

Rifle Parks & Recreation Advisory Board
Agenda
March 27, 2006
5:30 PM
Rifle City Hall

1. Call to Order
2. Minutes of March 6th Meeting
3. Comments from Public
4. Strategic Planning
5. Senior Center Request - Musician
6. Pool Evaluation
7. Playgrounds
8. Park Signage
9. 501(c)(3)
10. Nepotism Policy for Seasonal Employees
11. Budget
12. Scoreboard
13. Other
14. Adjourn



Date: March 23, 2006
To: PRAB
From: Aleks Briedis, Recreation Director
RE: March 27th Meeting

Below is a brief overview for the March 27th meeting.

Strategic Planning

Mayor Keith Lambert will be attending the meeting to discuss strategic planning. We would also like to set a date, so please bring your appointment calendars.

Senior Center Request

The Senior Center has had a musician, who plays the accordion, come to some of their events. The seniors really enjoyed her and we have a request to sponsor her to come back to play for dances once a month. Total cost for 9 months would be \$675. A memo is attached.

Pool Evaluation

Due to weather, we have had to postpone the evaluation. We are now set for the evaluation to be done on March 29th and should have a report to us for our April 10th meeting.

Playgrounds

We double-checked with JR Gilles from Child's Play Surfacing and he assured us that there will not be any metal spikes in the fall zone material. We met with Child's Play and Churchich Recreation on March 21st for a pre-construction meeting. Ground preparation for the playgrounds and picnic shelters will begin the week of March 27th. The approximate delivery for Deerfield's playground is the week of April 3rd and construction will start soon after. Once Deerfield is complete, they will begin working on Heinze and Davidson parks.

Park Signage

We have pictures and color schemes for you to review. We will be presenting them at the meeting. Tom and Aleks took a trip to Grand Junction and measured their park signs. The regular park signs are 10'3" tall, 4'6" wide with 4.75" diameter support poles. The street signs are 13' tall, with the rest of the dimensions being the same. A picture of 5'8" Aleks (OK, closer to 5'7") standing next to the signs will be shown at the meeting.

501(c)(3)

We may have new information available by meeting time.



RE: March 6th Meeting
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Nepotism Policy for Seasonal Employees

Currently the City has a nepotism policy in place for all employees. We would like your thoughts on pursuing a change to the policy and exclude seasonal employees from the current policy. A separate memo is attached.

Budget

After reviewing the budget, there is \$44,560 in the Colorado Trust Fund budget. We have also received the January Sales Use Tax Report, which is included in this packet. The amount collected for the Parks & Recreation tax is \$151,966. If you multiply this by 12 months, we would collect \$1,871,592 for the year! And January has historically been a slow month. Looks like we'll be in rebate mode at the end of the year.

Scoreboard

City Council approved the purchase of the three scoreboards. They have been ordered. We have already received a check from EnCana and the School District's is moving forward. We're still searching for a third sponsor.

Should you have any questions or concerns, please contact me.

Thanks.





**PARK AND RECREATION ADVISORY BOARD MINUTES # 5, 2006
MONDAY, MARCH 6, 2006
RIFLE CITY HALL COUNCIL CHAMBERS**

CALLED TO ORDER:

Chairman Steve Carter called the meeting to order at 5:40 p.m. in Rifle City Hall conference.

MINUTES: Moved by Rich and 2nd by Mildred

ACT VOTER: Yes No Abstain

absent Kelly Bina

Jim Boone X

1 Rich Carter X

Steve Carter X

Mark Lapka X

Betsy Rice X

Ed Weiss X

2 Mildred Whitt X

Passed 6-0-1

MEMBERS PRESENT:

Kelly Bina abs/exc Jim Boone 5:40 Rich Carter 5:40

Steve Carter 5:40 Mark Lapka 5:40 Betsy Rice 5:40

Ed Weiss 5:44 Mildred Whitt 5:40

Staff Present: Aleks Briedis; Rec. Director, Tom Whitmore; Parks Director.

COMMENTS FROM PUBLIC:

None.

POOL EVALUATION:

Approved by council at last meeting up NTE \$7,000 to enlist Reavely and Associates and Water Design.

Consensus is to allow expenditure of up to \$150k if needed.





PLAYGROUND SURFACE BID:

Aleks reported that City Council approved the expenditure and the contract has been sent out.

PLAYGROUNDS/PICNIC SHELTERS:

Aleks reported that City Council approved the expenditure and the contract has been sent out. We have color renderings for the board to see. We will place the order tomorrow. There were no objections to the color selections for the playgrounds.

PARK SIGNAGE:

The board liked the overall sign design. Jim Boone asked about other options for the mounting poles were discussed. Steve would like to insure that the centennial logo should not be included. Rich asked about vinyl lettering. He wanted to make certain the letters couldn't be peeled off. Jim Boone stated he would like to see some color choices. Green, Reddish Brown, Blue. Also, number, placement, printing, etc.

501(c)(3):

Ed reported that we needed to make a decision and move forward with becoming our own 501(c)(3). Naming of the organization was discussed. Steve suggested Rifle Community Parks and Recreation Foundation. A Motion was made by Jim Boone that Ed Weiss file, on our behalf, the necessary paperwork to form a 501(c) (3) organization under the name of Rifle Community Parks and Recreation Foundation. Seconded by Mark Lapka.

Roll Call:

ACT VOTER:	Yes	No	Abstain
Absent Kelly Bina			
1 Jim Boone	X		
Rich Carter	X		
Steve Carter	X		
2 Mark Lapka	X		
Betsy Rice	X		
Ed Weiss	X		
Mildred Whitt	X		

Passed 7-0





Mark Lapka then moved to approve the expenditure of up to \$550 for the required fees to start the 501(c) (3). Seconded by Betsy Rice.

ACT VOTER:	Yes	No	Abstain
Absent Kelly Bina			
Jim Boone	X		
Rich Carter	X		
Steve Carter	X		
1 Mark Lapka	X		
2 Betsy Rice	X		
Ed Weiss	X		
Mildred Whitt	X		

Motion passed 7-0.

STRATEGIC PLANNING:

Mayor Lambert will attend our meeting at March 27th to get us started.

BUDGET:

Aleks reported on what \$ amount we have committed to so far (\$350,000). Jim Boone asked if the Senior Center has gotten back to us with their requests. The Seniors are gathering information and have not yet settled on what they want. We have about \$197,000 left.

Ed and Steve mentioned that they would like a report on revenue collected from the sales tax so far.

SCOREBOARD:

We have had one company, Encana, express a desire to sponsor a scoreboard. Steve suggested asking Antero to sponsor a scoreboard. Re-2 would pay for one but would not have \$'s in 2006. They would be able to budget and issue a check in July of 2007. Aleks asked if the Board would be interested in purchasing the second scoreboard until the school district paid for the board and buying a third scoreboard out of the Park and Rec. fund in hopes of getting sponsors. Ed suggested putting the scoreboard at the bottom of the list for the capital fund. Aleks stated that the savings of buying 3 is significant. We would save \$4,600 by purchasing three scoreboards at once.





Motion by Betsy Rice, and second by Rich Carter to recommend purchasing 3 scoreboards, model MS918. One scoreboard will be repaid by RE-2 in 2007, one is being sponsored by Encana, and staff will be soliciting for a third sponsor.

Roll Call:

ACT	VOTER:	Yes	No	Abstain
	Absent Kelly Bina			
	Jim Boone	X		
2	Rich Carter	X		
	Steve Carter	X		
	Mark Lapka		X	
1	Betsy Rice	X		
	Ed Weiss	X		
	Mildred Whitt	X		

Motion Passed 6-1.

SIDEWALKS AND FENCING AT PLAYGROUNDS:

Tom reported, that, as part of completing the playgrounds, we would still have the need to install sidewalks at Heinze and Davidson, and some fencing would be needed at Heinze and Deerfield as well as safety netting at Deerfield. Jim agreed with the idea of having fencing at the Heinze alley and at Deerfield. Mark asked if we would be alienating any neighbors from across the alley by installing fence. Tom stated that he felt that as long as we didn't gate neighbors out, that they would appreciate the fence and understand the safety need.

RECNET:

Aleks mentioned the selling points of using the computers at the pool. Tracking transactions, customers, efficiency etc. Steve asked if we could gain the same benefit without the computers. Businesses have done the same without this equipment. Rich stated that this equipment would only be used for 2.5 months per year. Ed stated that information that helped track business transactions is beneficial but he would like to see how the pool evaluation comes out first. Jim felt that the group was generally opposing the idea and suggested making a decision. Steve suggested getting the computer so that registration can be done at the pool and perhaps doing RECNET later. Rich suggested buying a laptop so that the computer could be moved. The committee was generally opposed to the idea of a laptop and suggested trying to buy as much as we can for \$1,500.





Moved by Rich to by a tower and monitor and printer for up to \$1,500. Mildred 2nd
Roll Call: passed 6-1

**COMPUTER AT POOL:
Combined with RECNET discussion.**

Moved by Rich to by a tower and monitor and printer for up to \$1,500. Mildred 2nd
Roll Call:

ACT	VOTER:	Yes	No	Abstain
	Absent Kelly Bina			
	Jim Boone	X		
1	Rich Carter	X		
	Steve Carter	X		
	Mark Lapka	X		
	Betsy Rice	X		
	Ed Weiss	X		
2	Mildred Whitt	X		

Motion Passed 7-0
Jim Boone had to leave at 7:39.

COMMUNITY CENTER FEASIBILITY STUDY:
Aleks mentioned that if there was a feeling that there was a push to move ahead soon on a rec center, we should begin to consider conducting a feasibility study. Ed stated that there was positive support from the City Manager to do a feasibility study, and also that the City manager supported the idea of possibly considering building a community center in conjunction with a school. Ed stated that a feasibility study is a necessary step in moving forward toward a community center. Steve stated that we should meet with the other entities and affirming this idea should be done prior to a feasibility study. Discussion followed on how to initiate thinking on this issue.

OTHER:
Free passes to board members, employees and their families?
Ed moved to eliminate any free pool passes for employees, board members and families.
2nd by Rich.





Roll Call:

ACT VOTER:	Yes	No	Abstain
Absent Kelly Bina			
Jim Boone	X		
2 Rich Carter	X		
Steve Carter	X		
Mark Lapka		X	
Betsy Rice	X		
1 Ed Weiss	X		
Mildred Whitt	X		

Motion Passed 5-1.

ADJOURN:

Motion to adjourn by Mark Lapka.

Steve Carter declared the meeting adjourned at 8:13.p.m.

Tom Whitmore
Acting Secretary



Rifle Senior Center

50 Ute

Rifle, Co 81650

(970) 625-1877

TO: Rifle Recreation Board
REF: Request for funding for recreation activity for Senior Citizens
FROM: Marie George, Director Rifle Senior Center
DATE: March 22, 2006

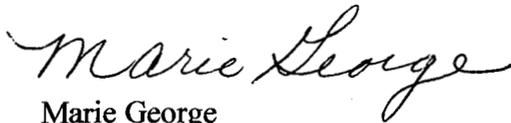
We have a lady that plays the accordion doing old time songs. The seniors enjoyed a performance during our lunch and have requested us to see if she could come and play for a dance at least once a month.

She charges \$50.00 an hour but would accept \$75.00 for a 2 hour dance.

If you have any questions please feel free to contact me at 625-1877 between the hours of 8:00 A.M. to 5:00 P.M. Monday through Friday.

The ladies name is Ula Kirkman, I have her address and phone number on file.

Sincerely


Marie George



Date: March 22, 2006
To: PRAB
From: Aleks Briedis, Recreation Director
RE: Nepotism Policy for Seasonal Employees

Currently the City of Rifle's Personnel Policy reads:

Nepotism Policy

For the purposes of this section, "Family member" includes mother, father, sister, brother, husband, wife, son, daughter, mother-in-law, father-in-law, son-in-law, daughter-in-law, grandchildren, grandparents, aunts, uncles, nieces, nephews, first cousins, and step-relatives of the employee, or relatives who live with the employee during the time that they are employed by the City.

