may be held as often as the Public Safety Citizen Advisory Board deems necessary. At the first Public Safety Citizen Advisory Board meeting following the commencement of new terms after March 1 of each year, the Public Safety Citizen Advisory Board shall organize by electing three (3) of its members to serve as Chair, Vice-Chair and Secretary, respectively, to serve at the pleasure of the Public Safety Citizen Advisory Board. All meetings of the Public Safety Citizen Advisory Board shall be open to the public. For purposes of conducting the Public Safety Citizen Advisory Board's business, exercising its powers and for all other purposes, a quorum of the Public Safety Citizen Advisory Board shall consist of five (5) or more members. Any action taken by a majority of those present, when those present constitute a quorum at any regular or special meeting of the Public Safety Citizen Advisory Board, shall be deemed and taken as the action and decision of the Public Safety Citizen Advisory Board. The Public Safety Citizen Advisory Board may elect such officers as it deems necessary in order to conduct its business. The Public Safety Citizen Advisory Board may adopt such rules of procedure as it deems necessary. The Public Safety Citizen Advisory Board shall tape record or keep minutes of all meetings held and business transacted. All records of the Public Safety Citizen Advisory Board shall be open for public inspection, except those that may be exempt from public disclosure under state law.

INTRODUCED on December 4, 2013, read by title, passed on first reading, and ordered published by title as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on December 18, 2013, passed with amendment, approved, and ordered published in full as required by the Charter.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF RIFLE, COLORADO

BY \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk