

Rifle Parks & Recreation Advisory Board
Agenda
June 26, 2006
5:30 PM
Rifle City Hall

1. Call to Order
2. Minutes of June 12th Meeting
3. Comments from Public
4. Project Updates
5. Strategic Planning
6. YouthZone request
7. Relay for Life
8. Next Meeting – July 10th
9. Other
10. Adjourn



Date: June 8, 2006
To: PRAB
From: Aleks Briedis, Recreation Director
RE: June 26th Meeting

Below is a brief overview for the June 26th meeting.

Project Update

All playgrounds are officially open. Deerfield's playground is closed during practices or games on DFS or DFN. We have ordered the steel for the netting. Once the steel is delivered, we will install the poles at the same time we install the scoreboard legs. We hope to do this in the next few weeks.

Picnic Shelter construction at Davidson has started. All of the footings have been poured. The large structure's is complete and the concrete slab has been poured. Slabs for the smaller shelters will be completed in the next week.

Action Park's construction is moving forward. Concrete is being poured every other day, if not every day. If construction continues at the pace it currently is, we expect to be completed mid-July.

Some of the asphalt has been laid at Deerfield's parking lot. There still is a shortage of asphalt oil. We hope it will be completed by mid-July.

Strategic Planning

Staff has met with Keith Lambert to start putting together an agenda. In this packet, we have homework for the PRAB members, to be done before the strategic planning session. It will be held at Basecamp Café on Saturday, July 15th, starting at 9 AM.

YouthZone Request

YouthZone has requested 20-punch passes to use for their silent auction for their Kiss'n Squeal fund raiser.

Relay for Life

Staff checked with legal and we can donate funds from our budget. Further discussion at the meeting.

Should you have any questions or concerns, please contact me.

Thanks.





**PARK AND RECREATION ADVISORY BOARD MINUTES # 10, 2006
MONDAY, JUNE 12, 2006
RIFLE CITY HALL CONFERENCE ROOM**

CALLED TO ORDER: Meeting was called to order by Rich Carter at 5:30 p.m.

MEMBERS PRESENT, ROLL CALL:

ACT VOTER:	Yes	No	Abstain
Kelly Bina	X		
Jim Boone		X	
Rich Carter	X		
Steve Carter		X	
Mark Lapka	X		
Betsy Rice	X		
Ed Weiss	X		
Mildred Whitt	X		
RESULT:	6		

Kelly Bina	5:27	Jim Boone	Excused	Rich Carter	5:20
Steve Carter	Excused	Mark Lapka	5:25	Betsy Rice	5:25
Ed Weiss	5:27	Mildred Whitt	5:27		

Staff Present: Tom Whitmore; Parks Director, Aleks Briedis; Rec Director, Stephanie Samson, Secretary.





MINUTES OF THE MAY 8th MEETING:

Minutes were unanimously approved by board. DDA has issue whether or not the Farmer's Market is a recreational activity and why is the Recreation Department in charge of it all.

COMMENTS FROM PUBLIC: None

PROJECT UPDATE: Aleks updated that the fence behind Heinze is up, but the gate still needs to be installed. At Deerfield, the playground is still not open because the fence and netting has not been installed yet. Whoever goes to play on the play area is trespassing, and if someone gets hit or hurt in some way, we are not liable. There are signs at Deerfiels stating that the park is not open. The gates at the ball fields are locked most of the time. Tom said that maybe we should lock the Deerfield Park at night as well as getting Security Cameras. The Picnic shelters are up and the pad will be inserted soon. Tom said that we will have to squeeze in time for staff to put in trash cans and fix up shelters. Ed Weiss said that there are usually always young families using the playgrounds during the day. At Davidson, there is always such a huge crowd. Bina said the playgrounds are also an attraction to out of town people.

The Action Park is in progress. Rich Carter wondered about the liability when a kid hits his head at the park. Aleks said that we will be putting up some sort of signs warning kids. Executive session considering the Action Park and what is considered to go to the executive board. The septic tank has been filled with concrete and pea gravel, so that is taken care of. The pool filters are installed and working fine. We are still working on receiving a valve that got lost in the mail and the one we have now is not working properly. The pool will need a new pump here soon and that will run around a few thousand dollars. The pool operation is going well as of numbers and how popular it is. The parking lot at Deerfield has a shortage of asphalt, and can only get a certain amount a few days. One batch could probably do about one third of the parking lot. We have no idea anymore when it will be finished. We have opened up the parking lot to the public, so we don't receive any more complaints. This project has turned from a 3 to 4 day project to a 3 to 4 month project, possibly a 3 to 4 year project.

