

Rifle Parks & Recreation Advisory Board  
Agenda  
February 20, 2006  
5:30 PM  
Rifle City Hall

1. Call to Order
2. Minutes of February 6<sup>th</sup> Meeting
3. Comments from Public
4. RocTrip Information
5. Pool Evaluation Update
6. RecNet Update
7. Park Signage Update
8. 501(c)(3) Update
9. Strategic Planning Discussion
10. Recreation Coordinator Hiring Questions
11. Playground Surface Bid Review
12. Playgrounds/Picnic Shelter RFP Review
13. Other
14. Adjourn



Date: February 16, 2006  
To: PRAB  
From: Aleks Briedis, Recreation Director  
RE: February 20<sup>th</sup> Meeting

Below is a brief overview for the February 20<sup>th</sup> meeting. We hope to get through the first 11 items quickly, since they are mostly updates, and spend most of our time on choosing playgrounds and picnic shelters.

### Roc Trip Information

Roc Trip is an outdoor special event for climbers to come together, socialize and to show off their skills. The group has approached us and would like to put on their event at Rifle Mountain Park, September 28-30, 2006. We have had one initial meeting with them and we are very excited about helping them host this event. Dale Bard is the coordinator of this event. Staff will be meeting with Dale again on March 6<sup>th</sup> and he plans to come to the PRAB meeting that night. More information to come that night.

### Pool Evaluation

As of this memo, we are still waiting for a price quote from Water Design, Inc. Water Design Inc. is waiting for a price quote from Reavely Engineers. We hope to have a quote from them prior to the meeting.

### RecNet Update

We broke out the quotes received to show the two different options, magstripe or bar code. We also broke out how much it would cost for the first terminal and for additional terminals. This is for your information to review and we will discuss it again at our March 6<sup>th</sup> meeting.

### Park Signage

We have started working with MicroPlastics. We may have a preliminary quote by the meeting, but would like to discuss it further at our March 6<sup>th</sup> meeting.

### 501(c)(3)

Tom Stuver has not been able to meet with the Community Foundation regarding turning the organization over to a different board. Either we're on hold until they meet or we start a new organization.





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Strategic Planning

We would like to set up a Strategic Planning session with the board prior to the City's Strategic Planning session, which is set for May 5<sup>th</sup> & 6<sup>th</sup>. Keith Lambert has stated that he would be willing to be the facilitator. Hopefully we can pick a few tentative dates at the meeting.

Recreation Coordinator Hiring Questions

Jim Boone asked for this item to be put on the agenda. He will be presenting.

Playground Surface Bid Review

Staff will have already reviewed the bids and will present them at the meeting.

Playgrounds/Picnic Shelter RFP Review

We will be playing the "dot game" to choose our favorite bid. An explanation is attached.

Should you have any questions or concerns, please contact me.

Thanks.





**PARK AND RECREATION ADVISORY BOARD MINUTES # 3, 2006  
MONDAY, FEBRUARY 06, 2006  
RIFLE CITY HALL COUNCIL CHAMBERS**

***CALLED TO ORDER:***

Acting Chairman Rich Carter called the meeting to order at 5:34 p.m. in Rifle City Hall council Chambers.

***MINUTES:*** Moved to accept minutes by Ed Weiss, 2<sup>nd</sup> by Mildred Whitt.  
Passed unanimously.

***MEMBERS PRESENT:***

Rich Carter, Betsy Rice, Ed Weiss, Mildred Whitt, Kelly Bina, Jim Boone;  
Steve Carter and Mark Lapka are absent, excused.  
Staff Present: Aleks Briedis; Rec. Director, Tom Whitmore; Parks Director.

***COMMENTS FROM PUBLIC:***

None.

***REC NET DEMONSTRATION:***

We participated in a Live Meeting demo on “Point of Sale” and “Membership Booking” with Nicole from Rec Net.

Following the demonstration by Nicole, Aleks answered questions on Rec Net.

This is a web-based system that the Rec. Department currently uses. We are looking to add two modules to the existing system. These are “Point of Sale” and “Membership Booking”. Ed Moved to table the discussion and hear the opinion of the board members who are not in attendance tonight.

***PARK SIGNAGE DISCUSSION:***

Jim said he would like to see cost comparisons for G.J. signs and costs for various sizes. 3’ x 8’ approximately, installed. The board suggested staying with steel/aluminum.

***RECREATION COORDINATOR—AQUATICS UPDATE:***

Aleks stated that there were 4 applications accepted and that the # 1 candidate was Linda Stilson.





***RIFLE SOCCER ASSOCIATION UPDATE:***

Registration was closed and most of the coaching positions were filled for 6 teams. At the annual meeting the board members voted to dissolve the association. The \$4,000 will be given to the rec. department since Parks and Rec. is taking over the program.

***POOL EVALUATION UPDATE:***

The Engineers have not responded back to Water Design so we are being delayed.