A family member of an employee shall not be considered for employment by the City in circumstances where one relative directly or indirectly would exercise supervisory, appointment, or dismissal authority or disciplinary action over the other relative.

Seasonal

A seasonal employee is defined as a person employed either on a part or full-time basis in a job which has been established for a specific period of time for work or projects only conducted during a specific time of year. The duration of a seasonal position cannot exceed six months. A seasonal employee is not eligible to participate in employee benefit or leave programs nor may he/she exercise grievances/appeals per Chapter 12.

This policy is a blanket policy for all City of Rifle employees. We are proposing a change in this policy to exclude Seasonal Employees, with Department Head or City Manager approval. As this is not a policy that the Parks & Recreation Advisory Board can change, we are asking for the board's suggestions.

If a policy change is made, it is made for the entire City. However, at this time, the Parks & Recreation departments are the only departments that hire seasonal employees.

We plan on presenting this change to City Council for their final decision.

Below are the reasons we believe the policy should be changed:

The Rifle Metropolitan Park District did not have nepotism policy. There is a possibility of not being to employ seven returning employees.





Currently Rifle does not have a big pool of employees from which to choose. Pool employees need certifications for certain job duties. It is even more difficult to find qualified pool employees.

Seasonal employees do not have the same rights under the City's personnel policy as Full-time or Part-time employees. Seasonal employees are a separate classification, which makes it easier to distinguish which employees would be exempt from the nepotism policy.

It will be the Department Head's or City Manager's final approval to approve hire of an employee who may fall under the nepotism policy. It will be their responsibility to ensure that there is no bias during the hiring process.



CITY OF RIFLE

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CITY OF RIFLE, COLORADO

SALES USE TAX REPORT

FOR SALES IN: JANUARY

BUSINESS CATEGORY	MONTH	2003 YTD	MONTH % CHANGE	MONTH	2004 YTD	MONTH % CHANGE	MONTH	2005 YTD	MONTH % CHANGE	MONTH	2006 YTD	% CHG YTD
FOOD STORES	29,640	29,640	-22%	23,164	23,164	5%	24,353	24,353	21%	29,580	29,580	21%
GENERAL RETAIL	10,742	10,742	698%	85,681	85,681	11%	94,888	94,888	15%	109,425	109,425	15%
HARDWARE	6,758	6,758	1%	6,847	6,847	39%	9,506	9,506	34%	12,738	12,738	34%
BARS/RESTAURNTS	12,250	12,250	16%	14,166	14,166	37%	19,459	19,459	15%	22,415	22,415	15%
LIQUOR STORES	3,946	3,946	3%	4,076	4,076	43%	5,843	5,843	12%	6,521	6,521	12%
USE TAX	27,681	27,681	-3%	26,739	26,739	93%	51,607	51,607	56%	80,617	80,617	56%
UTILITIES	13,879	13,879	40%	19,446	19,446	-5%	18,412	18,412	29%	23,758	23,758	29%
CAR SALES PARTS	8,520	8,520	41%	11,991	11,991	15%	13,782	13,782	198%	41,049	41,049	198%
MOTELS	2,521	2,521	11%	2,793	2,793	13%	3,145	3,145	45%	4,546	4,546	45%
TOTAL @ 2.0%	115,937	115,937	68%	194,903	194,903	24%	240,995	240,995	37%	330,650	330,650	
0.5% STREET TAX	28,984	28,984		48,726	48,726		60,249	60,249		85,905	85,905	
1% PARKS & REC TAX	0	0		0	0		0	0		155,966	155,966	
INFORMATION CENTER	4,946	4,946		8,314	8,314		10,280	10,280		14,259	14,259	
GRAND TOTAL	149,867	149,867		251,943	251,943		311,524	311,524		586,780	586,780	

Totals reflect tax collected at 2.5%.

% CHANGE YEAR TO DATE

37%