PARK SIGNAGE: There was a bit of a snag on the logo for the signs. Parks/Recreation could possibly start installing the arches before we actually receive the signs themselves. Aleks said we don't have a timeline on this yet, but as soon as we get them in, we will start working on putting them in. We are thinking about mid July. Davidson—Southwest corner and where the old sign is located. Macintosh—right on the corner. Heinze—debating about putting it sideways so you can see it driving both ways or placing it right in the middle with one side facing the park and the other facing the school. Option 1 for the sign at Heinze was the most popular, but still undecided. Metro—one off of Railroad and the other on 16th Street. Both will be perpendicular to the road. Action Park—next to





fence perpendicular to the road. Deerfield—temporary sign to be seen from off Hwy 13. Also another by the entrance to the park. Joyce—Perpendicular to road? Moki—on corner of road. Arnold—obvious spot right there in front. Sculpture coming in to town of bareback rider on trout. This will be located down at the entrance of the bike trail on Fifth Street.

Community House will have two signs in conjunction with the rock signs. Other signs for Quagmire and Spevere.

ELECTION QUESTION: There will be more than 1.7 Million elected this year. The City wants their money back. Input from board on wording for the question for the ballot. Ed Weiss said we must campaign and let the public know more about this, or it will be voted down. If it doesn't pass, we have to somehow figure how to get the money back. Do we go back to property tax or what? Carter said that we should keep same question, just change the wording. Ed Weiss suggested we keep the question general. Rich Carter said we should keep it short and simple so it is easy to read and understand.

RELAY FOR LIFE: Pool staff has participated in Relay for Life in past years, and already has team. Coming to advisory board to get donation for event. Can we give a donation with tax payers money or not? Aleks will ask Legal about that one. Just in case we could give donation, would we? They were hoping for full amount of \$1500 or maybe do the matching donation plan. They would raise \$300 and we would match it. This is a good cause, but most of the board says it is probably not a good idea to donate. The Recreation Dept. is their sponsor. Ed Weiss mentioned that if we do donate, people would bring up the issue of this being a recreational or parks activity or not. Then Rich Carter said even though it is for a great cause, we would be opening up a can of worms with other fundraiser groups coming to us asking for donations. We will know by the 26, whether or not it is legal for us to donate to Relay for Life.

STRATEGIC PLANNING – JULY 15TH Set up at the Base Camp Café with food and lots and lots of coffee, just for Aleks! ☺ Will meet at 9:00 and then have a 1:00 lunch. The Mayor will be there. Aleks says that we do have some ideas and suggestions for strategic planning, but we also need more from the board. Planning on having Matt Sturgeon there as well. Ed Weiss said that this also comes down to numbers. It is more of excess funds over operations. Aleks hoping for a plan of what will be discussed at the meeting. Should we have Linda Stilson and Wayne Edgeton join us for the Strategic Planning meeting for more input and information? Nobody is against them coming to the meeting.





FACILITY FEES: We have had four different groups in the last month to use our baseball field. We have been charging \$60 a game and \$20 for field prep. A group out of Grand Junction has the field already reserved three times for double headers. Lights are \$25 an hour. For picnic shelters, Aleks suggested that we have a sign that states this facility is reserved from this time to this time by permit number whatever. If the field has already been prepped for the game, and then it rains, the group that reserved the area will not receive a refund. Cancellation must be within 24 hours to receive refund. Ed Weiss suggested that the facility will be paid by the users, not the general public. When we put this into play, then this means how well we maintain our facilities. Ordinance stating that we can charge fees for facilities being used. Drop-ins are allowed on two fields at one time. Tom said that with a nice baseball field, such as Cooper, we keep it for use of games only. Everybody on the board agrees that the facility use fees are reasonable. None of the fees are outrageous. Aleks said that maybe we should wait until after the election, to bring these fees up to the public. But then we have the issue of not mentioning it and having problems that we “hid” it from the public. Input from the board is necessary about the facility fees. These fees will stay in the Parks and Recreation Fund. These fees do not cover the cost; they offset the cost.

NEXT MEETING: JUNE 26TH

OTHER: We should look at a dog park. We should not allow dogs on any of the fields. Tom will probably post on all the signs in the parks, “No dogs allowed on sport facilities.” Ed Weiss motioned to adjourn.

ADJOURN:

Respectfully submitted,
Stephanie Samson

Secretary



Strategic Planning Homework

Due at our July 10th Meeting

Below are definitions for beliefs and mission. Please take some time, review the definitions and work on the 2 items below. Remember that beliefs and mission are for both Parks & Recreation.

Beliefs:

A statement of the organization's fundamental convictions, its values, its character.

Mission:

A broad statement of the unique *purpose* for which the organization exists and the specific *function* it performs.

- 1) Finish this statement. We believe that....
- 2) Come up with ideas for our mission statement.