***DEERFIELD PARK MASTER PLAN UPDATE:***

This is progressing now that the points of the curb and gutter have been established. Jim Boone mentioned that it would be desirable to have two driveways, parking on Acacia Avenue, and access to Spevere Field, maybe ramps or stairs.

***SENIOR CENTER REQUEST:***

We received a blanket request for funds from the Sr. Center.

***PLAYGROUNDS/PICNIC SHELTER RFP:***

We expect to have this available to discuss at the next meeting.

***PLAYGROUND SURFACE BID:***

We have applied for a grant. We are waiting to see what we might receive. Full funding will probably not happen due to the shortage of funds available.

***GOCO GRANT PROJECT DISCUSSION:***

What project is desirable? Is there any reason that we don't go for the 3<sup>rd</sup> softball field at Deerfield? Jim asked if the field was needed. Aleks responded that the Metro ball field was committed for the action park and we would be losing that field.

The feeling of the group was to refrain from making a decision until we see how our dollars balance out on some of the pending projects.

***501 ( c ) ( 3 ) DISCUSSION:***

Ed reported that he has met with Tom Stuver who was unable to talk to the person who had set up the 501(c)(3) for playground funding for the city. Ed stated that, through discussions with Matt Sturgeon and Keith Lambert, we should have two 501(c)(3) organizations for the city, one for economic development and one for parks and rec.

***FARMER'S MARKET REQUEST:***

Helen Rogers contacted Aleks about helping out with a possible Farmer's Market in Rifle. The staff might help coordinate this, but the biggest cost would be attributed to advertising.





***MOVING OF PARK AND REC OFFICES:***

AGNC is moving out from downstairs to the Henry Building. We are working on plans and modular offices so that Parks and Rec. might be able to move into this space.

***MOKI PARK UPDATE:***

The cost to have a retaining wall installed would be around \$19,000. The board would like to keep this project close to the top of the priority list. We need to get a feel for playground cost totals before we commit.

***SCHOLARSHIP AND COACHING FORMS UPDATE:***

Samples included in the packet.

***CTF MONEY UPDATE:***

The money is in our account: \$133,687.00

***OTHER:***

Aleks stated that the action park project might have to be re-bid. The contractor can't get approval for a \$75,000 line (letter) of credit. Rich suggested that we make the loan. Aleks stated that he would look into whether this can be done. Ed suggested that RAID might be an underwriter to the bank if the bank would make the loan.

***ADJOURN:*** Ed Weiss Moved to adjourn. 2<sup>nd</sup> by Kelly Bina.

The motion passed.

The meeting was adjourned at 8:10 p.m.

Respectfully Submitted,

Tom Whitmore  
Acting Secretary



# POINT OF SALE & MEMBERSHIP

## OPTION 1 (barcode)

Training POS	\$800
Epson Receipt Printer	\$356
Epson Receipt Paper	\$79
Touch Screen	\$780
Cash Drawer (printer interface)	\$172
Training Membership	\$800
Card printer (barcode)	\$2,086
Card printer cleaner	\$32
Card printer ribbon	\$153
500 blank cards (barcode)	\$40
Barcode Scanner	\$182
Digital camera	\$107
Computer*	\$1,200

TOTAL \$6,787

## OPTION 2 (magstripe)

Training POS	\$800
Epson Receipt Printer	\$356
Epson Receipt Paper	\$79
Touch Screen (with magstripe)	\$1,044
Cash Drawer (printer interface)	\$172
Training Membership	\$800
Card Printer (with magstripe)	\$2,489
Card printer cleaner	\$32
Card printer ribbon	\$153
500 blank cards (with magstripe)	\$74
(Included on touchscreen)	\$0
Digital camera	\$107
Computer*	\$1,200

TOTAL \$7,306

## Additional Station

Epson Receipt Printer	\$356
Epson Receipt Paper	\$79
Touch Screen	\$780
Cash Drawer (printer interface)	\$172
Barcode Scanner	\$182
Computer*	\$1,200

TOTAL \$2,769

Epson Receipt Printer	\$356
Epson Receipt Paper	\$79
Touch Screen (with magstripe)	\$1,044
Cash Drawer (printer interface)	\$172
(Included on touchscreen)	\$0
Computer*	\$1,200

TOTAL \$2,851

\*computer is approximate cost from a January bid. Could be less without monitor.

## Consumables

Epson Receipt Paper	\$79
Card printer cleaner	\$32
Card printer ribbon	\$153
500 blank cards (barcode)	\$40

Epson Receipt Paper	\$79
Card printer cleaner	\$32
Card printer ribbon	\$153
500 blank cards (with magstripe)	\$74

## Dot Game

For the first go around, we will not have prices attached to proposals. Hopefully our favorite will be within budget.

### **Round 1**

Decide between option 1 or 2 for each playground and picnic shelter. Place dot on favorite.

### **Round 2**

We will remove the losing options. Place dot on favorite set.

### **Round 3** (if needed)

In the event of a tie, place dot on favorite between the tying sets.

After a set is chosen, Tom and Aleks will calculate the price of the set. If cost is too much, we will start from the beginning with prices listed.